

When can I register?

Registration is based on your completed hours. Please consult your Academic Transcript on Raiderlink. You can also click on “Registration Status” on your MyTech tab

SUMMER AND FALL 2012 REGISTRATION DATES

Honors, Scholars, Athletes, SDS	April 5
Seniors & SD (90+ hrs)	April 10
Juniors (60-89 hrs)	April 12
Sophomores (30-59 hrs)	April 16
Freshman (0-29 hrs)	April 19
Former Tech Students	April 24
Open Registration	April 25

IMPORTANT CHANGE: Registration for these dates will open at 3 p.m.

Registration has started, and I really need some help!

Are you receiving an error that you just can't figure out? Swing by the Student Services office in HS 154 for Drop-in Registration help from April 5th through April 20th.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
				3-5 p.m.	9- noon	
8	9	10	11	12	13	14
	no classes	2-5 p.m.	9- noon	2-5 p.m.	9- noon	
15	16	17	18	19	20	21
	2-5 p.m.	9- noon	9- noon	2-5 p.m.	9- noon	

How do I look up classes?

Click on “Look Up Classes” under Registration on your MyTech tab in Raiderlink. Be sure to select the correct TTU term. Write down the 5-digit call numbers (CRNs) of the courses you want to register for. The Registration Planning form, available in the Forms section of our website, is a helpful tool for many students: <http://www.depts.ttu.edu/hs/advising/forms.php>

How do I register?

Click on “Add or Drop Classes” under Registration on your MyTech tab. You will enter your CRNs into the boxes on the worksheet.

My registration date is incorrect!

Please remember that the courses you’re currently enrolled in do not count towards your total number of completed hours. Consult your Academic Transcript on Raiderlink for the total number of hours you have completed. If your registration date is incorrect, please contact your advisor for further assistance.

I’m trying to register, but it says I don’t have a time ticket.

Please call our office at 742-1180, and we will be able to assist you with this issue.

Do I need to see an advisor before I register?

No, you are not required to meet with an advisor before you register. However, if this is your first semester at Tech, you will have a registration hold on your account. Please make an appointment to see your advisor.

I’d like to speak with my advisor. What do I do?

You can either call 742-1180 or come by our office in HS 159 to make an appointment. Our calendars are filling up very quickly, so please book your appointment ASAP!

I’m trying to register, but it’s giving me some D1/ X1/ L1 error!

It looks like you not selecting the correctly linked sections. You can view the linked course table to see how the lab/ lecture/ discussions are linked:

<https://banapps.texastech.edu/ITIS/STUSSB/LinkedCourse.aspx>

I need to register, but I have a HOLD on my account.

What hold is it? You can look at your holds by clicking on “View Holds” or “Registration Status”. Please contact the appropriate office for more information on your hold. Please remember that your advisor can only remove Human Sciences holds.

It says prerequisite error, but I’ve taken them all.

Please look carefully at what prerequisites are listed on the system. Go to “Look Up Classes”, click on the CRN, and then click on course title to view the prerequisites.

NHR – Are you a Dietetics student who needs to take RHIM 3322? Please contact our office, and we will give you a registration permit.

HDFS- Are you wanting to take 3000 and 4000 level courses? Do you have at least a 2.5 GPA? If not, you’ll need to complete a GPA restriction appeal form with the HDFS department in HS 507.

PPF- Are you wanting to take 3000 and 4000 level courses? Do you have at least a 2.8 GPA? If not, you’ll need to complete a GPA appeal. Please see Donna in Advising.

CFAS- Are you wanting to take 3000 and 4000 level courses? Do you have at least a 2.5 GPA? If not, you’ll need a Consent of Instructor form. Please see Dolores in Advising.

I’m trying to register for a class, but it says I need advisor approval.

What course is it? If it is HDFS 4314, please come by our office to pick up a practicum form. If it is HDFS 3411 or HDFS 3413, please come by our office to pick up a Lab Attendance Contract.

You can also access these documents on the Forms section of our Website:

<http://www.depts.ttu.edu/hs/advising/forms.php>

I’m trying to register for a class but it said I need permission from the department.

What course is it? If it is a 4000 or 4320, please speak with the specific department.

CFAS Room 271

DOD (ID, ADM) Room 211

HDFS (HDFS, EC) Room 507

NHR (NS, RHIM, RTLM) Room 601

PFP Room 262

I'd like to sign up for an individual study. What do I do?

Please see the department for the appropriate form. Once the form is completed, bring it back to the departmental office.

I want to get into a class, but it is full.

Please speak with your advisor about your options. For some Human Sciences courses, your advisor will be able to give you an Override form which will allow you to enroll with the instructor's permission. For courses outside of Human Sciences, please contact the appropriate department/college directly.

I want to get into the course, but I don't have the prerequisite. What do I do?

Please speak with your advisor about your options. For some Human Sciences courses, your advisor will be able to give you a Consent of Instructor form which will allow you to enroll with the instructor's permission.

I want to take two courses that overlap. I have received permission from both instructors.

Please speak with your advisor for a Consent of Instructor form.

I need to take more than 19 hours in the Fall or 8 hours in a summer session, what do I do?

Please complete an Overload Request form, available in our office or in the Forms section of our website: <http://www.depts.ttu.edu/hs/advising/forms.php>