Rubric for Portfolio

**Task Description:** *(Teacher may explain specific assignment in this space.)*

*Write text here.*

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| --- | --- | --- | --- | --- | --- |
| Criteria | Exemplary  4 | Effective  3 | Minimal  2 | Unsatisfactory  1 | Score |
| **Planning Process** | * Clearly defined goals * Detailed plan consistent with goals | * Defined goals * Plan of action loosely based on goals | * Limited goals * Undefined plan of action | * No clearly defined goals * No plan of action |  |
| **Content/ Organization** | * Includes required content * Content presented in a concise, well-organized manner | * Includes most required content * Organization is adequate | * Fewer than half of the required components * Some organization; difficult to follow | * Lack of required components * Lack of organization |  |
| **Innovative Components** | * Demonstrates a high degree of insight, originality, and creativity | * Demonstrates some originality or creativity | * Demonstrates a low level of creativity | * Demonstrates no originality or creativity |  |
| **Product** | * Polished and well presented * High level understanding of career concepts * Product would serve as a strong asset in employment search | * Neat and presentable * General knowledge base of career concepts * Product would be an acceptable tool in employment search | * Reasonably neat and presentable * Gaps in knowledge base of career concepts * With additional attention to detail, product could become valuable in employment search | * Poorly presented * No evidence of knowledge base of career concepts * Product is not suitable in employment search |  |

**Notes:** *Write text here*

**SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_/16**

**Grading Legend**

*(A guide for teachers to breakdown grade distribution based on score)*

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| --- | --- |
| Points Earned | Grade Breakdown |
| 12-16 | **A** |
| 8-11 | **B** |
| 6-10 | **C** |
| 1-5 | **D** |