Rubric for Portfolio

**Task Description:** *(Teacher may explain specific assignment in this space.)*

*Write text here.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Criteria | Exemplary4 | Effective3 | Minimal2 | Unsatisfactory1 | Score |
| **Planning Process** | * Clearly defined goals
* Detailed plan consistent with goals
 | * Defined goals
* Plan of action loosely based on goals
 | * Limited goals
* Undefined plan of action
 | * No clearly defined goals
* No plan of action
 |  |
| **Content/ Organization** | * Includes required content
* Content presented in a concise, well-organized manner
 | * Includes most required content
* Organization is adequate
 | * Fewer than half of the required components
* Some organization; difficult to follow
 | * Lack of required components
* Lack of organization
 |  |
| **Innovative Components** | * Demonstrates a high degree of insight, originality, and creativity
 | * Demonstrates some originality or creativity
 | * Demonstrates a low level of creativity
 | * Demonstrates no originality or creativity
 |  |
| **Product** | * Polished and well presented
* High level understanding of career concepts
* Product would serve as a strong asset in employment search
 | * Neat and presentable
* General knowledge base of career concepts
* Product would be an acceptable tool in employment search
 | * Reasonably neat and presentable
* Gaps in knowledge base of career concepts
* With additional attention to detail, product could become valuable in employment search
 | * Poorly presented
* No evidence of knowledge base of career concepts
* Product is not suitable in employment search
 |  |

**Notes:** *Write text here*

**SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_/16**

**Grading Legend**

*(A guide for teachers to breakdown grade distribution based on score)*

|  |  |
| --- | --- |
| Points Earned | Grade Breakdown |
| 12-16 | **A** |
| 8-11 | **B** |
| 6-10 | **C** |
| 1-5 | **D** |