

Partner Logo



## ARTICULATION AGREEMENT

between

Tarrant County College District

and

Texas Tech University | College of Education

For the

Bachelors of Multidisciplinary Studies –

Early Childhood-6<sup>th</sup> Grade Generalist Certification with Specialization

in

Bilingual Education,

English as a Second Language (ESL), or

Special Education (EC-12)

2015-2016 Catalog

## Student Access & Success Partnership Program Articulation Agreement

Between

Tarrant County College District

And

Texas Tech University | College of Education

In order to increase the number of Texas residents completing a bachelor's degree and to help the State of Texas reach the goals set out in the Texas Higher Education Coordinating Board's report *Closing the Gaps*, the Texas Tech University College of Education (TTU) and Tarrant County College District (TCCD) deem it to be of mutual interest and benefit to participate in a Student Access and Success Partnership program articulation agreement serving the educational needs of TCCD students by providing pathways to baccalaureate degrees in the high-demand teacher certification fields of Bilingual, English as a Second Language (ESL) and Special Education.

The purpose of this agreement is to provide opportunities for TCCD students to transfer college credit hours earned via the Associate of Arts in Teaching curriculum from their current institution to TTU as part of the TechTeach, 2 + 1, fast-track, online degree program.

### **Assured Admissions Criteria**

TCCD students meeting the following TTU and College of Education assured admission standards for transfer are guaranteed admission to the College of Education. The assured admission requirements are:

1. Apply to TTU after completing the Associate of Arts in Teaching degree at TCCD;
2. Have a 2.75 or better cumulative GPA on all college level coursework completed;
3. Have completed the coursework listed in the attached addendum;
4. Have a grade of "C" or higher in all courses;
5. Meet one of the following basic skills requirements (for students entering the program between spring 2014 and spring 2017):
  - a. SAT: minimum score of 500 on the Verbal, 500 on the Math, and a total score of 1070.
  - b. ACT: minimum score of 19 on the English, 19 on the Math, and total score of 23.
6. TSI Compliance Exam minimum scores:
  - a. Reading = 351,
  - b. Writing = 363 on Multiple Choice with 4 on the Essay, and
  - c. Mathematics = 350.
7. Complete TechTeach Certification Application.

### **TTU agrees to:**

1. Provide upper-division courses to support this articulated degree program as mutually agreed upon by TTU and TCCD and as approved by the Texas Higher Education Coordinating Board and appropriate accrediting bodies.
2. Provide all administrative and student-support functions of the Program under this agreement.
3. Exchange student enrollment information subject to FERPA regulations (data elements to be defined).

4. Offer only courses at junior and senior levels, non-duplicative of TCCD courses unless delivery of a TTU lower-division course is first approved in writing TCCD and appropriate Higher Education Regional Council notification has been made. TTU will only offer courses required for the degree program as specified in separate articulation agreement.
5. Partner with a school district to provide students with required participation in field experience and the equivalent of a full year of student teaching.
6. Promote the seamless transfer of students to TTU by ensuring that TCCD course equivalency evaluations are current and readily available to students and academic advisors at TCCD;
7. Provide pre-transfer academic advising per semester through the Office of Community College & Transfer Relations (CCTR) academic advisors while students are attending TCCD.
8. Provide communication regarding admissions policy and procedure updates, campus recruitment events, and scholarship opportunities to TCCD;
9. Provide a link to TCCD on the College of Education website;
10. TTU is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). As part of this agreement and in order for TTU to remain compliant with SACSCOC Comprehensive Standards, TCCD will ensure that all courses related to this agreement are taught by qualified faculty holding appropriate and acceptable degrees and/or credentials as outlined by SACSCOC Comprehensive Standards 3.4.11, 3.5.4 and 3.7.1.

**TCCD agrees to:**

1. Inform TCCD students of the availability of this articulated degree provided by TTU.
2. Promote the seamless transfer of students to TTU by ensuring that information on the transfer equivalency for TCCD course(s) is current and readily available to both students and academic advisors at TCCD.
3. Within legal guidelines, provide information about prospective transfer students with the goal of making students aware of scholarship and other financial aid opportunities and the potential to satisfy Associate and Bachelor's degree requirements by transferring course work between both institutions.
4. **Provide a link to TCCD Tech Teach information on its Transfer Agreements page.**
5. Ensure that all courses related to this agreement are taught by qualified faculty holding appropriate and acceptable degrees and/or credentials as outlined by the SACSCOC Comprehensive Standards 3.4.11, 3.5.4 and 3.7.1.

**This agreement shall:**

1. Commence when it has been signed by the appropriate administrator of both institutions;
2. Continue until such time as either or both institutions wish to terminate the agreement by sending written notification. In the event this agreement is terminated, both institutions agree to make completion provisions for individual students participating in the program at the time of termination;
3. Be reviewed annually by representatives of both institutions and, where appropriate, modified.

SIGNATURE PAGE

Student Access & Success Partnership

Between

Tarrant County College District

And

Texas Tech University | College of Education

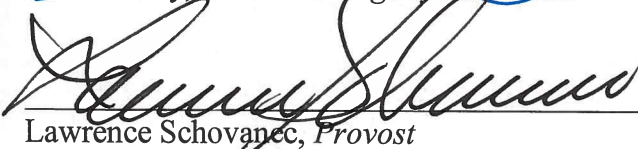
**Texas Tech University Signatures**

  
\_\_\_\_\_  
Jennifer Adling, *Managing Director – Procurement Services*

9-8-15  
\_\_\_\_\_  
Date

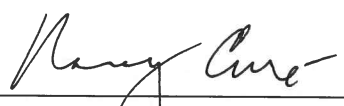
  
\_\_\_\_\_  
Scott Ridley, *Dean – College of Education*

9-10-15  
\_\_\_\_\_  
Date

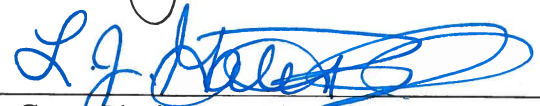
  
\_\_\_\_\_  
Lawrence Schovanec, *Provost*

9/16/15  
\_\_\_\_\_  
Date

**Tarrant County College District Signatures**

  
\_\_\_\_\_  
Nancy Cure, *Associate Vice Chancellor for Academic Affairs*

9/24/15  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
L.J. Gates Black, *Vice Chancellor for Academic Affairs and Student Success*

9/25/15  
\_\_\_\_\_  
Date

AAT Articulation for 2+1 Programs  
 Associate Arts in Teaching (Components – Total 66 SCHs)  
 Leading to Initial Texas Teacher Certification  
 Bilingual/ESL/SPED Generalist EC-6 (not early childhood)

Tarrant CCD Courses	Texas Tech University Equivalents	SCH	Attribute
ENGL 1301	ENGL 1301	3	010
ENGL 1302	ENGL 1302	3	010
SPCH 1311, 1315 or 1321	COMS 1300, 2300 and 2358 respectively	3	011
<b>Communication</b>	<b>Communication</b>	<b>9</b>	
HIST 1301	HIST 2300	3	060
HIST 1302	HIST 2301	3	060
HIST 2301	HIST 2310	3	Certification
<b>American History</b>	<b>American History</b>	<b>9</b>	
GOVT 2305	POLS 2302	3	070
GOVT 2306	POLS 1301	3	070
<b>Government/Political Science</b>	<b>Government/Political Science</b>	<b>6</b>	
ENGL 2322, 2323, 2327, 2328, 2332, or 2333.	ENGL 23xx – Sophomore level literature	3	040
<b>Language/Philosophy/Culture</b>	<b>Language/Philosophy/Culture</b>	<b>3</b>	
MUSI 1306	MUSI 2301	3	050
ARTS 1301*	ART 2---/3372*	3	Certification
<b>Creative Arts</b>	<b>Creative Arts</b>	<b>6</b>	
MATH 1314	MATH1320	3	020
MATH 1350	MATH 2370	3	021
MATH 1351*	MATH 2---/3370*	3	Certification
<b>Mathematics</b>	<b>Mathematics</b>	<b>9</b>	
BIOL 1406 or 1407 –recommended Or BIOL 1408, 1409, 2401, or 2402.	BIOL 1403 or 1404 (Life Science)	4	030/031
GEOL 1403 – recommended Or GEOL 1401, 1404, 1445; PHYS 1403 or 1404.	GEOL 1303 + 1101 (Earth/Space Science)	4	Certification
PHYS 1401 or CHEM 1405 – recommended Or PHYS 1402, 1415, 2425, 2426; CHEM 1404, 1407, 1411, 1412, 2423, or 2425.	PHYS 1403 or CHEM 1305 + 1105 (Physical Science)	4	030/031
<b>Life &amp; Physical Science</b>	<b>Life &amp; Physical Science</b>	<b>12</b>	
EDUC 1301	EDEL 2300	3	Certification
EDUC 2301*	EDSP 2---/3300*	3	Certification
<b>Education</b>		<b>6</b>	
GEOG 1303	GEOG 2351	3	080
PSYC 2301	PSY 1300/2301	3	Certification
<b>Social &amp; Behavioral Science</b>	<b>Social &amp; Behavioral Science</b>	<b>6</b>	
		66	

Revised 6/12/15

\*Course will not apply toward the required 40 hours of 3/4000 level (junior/senior level) coursework.

\*\*Other life and physical science courses will be considered on a case-by-case basis.

### Notes

- 1) Foreign Language Requirement -The State of Texas requires all students to have earned two years of a single, foreign language in high school or one year (or its equivalent) at the college level to graduate with a baccalaureate degree. Students who have not earned two years of credit for a single, foreign language in high school will need to earn one year (i.e. two semesters) of a single, foreign language at Howard prior to transferring to TTU to begin the TechTeach, 2+1 accelerated degree program.
- 2) Maximum number of transferrable credit hours applicable to TTU degree is 72. Up to an additional 8 hours for a maximum of 80 semester credit hours may be applied as needed to meet foreign language requirements with approval of the Dean of the College of Education.

## **Texas Tech University Data Security Addendum**

Texas Tech University (referred to as "TTU") and Tarrant County College District (referred to as "Service Provider") agree to enter into this Data Security Addendum ("Addendum"), which is incorporated and made a part of the Student Access & Success Partnership Articulation Agreement ("Agreement") made between TTU and Service Provider.

In the event of any conflict between the terms of this Addendum and the terms of the Agreement, the terms of this Addendum shall control. The Service Provider will not use or allow access to personally identifiable information from TTU data, except in accordance with the requirements established by the Agreement and this Addendum.

### **Information Security**

Throughout the term of the Agreement, Service Provider and TTU shall cooperatively maintain safeguards to protect the data and information of both parties.

TTU retains full ownership of all of its data input, fed into, and/or created within Service Provider systems. Access to TTU data will be limited to authorized individuals who have an operational or administrative need for access and will not be released to other individuals or third parties, unless required by applicable state or federal law, without the express prior consent of TTU. Exceptions may be made only with the written approval of TTU.

When used below, the term "personally identifiable information," has the meaning assigned by 34 CFR § 99.3, but may be extended to include other personal information identified by TTU.

### **FERPA**

If given access to education records, the Service Provider agrees to abide by the limitations on re-disclosure of personally identifiable information from education records set forth in The Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g; 34 CFR § 99.33) and with the TTU Information Security terms set forth below.

Service Provider agrees that it may create, receive from or on behalf of TTU, or have access to, records or record systems that are subject to FERPA (collectively, the "FERPA Records"). To the extent that Service Provider has access to "education records" under the Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Service Provider represents, warrants, and agrees that it will: (1) hold the FERPA Records in strict confidence and will not use or disclose the FERPA Records except as (a) permitted or required by this Agreement, (b) required by law, or (c) otherwise authorized by Institution in writing; (2)

safeguard the FERPA Records according to commercially reasonable administrative, physical and technical standards that are no less rigorous than the standards by which Service Provider protects its own confidential information; and (3) continually monitor its operations and take any action necessary to assure that the FERPA Records are safeguarded in accordance with the terms of this Agreement. At the request of Institution, Service Provider agrees to provide TTU with a written summary of the procedures Service Provider uses to safeguard the FERPA Records.

### **Contractors/Subcontractors**

Service Provider must require its third party contractors, subcontractors, and affiliates that handle or have access to TTU data to comply with the data disclosure terms and limitations in the Agreement and this Addendum. Service Provider is responsible for all damages, fines and corrective action arising from any failure, whether negligent or accidental of its contractors and subcontractors to secure and protect TTU data.

### **Physical Security**

TTU data shall be hosted in physically secure facilities with restricted and monitored access, fire suppression, and a redundant cooling and power supply. Only Service Provider personnel, its authorized contractors and subcontractors and employees operating the physical facility shall have physical access to the computer servers housing TTU's data.

When receiving media containing personally identifiable information Service Provider will keep the media physically secured against unauthorized access. Once the data has been transferred to its intended destination Service Provider will render the media unreadable.

### **Electronic Security**

Service Provider will utilize industry-standard safeguards, including but not limited to: (1) firewalls, (2) vulnerability scanning, (3) anti-virus scanning software, (4) regular backups including off-site transfer to facilitate disaster recovery, (5) up-to-date installation of all current patches, (6) encrypting all communications containing personally identifiable information and, if required by TTU, (7) encryption in the Service Provider's database of all passwords and personally identifiable information such as Social Security Number and Driver's License number.

Service Provider personnel will regularly monitor server security logs and firewall event logs for potential breaches of security. Service Provider will audit the security measures on all servers and the network equipment no less than monthly and take appropriate measures to maintain the integrity and security of TTU system.

Service Provider will correct discovered vulnerabilities or security deficiencies in its systems or business practices within a reasonable amount of time and in accordance with industry standards for the severity of such vulnerabilities or deficiencies.

### **Geographic Location of TTU Data**

Service Provider will ensure that TTU Data, including backup copies, is stored only on servers and data centers located within the borders of the continental United States.

### **Username and Password Security**

When authenticating TTU users, Service Provider may be required to integrate with TTU's authentication system using a method approved by TTU. Under certain mutually agreed upon circumstances, Service Provider may issue and manage usernames and passwords for TTU users. The passwords must use suitable hashing algorithms with salts applied, and be at least as strong as the current standard used by TTU.

### **Suspected Breach of Security**

Service Provider and TTU share responsibility for being alert for breaches of security. Each party shall notify the other party in writing immediately of each instance of (i) unauthorized access to or use of that TTU data that could result in substantial harm or inconvenience to TTU or (ii) unauthorized disclosure, misuse, alteration, destruction or other compromise of that TTU information. Both parties shall cooperate in the investigation of such breach, sharing all evidence and findings.

### **Destruction of Data after Termination of Agreement**

Within 30 days of the termination or expiration of the Agreement, Service Provider shall destroy and shall cause each of its agents to destroy all records, electronic or otherwise, in its or its agent's possession, that contains TTU information and shall deliver to TTU a written certification of such destruction.

### **Indemnification**

Service Provider will indemnify and hold harmless TTU from and against all claims, actions and proceedings resulting from Service Provider's or its subcontractor's or affiliate's breach of any obligations under the Agreement or this Addendum, including but not limited to (i) (a) the cost of notification of affected persons, (b) third party credit monitoring services, (c) establishing and maintaining a call center in the event of a security breach, and (d) cost of an investigation (including computer forensic work) to access and/or mitigate the effects of a security breach; and (ii) TTU's costs and reasonable attorney's fees which arise as a result of Service Provider's breach of any of its obligations under the Agreement or this Addendum, or other failure to safeguard TTU data as provided for under law. Service Provider shall indemnify TTU for all losses, damages, liabilities, judgments, penalties, fines and expenses incurred by TTU in any such claim, action or proceeding.

### **TTU Inspection and Termination**



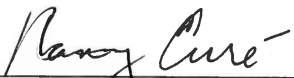
TTU requires the (i) right to on-site audit of Service Provider's security program with five days written notice, (ii) right to terminate the contract if Service Provider has had a material breach of its security program, if Service Provider has lost or materially altered TTU information, or if TTU reasonably determines that Service Provider's program is inadequate. TTU will be responsible for all expenses associated with such an inspection.

**Right To Withdraw**

Unless otherwise noted in the Agreement or additionally agreed upon in writing by both parties, TTU reserves the right to review and approve any data security changes that affect the terms and/or the services provided through the Agreement. TTU reserves the right to withdraw from the Agreement without penalty should those changes not be acceptable to TTU.

This Addendum contains or has attached hereto all revised terms and conditions agreed upon by contracting parties. IN WITNESS THEREOF, this Addendum is signed and entered into on the date indicated below:

**Service Provider**

  
\_\_\_\_\_  
Nancy Cure, Associate Vice Chancellor for Academic Affairs

9/24/15  
Date

  
\_\_\_\_\_  
L.J. Gates Black  
Vice Chancellor for Academic Affairs and Student Success

9/25/15  
Date

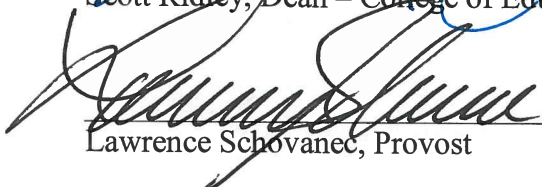
**TTU**

  
\_\_\_\_\_  
Jennifer Adling, Managing Director – Procurement Services

9-2-15  
Date

  
\_\_\_\_\_  
Scott Ridley, Dean – College of Education

9-10-15  
Date

  
\_\_\_\_\_  
Lawrence Schovanec, Provost

9/18/15  
Date