



I-20 Extension Instructions

Overview

U.S. Department of Homeland Security (DHS) requires that you finish your program of study by the completion date on your I-20. The end date on the I-20 is established by the admissions office to reflect the average length of time it should take a student to complete the degree requirements. If, during the course of your studies it becomes necessary to extend your I-20, our office can provide I-20 extensions to those who are eligible and apply in a timely fashion.

Eligibility

In order to obtain a program extension, you must show that you have continually maintained status and that the extension is needed for compelling academic or medical reasons, such as a change of major or research topic, unexpected research problems, or a documented illness. An I-20 which has already passed the program end date cannot be extended.

If your program end date has expired or you do not meet the eligibility requirements to apply for a program extension, it will be necessary to file for reinstatement to F-1 status with USCIS, for which you will have to pay a substantial fee.

Required Documentaton

The following documents must be completed and submitted to the ISSS office:

- Academic Advisor's Recommendation for Extension form (page 2)
- Graduate School Extension Recommendation form (page 3, graduate students only)



TEXAS TECH UNIVERSITY

International Student *and* Scholar Services™

Academic Advisor's Recommendation for Extension of Time in F-1 Status

This form should be filled out by student's academic advisor.

This form facilitates communication of information required by the Department of Homeland Security (DHS) regulations in order for an international student in F-1 status to have an extension of their academic program. Program extensions must be based on compelling academic reasons and unnecessary extensions could result in the student violating federal regulations and jeopardize our ability to host international students. Questions should be directed to an international student counselor at 742-3667.

Student Name:

Student Number:

I anticipate that this student will complete all requirements for the current academic program on or about (month/day/year):

This student has not yet completed the current program of study due to (check all that apply):

- Delays caused by a documented illness
- Delays caused by a change in major field of study
- Delays caused by a change in research topic
- Delays caused by unanticipated research problems
- Other: _____

Please sign below to recommend that this student's program be extended:

Academic Advisor's Signature: _____

Academic Advisor's Name and Title: _____

Department: _____

Date: _____



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Graduate Dean's Recommendation for Extension of Time in F-1 Status

This form should be filled out by a representative at the graduate dean's office. Undergraduate students are not required to submit this form.

This form facilitates communication of information required by the Department of Homeland Security (DHS) regulations in order for an international student in F-1 status to have an extension of their academic program. Program extensions must be based on compelling academic reasons and unnecessary extensions could result in the student violating federal regulations and jeopardize our ability to host international students. Questions should be directed to an international student counselor at 742-3667.

Student Name	Student Number
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I recommend that this student's program be extended.

Graduate School Signature: _____

Name: _____

Title: _____

Date: _____