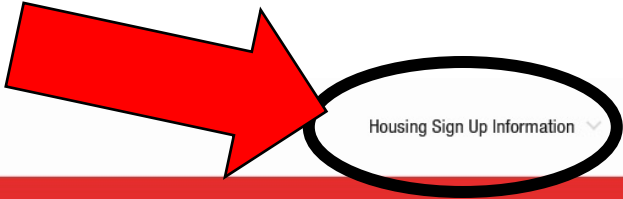




TEXAS TECH UNIVERSITY

University Student Housing™

Housing Sign-Up Guide



WELCOME TO UNIVERSITY STUDENT HOUSING



Select Housing Sign-Up Information from the Main Page.

Disclaimer

University Student Housing is launching a new housing signup system for Fall 2024.

If you experience any technical difficulties during your selection process, please contact housing@ttu.edu and we will work directly with you to meet your housing needs.

THANK YOU!

From the drop-down list select Sign-up for Housing.

You will be directed to the main sign-up page where you will select the red button.

SIGN UP INFORMATION

Sign up for Housing

Contract Information

Off Campus Eligibility

Red Raider Express Pass

Residence Hall Selection Guide



Sign-up for Housing





Select the Term that you will be applying for.

Term Selections

The following terms are currently available for on-campus housing. Please select a term below to start or continue with your application.

As a friendly reminder, to live on-campus you must be an enrolled student at either Texas Tech University or Texas Tech University Health Sciences Center.

Academic Year 2024-2025

(8/15/2024 - 5/14/2025)

[Apply](#)

Spring Only 2024

(1/7/2024 - 5/8/2024)

[Apply](#)

If you believe that you qualify for one of these categories select the corresponding box.

If none apply just select "Save and Continue".

Preliminary questions

Personal Details

Room Selection

Dining Plan Selection

University Student

Housing and Hospitality Services Contract

Deposit Information (No Deposit Required)

Application

Confirmation

Preliminary questions

If you believe that you qualify for one of these categories, please check the corresponding box.

Foster Youth

McKinney-Vento

Fallen Hero (eligible survivor per Government Code 615.003)

Category Other

Accommodation Information

All requests for housing or dining accommodations must be submitted to [Student Disability Services](#).

Save & Continue

Review all personal details on the page.

Some sections do require you to enter additional information before proceeding.

1

Home Housing Application Log Out

- ✓ Preliminary questions
- ✓ Personal Details
- Room Selection
- Dining Plan Selection
- University Student
- Housing and Hospitality Services Contract
- Deposit Information (No Deposit Required)

Personal Details

Information below is provided from our student information system (eRaider). If any details are incorrect, please contact the [Office of the Registrar](#) to update this information.



First Name
John



Preferred Name



Last Name
Castro



Emergency Contact - Primary



Required
You must provide a minimum of ONE emergency contact.

Contact Name
  

Email
  

Relationship
  

Address
  

Phone
  

[+ Add a new Field](#)

If interested in a Learning Community, please follow the instructions provided on this page.

If you are not interested in a Learning Community space, please select "I'm not interested" from the drop-down section and select "Save & Continue"



- ✓ Preliminary questions
- ✓ Personal Details
- ✓ Special Community Preferences
- ✓ Roommate Matching Questionnaire
- ✓ Roommate Selection
- ✓ Dining Plan Selection
- ✓ University Student Housing and Hospitality Services Contract
- ✓ Deposit Information
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- ✓ Application Confirmation

Special Community Preferences

What are Learning Communities?

Learning Communities (LCs) are unique and transformative communities where students seeking similar academic goals can live, learn, and socialize together. Each Learning Community has designated residence hall floors led by Community Advisors (CAs) who offer tailored programming for students' specific academic and personal needs. CAs are usually members of the same academic program too! Learning Community programs and events are planned and designed each semester by faculty and staff, including CA student staff.

Learning Community

Residence Hall

Architecture & Design

Clement

Arts and Sciences - Humanities

Gates

Arts and Sciences - Social Sciences

Gates

How to sign up?

All Learning Communities (LCs) require students to have been accepted into particular majors, minors, or programs consistent with the focus of the LC. Spaces in Learning Communities are limited and are on a first-come, first-served basis.

If you would like to see specific room spaces available for the LCs listed above, please select the appropriate LC from the list below, which will be added to your profile. When room selection is available, you can filter by those spaces to join the LC.

You can also limit who you see as suggested roommates by LC.

If you choose not to join an LC, that's OK! Just select "I'm not interested" from the list.

Special Communities

Women In Science & ▼

Save & Continue

Roommate matching is currently unavailable, but if interested in future roommate matching opportunities, please answer the questions provided. (This is optional)

Select "Save & Continue" to proceed.

☰ [Contract Cancellation Request](#) [Home](#) [Housing Application](#) [Log Out](#)

- ✓ Preliminary questions
- ✓ Personal Details
- ✓ Special Community Preferences
- ✓ Roommate Matching Questionnaire
- ✓ Roommate Selection
- ✓ Dining Plan Selection
- ✓ University Student Housing and Hospitality Services Contract
- ✓ Deposit Information
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- ✓ Application Confirmation

Roommate Matching Questionnaire

This is your Standard Profile. Use this page to setup your profile types which will be used for matching with a potential roommate.

These questions are optional and do not guarantee a match will be made or that every item will be perfect with your potential roommate.

Room Questionnaire

Morning Habits:

I get up at a decent time –

Are you a smoker?

No and I do not want to live

I prefer to go to bed:

Around a decent time, maybe

What are your thoughts on sharing and borrowing?

Depends on the item

What's your guest policy?

One or two on occasion is fine

First, click on the hall you'd like to secure a space in. You will then be directed to the next page to select your specific room.

Note: You will only see halls that are currently available to you. If a hall does not appear here, you are either ineligible to select a room in that hall or there is no longer any availability in that hall.

- Room Selection
- Dining Plan Selection
- University Student Housing and Hospitality Services Contract
- Deposit Information & Application Fee
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- Application Confirmation

Initial Selection

Academic Year 2024-2025

Clement Hall Clement Hall Select	Gates Hall Gates Hall Select	Gordon Hall Gordon Hall Select
Horn Hall Horn Hall Select	Hulen Hall Hulen Hall Select	Knapp Hall Knapp Hall Select
Murray Hall Murray Hall Select	Stangel Hall Stangel Hall Select	Talkington Hall Talkington Hall Select

Next, you will view available rooms. If you would like to see other hall options you can select the hall box under "Room List".

To secure your space, select "Add to Cart".

Please note: The "Calculate Total" function is unavailable at this time. Approved housing rates will be posted on the housing website at a later date.

The screenshot displays a web interface for a housing application. At the top, a red navigation bar contains the text "Contract Cancellation Request", "Home", "Housing Application", and a "Log Out" button with a shopping cart icon. Below the navigation bar, a sidebar on the left lists various application steps, each with a circular icon: "Room Selection" (red checkmark), "Dining Plan Selection" (black checkmark), "University Student Housing and Hospitality Services Contract" (black checkmark), "Deposit Information & Application Fee" (black checkmark), "Required Payments" (black checkmark), "Complete Payment" (grey circle), "Shopping Cart Receipt" (grey circle), "Application Confirmation" (grey circle), and "Confirmation" (grey circle). The main content area is titled "Room List" and "Academic Year 2024-2025". Under the heading "Hall", there is a list of hall options with checkboxes: "Honors Hall" (unchecked), "Horn Hall" (checked), "Hulen Hall" (unchecked), "Knapp Hall" (checked), and "Murdough Hall" (unchecked). A large red arrow points from the "Room List" heading to the "Horn Hall" checkbox. To the right of the hall list, three room cards are displayed for "Horn 102", "Horn 103", and "Horn 104". Each card shows a bed icon, the room name, "3" units, a "Calculate Total" button, the room details "Horn 102", "Horn Hall", and "Traditional", a "Show Room Info" link, and an "Add To Cart" button. Below these cards, the top portion of three more room cards is visible.

If you selected a room in a traditional hall, you will be directed to this page to select a bed space.

Using the drop-down option, select your bedspace (based on availability) and then select "Assign Beds" to continue.

Please note, you will have 15 minutes to complete your bed selection.

The screenshot shows a web application interface for assigning beds. At the top is a red navigation bar with a menu icon, links for 'Contract Cancellation Request', 'Home', and 'Housing Application', a shopping cart icon, the time '12:59', and a 'Log Out' link. A red arrow points to the shopping cart icon.

On the left is a vertical progress list with 10 items, each with a circular icon: 'Room Selection' (red checkmark), 'Dining Plan Selection' (black checkmark), 'University Student' (grey circle), 'Housing and Hospitality Services Contract' (black checkmark), 'Deposit Information & Application Fee' (black checkmark), 'Required Payments' (black checkmark), 'Complete Payment' (grey circle), 'Shopping Cart Receipt' (grey circle), 'Application' (grey circle), and 'Confirmation' (grey circle).

The main content area is titled 'Assign Beds' and 'My Room'. It features a large icon of a bed. A red arrow points to this icon. Below the icon is a red button labeled 'Assign Beds'.

On the right, there is a form with the following fields: 'Age: 26', 'Gender: Female', and a 'Select Bed' dropdown menu. A red arrow points to the dropdown menu. The dropdown is open, showing a list of options: 'Horn 107 (3 total spaces, 3 available, 0 unavailable)', 'Horn 107a', 'Horn 107b' (highlighted), and 'Horn 107c'.

The confirmation page allows you to lock in your room/bed selection by selecting "Save & Continue".

This will stop your 15-minute clock.

If at any point you wish to change your room or bed see next slide for instructions.

- Room Selection
- Dining Plan Selection
- University Student
- Housing and Hospitality Services Contract
- Additional Deposit Missing
- Deposit Information
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- Application
- Confirmation

Confirmation

Bledsoe 101, Bledsoe 101, Bledsoe Hall

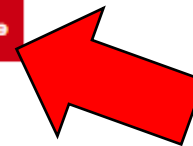
1. Bledsoe 101a:

Important note:

Hitting "Save and Continue" here will lock in your room selection.

If you wish to go back now and select a different room, make sure you locate and unselect this room, this will enable you to select the new room.


Save & Continue



If you wish to select a different hall or room, go back to the Room Selection page.

Locate the selected room (the add to cart box should be in black) and select "Remove From Cart". This will enable you to select a new room.

Please note the 15-minute clock will not stop, so please select a new room/bed timely.

☰ [Contract Cancellation Request](#) [Home](#) [Housing Application](#)  13:58 [Log Out](#)


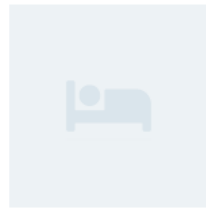




- Room Selection
- Dining Plan Selection
- University Student
- Housing and Hospitality Services Contract
- Deposit Information & Application Fee
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- Application Confirmation


Room List

Hall

- Knapp Hall
- Murdough Hall
- Murray Hall
- Sneed Hall
- Stangel Hall
-

Academic Year 2024-2025

 Knapp 225 2 Calculate Total Knapp 225 Knapp Hall Traditional Show Room Info Add To Cart	 Knapp 226 2 Calculate Total Knapp 226 Knapp Hall Traditional Show Room Info Remove From Cart	 Knapp 227 2 Calculate Total Knapp 227 Knapp Hall Traditional Show Room Info Add To Cart
 Knapp 228	 Knapp 229	 Knapp 230



Once you have confirmed and secured your space you will be directed to select your Dining Plan.

Using the drop-down option, select your dining plan then select "Save & Continue".

☰ [Contract Cancellation Request](#) [Home](#) [Housing Application](#) [Log Out](#)

- ✓ Preliminary questions
- ✓ Personal Details
- ✓ Special Community Preferences
- ✓ Roommate Matching Questionnaire
- ✓ Roommate Selection
- ✓ **Dining Plan Selection**
- University Student
- ✓ Housing and Hospitality Services Contract

Dining Plan Selection

Choose the dining plan that best meets your needs! For additional information on Dining Plan options, please visit https://www.depts.ttu.edu/hospitality/dining_plans.php

Academic Year 2024-2025:

Double T ▾

Save & Continue

If you are a minor, a proxy agreement page will appear prior to the contract page. The parent/legal guardian must complete the electronic form before the minor student will be allowed to proceed with the signup process. Once the form is completed, the student will need to log out and then log back in to continue with the signup process.

If you are not a minor, you may disregard this information and go to the next slide.

- ✓ Preliminary questions
- ✓ Personal Details
- Proxy Agreement

Proxy Agreement

According to Texas Tech University records, you are currently under 18 years of age. As such, you must identify a parent/legal guardian (known as a proxy) to sign your housing contract. Please click "ADD" to add your parent/legal guardian's information.

What happens next?

- Once you have added your proxy's information, this page will update regarding the status of your proxy's signature.
- Your proxy will receive an email with further instructions regarding signing the agreement. This email may go to a junk/spam folder so please make sure they check that folder.
- Upon your proxy's signature being received, you will be able to proceed with the remainder of the housing application.

Important Note

Proxy information filled out below should belong to your **Parent/Guardian** and should not be your own contact information

Add

First Name	Last Name	Email	Relationship	Completed Date	Delete	Refresh
Shayne	Bryant	shayne.a.bryant@yahoo.com	Father		Delete	Refresh

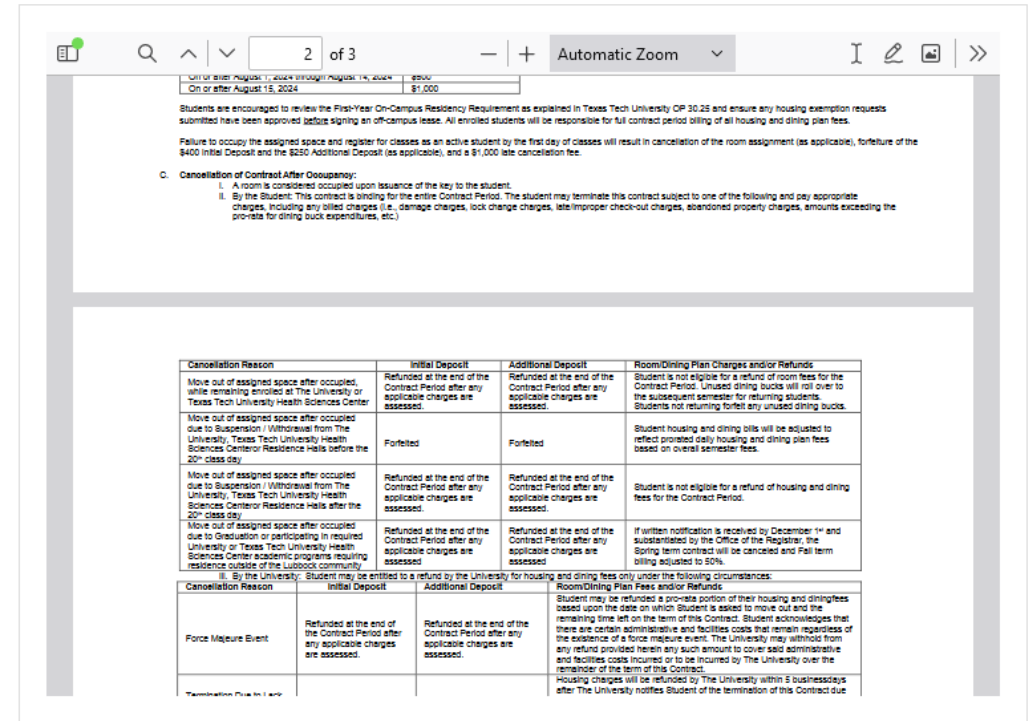
Thoroughly read and review the contract terms.

Once completed, check each acknowledgement box and sign the contract utilizing your Student ID (R#) then select "Save & Continue".

- ✔ Preliminary questions
- ✔ Personal Details
- ✔ Special Community Preferences
- ✔ Roommate Matching Questionnaire
- ✔ Roommate Selection
- ✔ Dining Plan Selection
- University Student
- ✔ **Housing and Hospitality Services Contract**
- ✔ Deposit Information
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- ✔ Application
- ✔ Confirmation

University Student Housing and Hospitality Services Contract

The University Student Housing and Hospitality Services Contract is a legally binding agreement for the contract period.



I acknowledge that I have thoroughly reviewed the cancellation policy as outlined in section 4B of the contract, specifically, that I must cancel my contract on or before May 1st to be eligible for an initial deposit refund.

1) Cancellation Deposit Refund Acknowledgment

All students are required to pay a \$75 non-refundable application fee and a \$400 initial deposit. If securing a suite/pod/studio/apt style space an additional \$250 deposit is required.

Based on your housing selection, this page will highlight if you have not paid any required fees/deposits.

Once all charges are paid, select "Save & Continue".

☰ [Contract Cancellation Request](#) [Home](#) [Housing Application](#) [Log Out](#)

- ☑ Preliminary questions
- ☑ Personal Details
- ☑ Special Community Preferences
- ☑ Roommate Matching Questionnaire
- ☑ Roommate Selection
- ☑ Dining Plan Selection
- ☑ University Student
- ☑ Housing and Hospitality Services Contract

Deposit Information

To progress in the housing sign up process, you are required to make a deposit. The refundable deposit held until you no longer live on campus at Texas Tech University. Further information about the refundable deposit is included in the Contract.

Because you selected a room in an Apartment, Pod, or Suite building, an additional deposit is also added to your total amount due.

If you are unable to make payment, please contact us to discuss alternative payment arrangements.

[Save & Continue](#)



☰ [Home](#) [Housing Application](#) [Log Out](#)


- ☑ Personal Details
- ☑ Hall and Dining Preferences
- ☑ University Student
- ☑ Housing and Hospitality Services Contract
- ☑ Deposit Information & Application Fee
- Required Payments
- Complete Payment
- Shopping Cart Receipt
- Application Confirmation

Required Payments

Item Description	Total Tax (\$)	Total Amount (\$)
Deposit		\$400.00
Deposit Fee	\$0.00	\$400.00
Application Fee		\$75.00
Application Fee	\$0.00	\$75.00
Total:	\$0.00	\$475.00

[Pay Now](#)







This is an example of what students will see when prompted to make a payment.


Payment

Payment Information * Indicates required information

Total: \$475.00

Payment Method:

Account Information * Indicates required information

Credit Card Type:

Account Number:

Expiration Date:

Security Code:

[View Example](#)

Name on Card:

Billing Information * Indicates required information

Street Address 1:

Street Address 2:

City:

State:

Zip Code:

Country:

Contact Information * Indicates required information

Email:

You have received this email from housing@ttu.edu in response to payment processing.

Notification of Payment

This message is an automated notification to inform you that your payment has been completed successfully. Please note that all payments are subject to approval and final verification.

Billed To:

Payment Information:

Payment Type:	Credit Card
Card Number:	xxxxxxxxxxx7363
Card Type:	Visa
*** CARD_NOT_PRESENT ***	

System Tracking ID:	
Date/Time:	November 1, 2023 at 4:02:24 PM CDT

External Transaction ID:	
Payment Gateway Reference Number:	

Payment Amount:

Total Paid:\$250.00

Thank You
TTU Student Housing and Hospitality Services

This is an example of a payment confirmation the payor will receive via the email provided at payment.

The Application Confirmation page confirms you have completed all steps and allows you will be able to view the details of your assigned room and roommate/s.

Additionally, the option to send a message to your assigned roommate is available to you. Simply select the Send Message option by their name.

- ✓ Preliminary questions
- ✓ Personal Details
- ✓ Roommate Matching Questionnaire
- ✓ Roommate Selection
- ✓ Room Selection Summer
- ✓ Dining Plan Selection
- University Student Housing and Hospitality Services Contract
- Application Confirmation

Application Confirmation

Congratulations! You have completed your University Student Housing and Hospitality Services application.

You started your application for Summer 2024 on 3/22/2024, have a room reservation for **Honors 322b**, and have signed the contract as of 3/22/2024.

You have completed the contract as of 3/22/2024.

If you do not have any roommate information below, you do not currently have a roommate. Check back later!

We encourage you to connect with your future roommates before move-in. You can reach out to them by selecting Send Message beside their name. Keep an eye on your Texas Tech email for their response.

Booking Summary

Room: Honors 322b

Room Type: Double-Pod

Location: Honors Hall

Floor: Honors 3rd Floor

Bed	Preferred Name	Last Name	Contact
Honors 322a			
Honors 322b	Amanda	.Reeves	Send Message

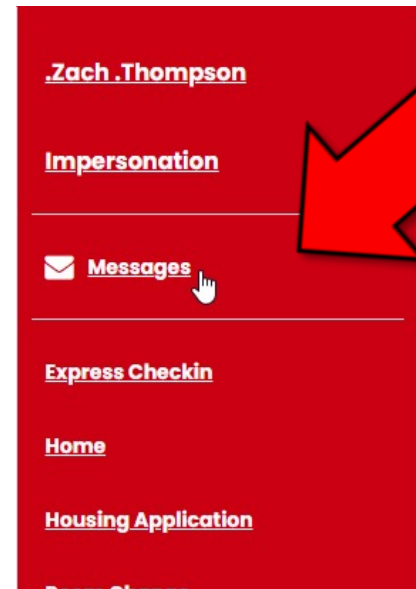
[Return To Home](#)

Accessing information on your confirmation page is as simple as clicking on the Sign Up for Housing button located on the main portal page.

This not only allows you to retrieve your assignment information whenever you need it, but also enables University Student Housing and your roommates to communicate with you through the portal page's messaging system.


Home

Hi .Amanda .Reeves!



.Zach .Thompson

Impersonation

 Messages

Express Checkin

Home

Housing Application

Room Change



Congratulations!
You're All Done!



TEXAS TECH UNIVERSITY

University Student Housing™

Follow Up

If you have feedback or questions regarding the housing signup process, please do not hesitate to reach out to our staff. We are available Monday-Friday from 8am-5pm to assist you.

Housing@ttu.edu | (806) 742-2661