

# Security Services

## Independent Contractor Agreement

Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between \_\_\_\_\_ chapter of \_\_\_\_\_, a non-profit association ("Chapter"), and \_\_\_\_\_ ("Contractor").

Day Month Year Chapter  
Inter/National Organization  
Vendor Legal Business Name

### 1. Duties.

- a. Contractor is hereby engaged by Chapter to provide the following security services during the Chapter function described on Exhibit A to this agreement:
  - i. Provide a minimum of one (1) security person for each 100 guests;
  - ii. Check identification of Chapter members and guests against the guest list provided by the Chapter;
  - iii. Ensure that only persons of legal drinking age are allowed to purchase and consume alcoholic beverages by utilizing the system provide by the chapter;
  - iv. Take reasonable steps to maintain crowd control, prevent disorderly or offensive conduct and enforce the Rules (as defined below);
  - v. Take reasonable steps to prevent substance abuse by members and guests including (i) preventing an obviously intoxicated individual from purchasing or consuming alcoholic beverages; and (ii) peaceably and without the use of force removing disruptive and/or intoxicated individuals from the immediate premises;
  - vi. Manage all entrance and exit points of the venue;
  - vii. Prevent guests from leaving with alcohol;
  - viii. Respond to any disruptions that take place at the party in conjunction with local law authorities; and
  - ix. Conduct periodic sweeps of parking lots and other exterior areas.
- b. Contractor warrants and represents that all personnel provided by Contractor
  - i. Are security persons wo have passed a background check;
  - ii. Are trained in security procedures appropriate to the Chapter function;
  - iii. Are familiar with all state, local, university and \_\_\_\_\_ laws, regulations, policies and guidelines ("Rules") applicable to the Chapter function;  
Inter/National Organization
  - iv. Will perform their duties in accordance with the Rules;
  - v. Will not consume or use illegal substances or alcoholic beverages while performing their duties; and
  - vi. Will not possess firearms while performing their duties.

- c. Nothing contained in this Agreement or otherwise shall be construed to constitute Contractor as an employee or agent of Chapter, it being intended that Contractor is an independent contractor solely responsible for the actions of contractor and Contractor's employees and agent.
2. **Compensation.** Contractor will be paid upon a per-job basis in accordance with Exhibit A and will be solely responsible for paying Contractor's employees and agents.
3. **Indemnification/Insurance.** Contractor shall indemnify and hold harmless Chapter, housing corporation, \_\_\_\_\_ and their members, officers and agents from \_\_\_\_\_  
Inter/National Organization  
liability for any claim arising out of injuries or damages caused by an act or omission of the contractor or contractor's employees or agents. Contractor shall be required to be properly licensed and bonded by the appropriate local and state authorities. Contractor shall be required to carry a minimum of \$1,000,000 of general liability insurance covering such indemnity obligation and agrees to provide a certificate of insurance at least naming the Chapter, house corporation, and \_\_\_\_\_  
Inter/National Organization  
as additional insureds ("additional insureds"). Contractor's insurance shall provide that, with respect to any insurance coverage which may be available to any additional insureds, Contractor's coverage shall be primary and not contributory or excess. Contractor shall provide the Chapter with a copy of the certificate proving possession of such insurance mentioned above.
4. **Miscellaneous.** This agreement (including Exhibit A) contains the entire agreement between the parties, and no amendments, changes, additions, or qualifications may be made or will be binding unless made in writing signed by both parties.

**Chapter Representative:**

The undersigned has read and agrees to the terms and conditions stated above, certifies that he or she is an authorized representative of and has the authority to bind \_\_\_\_\_  
Chapter  
chapter of \_\_\_\_\_  
Inter/National Organization  
to this Agreement, and acknowledges receipt of a copy of this agreement.

\_\_\_\_\_  
Chapter Representative Signature

\_\_\_\_\_  
Chapter Representative Printed Name

\_\_\_\_\_  
Chapter Representative Officer Position

\_\_\_\_\_  
Date

**Facilities Representative:**

The undersigned has read and agrees to the terms and conditions stated above, certifies that he or she is an authorized representative of and has the authority to bind \_\_\_\_\_  
Vendor Legal Business Name  
to this Agreement, and acknowledges receipt of a copy of this agreement.

\_\_\_\_\_  
Facilities Representative Signature

\_\_\_\_\_  
Facilities Representative Printed Name

\_\_\_\_\_  
Facilities Representative Title

\_\_\_\_\_  
Date

# Security Services: Exhibit A

## 1. Chapter Function

a. Date of Function: \_\_\_\_\_

b. Place of Function: \_\_\_\_\_

c. Hours of Service: \_\_\_\_\_

d. Description of Services:

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## 2. Compensation

a. Number of security officers present at function: \_\_\_\_\_

b. Hourly rate or other fee: \_\_\_\_\_

c. Payment terms:

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