So you want to defend your thesis or dissertation...

Start Here

Check the Deadlines
visit http://www.depts.ttu.edu/gradschool/students/current/deadlines-grad.php

File an Intent to Graduate
within the first 3 weeks of the semester you graduate

Schedule your defense
a minimum of 3 weeks before your defense, but no later than the deadline

Fill out the Oral Defense Approval Form
Your committee members sign the form and, if you are a doctoral student, the Dean's Representative also signs

Submit a defense notification form via SharePoint
to the Dissertation Supervisor or Thesis Coordinator at the Graduate School

Find a Graduate Dean's Representative
(doctoral students only) you and your committee are now responsible for choosing a dean's rep

Submit signed Oral Defense Approval Form
to the Dissertation Supervisor or Thesis Coordinator ASAP after your defense

Check the Graduate School's Formatting Guidelines
http://www.depts.ttu.edu/gradschool/docs/formatting_Manual_TD.pdf

Create an Account on the Electronic Thesis and Dissertation Site
http://www.depts.ttu.edu/gradschool/students/current/ETDSubmission.php

Pay your fee
usually posted 7-8 weeks from the first day of the semester

Submit any revisions
requested by the dissertation supervisor or thesis coordinator

Submit your committee-approved ETD
by the deadline, usually 9-10 weeks from the first day of the semester

End: Graduation. Congratulations!