Please complete and sign this form. Please type or print clearly in ink. If the entry is for a group project, all members of the group must complete a copy of this form.

Name:

Mailing Address: City: ST: Zip:

Phone Number:

TTU R#: TTU Email Address:

By signing below, I agree that I have read the rules [see reverse] for the English 2311 Documenting Procedures Contest and am eligible to participate. I also agree that the entry may, at the TTU English Department Media Lab’s [ML] sole discretion, be posted online at the contest website and/or any other website as determined by the ML, for visitors to the website(s) to view. Further, I represent and warrant that I own all right, title and interest and have obtained all appropriate permissions and releases, including but not limited to, privacy and publicity rights, in and to, all entries and to enable the ML to use all entries as described in the official rules herein. I further represent and warrant that I have obtained a Participant Release Form from any identifiable person who appears in, is heard in, has allowed the use of his/her name, likeness, or voice in the entry, or that has otherwise contributed to the entry. If Participant is a minor, I have received the written consent of Participant’s legal guardian. I hereby agree to indemnify, defend and hold harmless ML and its affiliates, licensees, successors and assigns from and against any and all liability, losses, costs and expenses (including attorneys' fees) incurred as a result of any entry submitted to ML in violation of any terms contained in the official rules, including, but not limited to, any failure on my part to obtain the releases required in the official rules.

Signature of Contestant:

Date:

Sponsored by the English Media Lab
English/Philosophy Room 362 • english.medialab@ttu.edu
YOU COULD WIN THE ENGLISH 2311
instructional design contest

Here’s your chance to show off your work! The TTU English Department Media Lab is sponsoring a contest to highlight the best submissions for the “Documenting Procedures” unit in English 2311. Winning entries will be awarded a gourmet coffee gift card and be featured on the English Department Media Lab’s website (http://www.depts.ttu.edu/english/medialab/).

To Participate:
Have you (or your group) complete the “Documenting Procedures/Instructions” assignment for English 2311. Your classmates will vote for the top entry in the class, which will then go on to be judged by Media Lab representatives. Semi-finalists will then be posted for online judging.

Eligibility
Participants must be students aged 18 or over who are currently enrolled in English 2311. The entry must be the deliverable submitted for the "Documenting Procedures/Instructions" major assignment.

Entries may be individual or group projects.

Participants must be willing to sign waiver/release for posting their instructional deliverable (with potentially identifying information) on the Media Lab website for public voting purposes. Grade information, of course, will not be shared.

Criteria
Submissions will be judged on design, clarity, suitability, and usability.

Contest Rules
1. The contest will be conducted 1/19/2017 through 5/1/2017. Deadline for entries is 5/1/2017.
2. One entry per person.
3. You must be 18 years of age or older to participate.
4. The contest is open to students currently enrolled in English 2311 and the project must be the one submitted for the class.
5. Qualification for the Grand Prize will be held as follows:
   a. Each section of 2311 will submit one project for the competition. Selection criteria and processes are up to the instructor.
   b. The qualifying project from each class will be judged by Media Lab representatives.
6. By participating, all entrants acknowledge and agree that they have entered the contest of their own free will, that the full rules and details of the contest have been made available to them in writing and they therefore understand and agree that neither the English Media Lab, the English Department, Texas Tech University, their agents, affiliates, sponsors, representatives or employees have any liability with respect to any damages out of acceptance and use of a prize. By entering this promotion, participants agree to be bound by these rules.
7. All taxes relative to the prize package are the sole responsibility of the winner. No prize substitutions, assignments or transfers. No cash equivalents. If gift card cannot be used by expiration date (typically within one year of purchase), then prize will be forfeited.

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