eLearning Council Meeting
November 7, 2014 | 1:30-3:00 PM
Provost's Conference Room – ADMIN 104

Invitees: Kathy Austin, Jeff Barrington, Stephanie Borst, Michael Carter, Kelli Cargile Cook, Caleb Cox, Tom Dolan, Kari Dickson, Richard Driver, Cathy Duran, Gary Elbow, Cliff Fedler, Kristi Gilmore, Karissa Greathouse, Glenn Hill, Patrick Hughes, Michael Keller, Robin Lock, Scott Longing, Justin Louder (Chair), Kimberly McCarron, Pat Mcconnell, Catherine Parsoneault, Rial Rolfe, Jean Scott, Jen Shelton, Nancy Slagle, Lewis Snell, Vickie Sutton, Suzanne Tapp, Vicki West

I. Meeting was called to order at 1:34 pm by Dr. Justin Louder.
Introductions: All attendees briefly introduce themselves to the committee.

II. ***Approval of minutes from previous meeting*:** Minutes from the previous eLearning Council meeting, held on 10/10/14 are unanimously approved by the committee.

III. ***Intellectual Property OP Review:*** The intellectual property OP review team, co-chaired by Dr. Patrick Hughes and Ms. Suzanne Tapp has met and distributed their ideas and suggested changes for the intellectual property OP to the Office of the General Council. Faculty Senate is currently reviewing the OP and will notify the Office of the General Counsel.

IV. ***Grant Review Committee:*** Approximately 45 course development grant applications and 14 program development grant applications have been received. The review committee's goal is to make final decisions for the grants before the end of the calendar year.

V. ***eLearning Application Retirement:*** Dr. Kathy Austin speaks on the history of the eLearning application tab in the Raiderlink portal. Austin states that all features of the eLearning application can currently be utilized in other resources. The eLearning application will be retired in a year. IT has held training sessions for this transition and will continue to work with faculty and others during the transition.

VI. ***Section Coding:*** Dr. Kathy Austin elaborates on the concerted effort in institutional research to raise awareness about data accuracy, accountability, and awareness throughout Texas Tech. Austin states she'll ask the council for assistance with this effort in reaching various areas. Dr. Melanie Hart elaborates that the coding being discussed is tied to revenue department's receive directly from enrollment and she stresses the importance for the coding's accuracy.

VII. ***Resource Showcase:*** Dr. Austin presents the idea to briefly showcase/demonstrate a technology or service being utilized on campus during eLearning Council meetings. The council unanimously agrees the idea would be beneficial. Dr. Austin will provide Dr. Louder with an initial list of technology to be shown in meetings.

VIII. ***eLearning Updates:*** Dr. Louder announces a come-and-go open house to showcase TTU Worldwide eLearning's space at TTU Plaza on December 10, 2014. eLearning will move from their current space in the Administration building to the Texas Tech Plaza at 19th & University on November 8th.

IX. ***Regional Site Updates:*** Kimberly McCarron from TTU at Fredericksburg and Highland Lakes announces an upcoming site visit from President Nellis and the good reception of the Osher Lifelong Learning Institute (OLLI) program. She also announces the possible partnership with Central Texas College to replace a current partnership with Austin Community College at Fredericksburg/Highland Lakes. Lewis Snell, Director at TTU at Waco states the addition of two face-to-face classes and one Lync-based class in Biology. He also announces the first graduate from the Bachelor of Science in Biology program will graduate in the spring. Snell states discussions are in the works in the areas of Natural Resource Management, Public Relations, Restaurant, Hotel, and Institutional Management, and History.

X. ***Open Discussion***

XI. ***Adjourn:*** Meeting adjourned at 2:23 pm.