Rubric for Electronic Portfolio

**Task Description:** *(Teacher may explain specific assignment in this space.)*

*Write text here.*

| *Criteria* | Exemplary  4 | Effective  3 | Minimal  2 | Unsatisfactory  1 | Score |
| --- | --- | --- | --- | --- | --- |
| ***Collect*** | * A wide variety of learning artifacts are used. | * A variety of learning artifacts are used. | * Some variety of learning artifacts are used. | * All artifacts are of the same type. |  |
| ***Select*** | * Artifacts and work samples are clearly related to purpose of portfolio. * Good variety of artifacts. | * Most artifacts and work samples are related to the purpose of portfolio. * Some variety of artifacts. | * Some artifacts and work samples are related to the purpose of portfolio. * Little variety of artifacts. | * The artifacts and work samples do not relate to the purpose of the portfolio. * No variety of artifacts. |  |
| ***Reflect*** | * All reflections clearly describe why artifacts demonstrate achievement of goal. * All reflections are well written and are of excellent quality. | * Most of the reflections clearly describe why artifacts demonstrate achievement of goal. * Most reflections are well written and are of good quality. | * Some reflections describe why artifacts demonstrate achievement of goal. * Some reflections are missing or need improvement and revisions. | * Reflections do not relate to artifacts. * Many reflections are missing or need much improvement and revisions. |  |
| ***Use of Multimedia*** | * Content includes audio, video, digital images, slide show, and text or PDF documents. * Content is error free. * Portfolio has been converted to CD or posted to Web site. | * Content includes some variety of audio, video, digital images, slide show, text or PDF documents. * Content has few errors. * Portfolio has been converted to CD or posted to Web site. | * Content includes little variety of audio, video, digital images, slide show, text or PDF documents. * Content has some errors. * Portfolio has not been converted to CD or posted to Web site. | * Little variety in multimedia. * Content has multiple errors. * Portfolio has not been converted to CD or posted to Web site. |  |
| ***Navigation and Layout*** | * Navigation is clear. * Well organized. * Imaginative design. Good use of audio and text elements. * All links work. * Easy to read with appropriate use of fonts, bullets, italics, bold, and indentations. | * Navigation is clear. * Organized. * Good use of design, audio, and text elements. * Most links work. * Generally easy to read with appropriate use of fonts, bullets, italics, bold, and indentations. | * Navigation is mostly clear. * Somewhat organized. * Little use of design, audio, and text elements. * Some links do not work. * Often difficult to read due to inappropriate use of fonts, bullets, italics, bold, and indentations. | * Hard to navigate. * Organization is unclear. * Poor use of design, audio, text elements. * Many links do not work. * Difficult to read due to inappropriate use of fonts, bullets, italics, bold, and indentations. |  |
| ***Writing and Mechanics*** | * The text has no errors in grammar, capitalization, punctuation, and spelling. | * The text has few errors in grammar, capitalization, punctuation, and spelling. | * The text has errors in grammar, capitalization, punctuation, and spelling. | * The text has many errors in grammar, capitalization, punctuation, and spelling. |  |

**Notes:** *Write text here*

**SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_/24**

**Grading Legend**

*(A guide for teachers to breakdown grade distribution based on score)*

|  |  |
| --- | --- |
| Points Earned | Grade Breakdown |
| 19-24 | **A** |
| 12-18 | **B** |
| 6-11 | **C** |
| 1-5 | **D** |