

Department of Human Development & Family
Sciences GPTI Teaching Evaluation Form

GPTI Observed _____

Class _____

Observer _____

Date _____

The following scale may be used to guide your evaluation of teaching:

X = unable to observe

3 = average

5 = outstanding

2 = weak

4 = strong

1 = deficient

ASPECTS OF TEACHING

Course Outline

- _____ 1. A clear statement of course learning outcomes.
- _____ 2. Sequence of topics to be covered.
- _____ 3. A clear description of assignments and indications of sequence in which topics will be covered.
- _____ 4. Description of materials needed for course, such as texts, readings, and equipment.
- _____ 5. Exam schedule congruent with University requirements, i.e., first exam before drop deadline, no exam during final week of classes, adherence to final exam schedule.
- _____ 6. An indication of how student performance will be evaluated (exams, paper, etc.); bases for performance seem reasonable and appropriate.
- _____ 7. A clear statement of expectations for student performance (attendance, participation, etc.) and criteria for evaluation on these activities.
- _____ 8. Indication of availability for consultation with students (office hours).
- _____ 9. Statement relative to accommodating the needs of students with disabilities.



Exams

- _____ 1. Assessment of learning outcomes.
- _____ 2. Presentation of questions in clear and comprehensible format.
- _____ 3. Adequate opportunities for successful performance, e.g., a sufficient number of exams, sufficient number of questions, etc.

Course Materials

- _____ 1. Handouts, videos, websites, and other materials appear to be relevant and informative
- _____ 2. Required texts and materials are used sufficiently to justify their purchase by students.

Classroom Performances

- _____ 1. Starting class on time, introducing lesson smoothly, creating environment conducive to learning.
- _____ 2. Material relevant to subject presented at appropriate level in a clear and comprehensible manner; instructor's knowledge of subject evident.
- _____ 3. Instructor planning evident; delivery clear, timing appropriate, transitions smooth.
- _____ 4. Effective, flexible, and appropriate variation in style of presentation, including promoting student participation.
- _____ 5. Skillful questioning and reinforcement, promoting levels of thinking, soliciting comments and questions, and giving feedback to students.
- _____ 6. Media, other materials are neat, clear (audible), relevant, and appropriate.
- _____ 7. Clear ending of lesson; summary ties together concepts covered.



Classroom Atmosphere

- _____ 1. Instructor involvement – rapport, intellectual stimulation; instructor commitment to students evident.
- _____ 2. Student involvement – attention to presentation, responsiveness, involvement in discussion.

Instructor's Style of Presentation

- _____ 1. Enthusiasm.
- _____ 2. Pleasing voice quality.
- _____ 3. Extensive eye contact with students.

Printed name of faculty observer

Signature of faculty observer

Please attach a narrative summary of your observations and suggestions for improvement. Please sign your narrative statement as well.

PLEASE E-MAIL THE COMPLETED FORM TO THE GPTI YOU EVALUATED, WITH A "CC" TO THE HDFS GRADUATE PROGRAM DIRECTOR AND THE STUDENT'S ADVISOR.