

Deans Executive Council Meeting Minutes

February 24, 2015

10:30am

DEC meetings will be held every other month in the Fall and Spring, with no agenda. The meetings will be held as informational meetings with updates from respective areas within the College, and with each area representative to share learned information with their respective areas.

Updates

Larry Hovey: Distributed a document to the DEC members regarding major projects underway in the Office of Accreditation and Assessment.

- 1) Complete the CAEP Annual Report
- 2) Complete AACTE Annual Professional Education Data System (PEDS) Report
- 3) Working on the open-ended question #3 from the Annual Faculty Review – very limited and difficult to pull data, but things are moving and faculty are using experience to make improvements in courses until we have real numbers/data to use.
- 4) Analyze student evaluation of course/instructor for Teacher Education Program from 2011-2014 – some instructors are not on the list that were teaching in the fall. Would be interesting to see how student perceptions of course and instructor have changed with the change to TechTeach.
- 5) PACE Employment and Certification Data – look at questions – are there other questions the DEC group would like to see in the list. Hansel will help with organizing this data with SPSS.

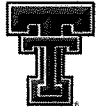
Lauren Brownell: working on press, media and relations this semester. Would like to submit one major news story a week, including written and television coverage. Larry requested that the news items be shared with the faculty and staff each week. Discussed a possible “Breaking News” story each week. Lauren will send out a simple explanation on QEP to all COE employees. Working on the electronic monthly newsletter. Also looking for an additional undergraduate recruiter.

Peggie Price: working on a project for DISD.

Glen Mullins: Kay read Glen’s report during his absence.

- 1) In the process of deploying seven new computers to the Burkhart Center for staff.
- 2) Working with people in Application, Development & Support to roll out a feature that will allow faculty members’ DM to use on our website.
- 3) Working on setting up Blackboard Collaborate training for IT staff and students.
- 4) Got the ELPN staff internet access. Planning to set up their GED computer lab during Spring Brek.

Meeting adjourned at 11:20a.m.



TEXAS TECH UNIVERSITY

College of Education

Office of Accreditation and Assessment

Major Projects Underway

- Complete the CAEP Annual Report
- Complete AACTE's Annual Professional Education Data System (PEDS) Report
- Consider how programs use data to make decisions by analyzing the open ended question #3 from the Annual Faculty Review
 - Question #3: Provide examples of how you used the data collected from the A&E assignments and End of Phase Assessments to make decisions about your program's curriculum and reform efforts?
 - So far there seems to be a seriousness about improving programs, but changes are based more on individual and collective experiences rather than on hard data from assessments.
- Analyze student evaluation of course/instructor for Teacher Education Program from 2011 to 2014.
 - It would be interesting to see how student perceptions of course and instructor have changed with the change to TechTeach. However, this is proving difficult because earlier teacher education data is subsumed within C&I, not separate as it is now in the Teacher Education Department.
- Develop a report to faculty/staff providing a variety of student/faculty/program data and a listing of data repositories they may access.
- Analyze PACE Employment and Certification Data as follows:

Analysis to include Texas Employment and Certification Data for Texas Tech University, for Employment Years 1995 through 2014 and Certification Years 1994 through 2013. (If employment year is 2013, then employment took place during the 2012-2013 academic year.)

Generally develop frequency counts against the Employment Year (Column G) as follows:

- How many of our graduates were employed during a given year?
- For each year, how many of our graduates were employed in a given Educational Service Center Region, (Column H)?
- What were the roles during a given year (Column K)?
- What were the subjects taught during a given year (Column M)?
- What was the ethnicity of graduates during a given employment year (Column E)?
- What was the gender of graduates during a given employment year (Column F)?
- Total number of graduates currently employed compared to total number we certified.

DEMOGRAPHIC INFORMATION

Page 1

<i>ID Number</i>	<i>Last Name</i>	<i>First Name</i>	<i>Middle Name</i>	<i>Ethnicity</i>	<i>Gender</i>
A unique identifier for each person listed in the database.	For each employment year, a person's last, first and middle name will appear on a separate row for every class taught until % FTE adds up to 1.0.	For each employment year, a person's last, first and middle name will appear on a separate row for every class taught until % FTE adds up to 1.0.	For each employment year, a person's last, first and middle name will appear on a separate row for every class taught until % FTE adds up to 1.0.	Am. Indian/Alaska Native Asian Black /African American Hispanic/Latino White	Male Female

EMPLOYMENT INFORMATION

Page 2

<i>Employment Year</i>	<i>Educational Service Center</i>	<i>District Code and Name</i>	<i>Campus Code and Name</i>	<i>Role</i>	<i>Population Served</i>	<i>Subjects Taught</i>	<i>% FTE</i>
All employment is calculated in the spring of the academic year. If employment year is 2013, then employment took place during the 2012-2013 academic year.	1 Edinburg 2 Corpus Christi 3 Victoria 4 Houston 5 Beaumont 6 Huntsville 7 Kilgore 8 Mt. Pleasant 9 Wichita Falls 10 Richardson 11 Fort Worth 12 Waco 13 Austin 14 Abilene 15 San Angelo 16 Amarillo 17 Lubbock 18 Midland 19 El Paso 20 San Antonio	Code and name of public school district of record for each year of employment.	Code and name of public school campus of record for each year of employment.	As defined by PEIMS: Teacher Principal Asst. Principal Counselor Librarian Educ. Aide Diagnostician	Type of student: Regular Bilingual Compensatory/ Remedial Gifted/Talented Career/Technical Special Education English as a 2nd Language Adult Basic Educ. Honors Migrant	Description of the teaching assignment. This is tied to the "% FTE" column. If the % FTE is less than 1, there will be a line/row for each subject assigned to the teacher. <u>Example:</u> A teacher who is assigned four subjects will have four lines of data.	For each employment year, the allotment of subject taught up to 1.0.

FIRST THROUGH EIGHTH CERTIFICATE

Pages 3-10

<i>Organization</i>	<i>Certification Year</i>	<i>Certification Program</i>	<i>Certification Type</i>	<i>Certification Subject Area</i>	<i>Certification Subject Field</i>
Name of recommending organization	Data start at FY 1994.	Standard Post-baccalaureate Alternative Certification by examination Jamison Bill Vocational Experience Out-of State Permit Paraprofessional Unknown	Emergency (3 types) Nonrenewable One year Paraprofessional Standard Paraprofessional Probationary Professional Provisional Standard Standard Professional Unknown Vocational	Broad description of certification area	Detailed description of certification area

Gleghorn, Kay

From: Mullins, Glen
Sent: Tuesday, February 24, 2015 9:59 AM
To: Gleghorn, Kay
Subject: RE: Reminder: Next DEC meeting Feb. 24

Kay,

I'm at home with a sick kid today, but here are some of the projects our group is working on:

- Burkhart Center Computers
 - We're in the process of deploying seven new computers to the Burkhart Center for their staff.
- Digital Measures
 - We're working with the folks in Application Development & Support to roll out a feature that will allow faculty members' Digital Measures profiles to be used on our website. We're the first college to have this feature. Ultimately, by using Digital Measures, faculty members will have complete control over the information displayed on their profile pages on our site.
 - Lauren has been involved in this process, so she'll likely have more information as well.
- Blackboard Collaborate training
 - The folks at the TLPDC have set us up with a test class in Blackboard, so we're working on training ourselves on the "ins and outs" of Blackboard Collaborate. We'll soon be able to pass that training on to our student workers as well.
- The Bridge
 - The ELPN staff at The Bridge now have their own Internet access, and we've worked with them to get all their computers set up and working.
 - We're planning to set up their GED computer lab during Spring Break.

Thanks,
Glen

Glen Mullins

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Texas Tech University
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From: Gleghorn, Kay
Sent: Tuesday, February 17, 2015 9:20 AM
To: Brownell, Lauren; Froeschle, Janet; Gleghorn, Kay; Hamman, Doug; Hammontree, Shane; Hartmeister, Fred; Hovey, Larry; Johnson, Peggy; Little, Mary; Lock, Robin; Mullins, Glen; Offutt, Jennifer; Perez, Becky; Price, Peggine; Ridley, Scott
Subject: Reminder: Next DEC meeting Feb. 24

To: DEC member

Our next DEC meeting will be next Tuesday, Feb. 24 at 10:30 in room 152. I have attached the minutes from our last meeting.

Kay Gleghorn

Executive Associate to the Dean