Spring Shred Day: May 22, 2012

When: Tuesday, May 22, 9am-3pm

What: The TTU Office of the CIO has contracted with WesTex Documents and Document Shredding & Storage to provide mobile shredding units; shredding will be done at no charge to the TTU community.

Where: United Spirit Arena Parking Lot, north end
Recycle Computer Equipment through Raider PC Mart

Did you find extra computer equipment while spring cleaning? Raider PC Mart allows departments to electronically contact other departments that may be interested in the outgoing equipment.

Raider PC Mart (http://www.raiderpcmart.ttu.edu) is an online stgregator of computing equipment and peripherals designed to facilitate the exchange between TTU departments before it is surplus with Property Inventory. These technology exchanges between TTU departments make institutional technology investments last longer, extending the use of computing equipment.

Raider PC Mart allows individuals authorized by the department head to post computer equipment no longer needed in their department or to review equipment posted by other departments. While inventory transfer paperwork and procedures are required prior to the exchange, the Raider PC Mart allows interested parties to discuss and negotiate trade offers.

As with any equipment transfer, all TTU Operating Policies and Procedures apply. Links to the relevant policies are available on the Raider PC Mart homepage, referenced above. Raider PC Mart operates under the following guidelines:

• Computer and related peripheral equipment are posted for 30 days and renewed for an additional 30 days;
• Posting departments can include pictures of equipment available for exchange;
• Weekly email notifications of newly posted equipment are sent to computer support people (and others if they wish), and
• An internal mechanism allows people to communicate directly with the posting department.

Please note that Raider PC Mart is a voluntary utility designed to foster communication and extend the life of TTU’s IT capital investment. Each department is responsible for the terms of the exchange and the condition of the equipment. The system is designed only for the purposes of computing equipment exchange. We encourage you to dust off that unneeded computer or printer and list it on Raider PC Mart — recycle and save taxpayer money!