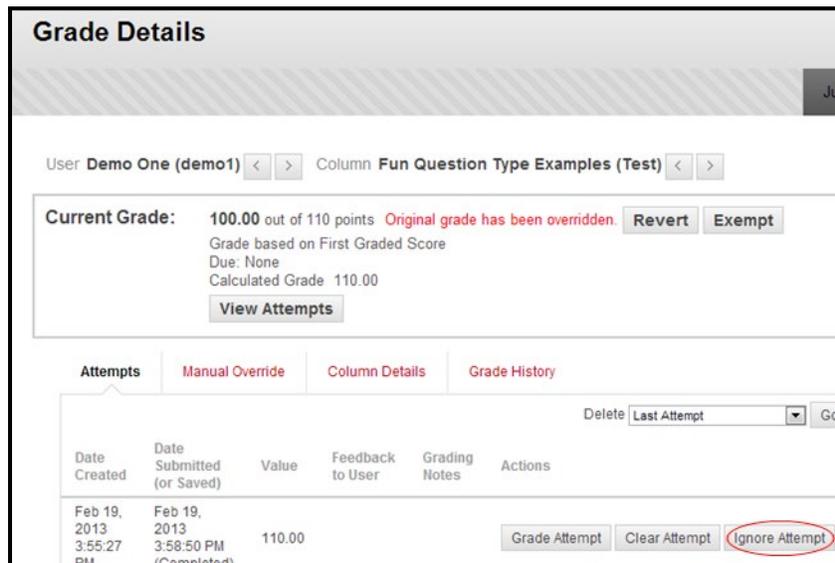


Re-Open a Blackboard Test for Student

Q. One of my students had a computer problem while taking the test, and they were not able to finish the test. I would like to re-open the test to them, but the test is closed. How can I re-open the test for just one student?

1. From the Grade Center, you will need to “ignore” the current attempt for that student.

To **ignore** an individual test attempt: go to the Full Grade Center, hover your mouse over the cell for a specific student and specific assessment, click the action link (down-pointing arrow) that appears, and select **View Grade Details**. In this section, you’ll see the **Ignore Attempt** button. Click the button to ignore the student’s attempt, which allows them to take the test again, but also retains the ignored attempt for your audit log documentation.



Grade Details

User **Demo One (demo1)** < > Column **Fun Question Type Examples (Test)** < >

Current Grade: 100.00 out of 110 points *Original grade has been overridden.* **Revert** **Exempt**
Grade based on First Graded Score
Due: None
Calculated Grade 110.00
View Attempts

Attempts **Manual Override** **Column Details** **Grade History**

Delete Last Attempt Go

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Feb 19, 2013 3:55:27 PM	Feb 19, 2013 3:58:50 PM (Completed)	110.00			Grade Attempt Clear Attempt Ignore Attempt

2. If the Test Availability to students has expired, you can use the Test Availability Exceptions in Test Options to give that student an exception to take the exam after the close date. See the [Instructions for Using the Test Availability Exceptions](#).