How to Use Chat in a Collaborate Ultra Session

In this handout you will learn how to:

1. Have a private chat with other moderators
2. Use chat emoji

How to Have Private Chat with Other Moderators

When you join the Ultra session, and click Chat panel, you can chat with everyone default. To chat with other moderators, from the Chat panel, click dropdown menu, and select Moderators.
How to Use Chat Emoji

When you are in Chat panel, click emoji icon, and select an emoji that you want to send other participants.