



TEXAS TECH UNIVERSITY

Graduate School™

## **National Science Foundation Graduate Research Fellowship Application Checklist 2016**

### **My Subject area is classified as:**

Life Sciences or Geosciences (Deadline: 10/24)

Computer and Information Science and Engineering, Engineering, or  
Materials Science (Deadline: 10/25)

Psychology, Social Sciences, or STEM Education and Learning (Deadline:  
10/27)

Chemistry, Mathematical Sciences, Physics, or Astronomy (Deadline: 10/28)

### **I am eligible to apply because I do not fall into one of the categories below:**

- > Those who do not hold United States citizenship, national, or permanent resident status by the application deadline.
- > Those who were previously awarded a Fellowship from the NSF Graduate Research Fellowship Program and accepted it.
- > Those who did not accept the NSF Graduate Research Fellowship and failed to notify NSF by the published deadline for accepting the Fellowship.
- > Those who have completed the requirements for any graduate or professional degree by August 1 of the year the application is submitted, except 1) applicants who have completed a joint baccalaureate-master's (BS/MS) program and have not completed any further graduate study outside the joint program unless the graduate coursework was required to establish or maintain credentials in a profession such as teaching; or 2) applicants that have had an interruption in graduate study of at least two consecutive years prior to November 1 of the year the application is submitted and have completed no additional graduate study as of August 1 of the year the application is submitted.
- > Current NSF employees.
- > Applicants who have completed more than twelve months of graduate study or have earned a previous graduate or professional degree are eligible only if they have had an interruption in graduate study of at least two consecutive years prior to November 1 of the year the application is submitted. To be eligible, applicants must have completed no additional graduate study by August 1 of that year.

### **NSF Fastlane**

I have established an account in NSF Fastlane.

I understand that I am responsible for submitting application before deadline.  
(Texas Tech does not submit any part of the application.)

## **I have followed the Application Formatting Requirements.**

Standard 8.5" x 11" page size

12-point, Times New Roman font or Computer Modern (LaTeX) font

10-point font may be used for references, footnotes, figure captions and text within figures

1" margins on all sides

Single-spaced (approximately 5 lines per inch) or greater line spacing.

Applicants should not use line spacing options such as "exactly 12 point," that are less than single spaced.

## **Page Limits**

### **Personal, Relevant Background and Future Goals Statement**

**Three (3) pages**

### **Graduate Research Plan Statement**

**Two (2) pages**

*These page limits include all references, citations, charts, figures, images, and lists of publications and presentations.*

*Upon uploading their application, applicants must certify that the two statements (Personal, Relevant Background and Future Goals Statement, and Graduate Research Plan Statement) in the application are their own original work.*

## **Review**

My application has been reviewed by my research advisor or another professor.

My application has been reviewed by a writing tutor from the Graduate Student Writing Center or University Writing Center.

## References

- > Institutional (or professional) letterhead
- > Two (2) page limit
- > 12-point Times New Roman in the body of the letter

### Reference 1

Name:

Title:

Department:

Institution:

Agreed

Provided web link to Fastlane

Submitted (Due by November 3rd, 2016, 5:00 pm ET)

### Reference 2

Name:

Title:

Department

Institution:

Agreed

Provided web link to Fastlane

Submitted (Due by (November 3rd, 2016, 5:00 pm ET)

### Reference 3

Name:

Title:

Department:

Institution:

Agreed

Provided web link to Fastlane

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