Texas Tech University
College of Education

INSTRUCTIONAL TECHNOLOGY

E-Learning and Online Teaching
Graduate Certificate
Handbook
2020-2021

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College of Education Home Page
EDIT Home Page

About Handbook

This *Handbook* is designed to provide students with specific information about the E-Learning and Online Teaching (EDIT) Graduate Certificate in the College of Education at Texas Tech University. This *Handbook* is intended to serve as a supplement to, not a substitute for, the Texas Tech University Graduate Catalog. Since graduate procedures, graduate course requirements, and prerequisites may change, students are strongly encouraged to be familiar with the latest copy of the TTU Graduate Catalog.

Program Overview

The 15-hour EDIT Graduate Certificate program is designed to provide students with distinctive skills associated with the design, development, facilitation, and evaluation of online courses and e-learning materials. The graduate certificate courses will provide conceptual knowledge as well as advanced practical skills in the areas of online pedagogy, curriculum development, instructional strategies, assessment, and management. Students apply these distinctive skills throughout their coursework in a variety of authentic online learning environments.

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Application Procedures

Students are strongly encouraged to submit their application in advance of the semester they plan to start. The TTU online application system is designed to help you easily navigate through the application process and ensure you complete your application on time. Students can apply for the Graduate Certificate in E-Learning and Online Teaching by completing the [Graduate School online application](#).

You must submit the following materials:
- [An application form](#) (online)
- Student copy/unofficial transcripts (official transcripts will be requested after acceptance)
- An up-to-date professional resume (or curriculum vitae)
- An applicant statement (1 page or less). The candidate should discuss his/her reasons for pursuing a Graduate Certificate in E-Learning and Online Teaching

Notification of acceptance. Completed applications are reviewed on an ongoing basis. The program's recommendation regarding admission is forwarded to the Graduate School. The official letter of acceptance or rejection will be sent to the applicant by the Office of Graduate Admissions.

Program of Study

All coursework for this graduate certificate program will be delivered online and consist of fifteen-semester hours. Coursework from the E-Learning and Online Teaching Graduate Certificate may be applied toward the masters and doctoral degrees in the program. Students might consider pursuing a master's degree in Instructional Technology which requires an additional 21 hours of coursework.

List of program courses and tentative schedule:

Course Code	Name	Schedule
EDIT 5341	Online Course Design and Assessment	Fall
EDIT 5342	Online Teaching and Learning Technologies	Summer
EDIT 5370	Foundations of Distance Education	Spring
EDIT 5380	Online Course Management and Facilitation	Summer
EDIT 5390	Online Course Development	Fall, Spring

Other Policies

Other important issues such as registration, financial assistance, ethics, and appeals procedures are outlined in the [Texas Tech University Student Handbook](#).