

**TEXAS TECH UNIVERSITY
HUMAN DEVELOPMENT AND FAMILY STUDIES GRADUATE PROGRAMS
HDFS DOCTORAL DEGREE**

SPECIALIZATION EXAM PROCEDURES

Written Examination:

The specialization exam is handled by a committee of three departmental graduate faculty members who are selected by the student (one Adjunct Graduate Faculty member may serve on a qualifying examination committee, subject to the case-by-case approval of the program graduate faculty). The specialization question is written by this committee in consultation with the student. Students have no more than one week to write the specialization answer, beginning when the question is obtained from the specialization committee chairperson and ending when the answer is submitted to the committee chair. **The specialization examination is to be completed within six months prior to taking the theoretical foundations and research methods qualifying examinations.**

Oral Examination:

The specialization oral examination is to take place within a reasonable time following the submission of the written answer to the committee chair -- and students will be notified of their specialization grade as quickly as possible following the committee's recommendation to the graduate faculty -- unless the answer is submitted during the week prior to the oral examinations for theoretical foundations and research methods, in which case the specialization oral exam will be conducted during the same week as the oral examinations for the other two portions of the qualifying examination.