In order to apply for Optional Practical Training (OPT), please make an appointment to see your designated international student counselor. The following documents are needed as part of the OPT application process.

For ISSS office use:
- [ ] Academic Advisor’s Statement of Program Completion Form
- [ ] OPT Acknowledgment Form

For submission to USCIS office:
- [ ] Form G-1145
- [ ] Copies of previous EAD cards (if available)
- [ ] Copy of valid passport bio page
- [ ] Copy of I-94
- [ ] Check or money order for $410 to “Dept. of Homeland Security”
- [ ] Two passport photos (recent)
- [ ] Form I-765

Along with (which you will receive from your international student counselor):
- [ ] Copy of I-20 with OPT request (keep the original for yourself)
- [ ] Printout of SEVIS CPT page (if applicable)
### I-765 Mailing Addresses

#### If the address you entered on the I-765 is in:


#### Mail your application to:

**USCIS Phoenix Lockbox**

For U.S. Postal Service (USPS) First-Class and Priority Mail Express deliveries:

- USCIS
- P.O. Box 21281
- Phoenix, AZ 85036

For overnight/courier deliveries (non-USPS):

- USCIS
- Attn: NFB AOS
- 1820 E. Skyharbor Circle S
- Suite 100
- Phoenix, AZ 85034

#### If the address you entered on the I-765 is in:

- Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Oklahoma, Tennessee, Texas, Vermont, Virginia, U.S. Virgin Islands, or West Virginia

#### Mail your application to:

**USCIS Dallas Lockbox**

For U.S. Postal Service (USPS) First-Class and Priority Mail Express deliveries:

- USCIS
- P.O. Box 660867
- Dallas, TX 75266

For overnight/courier deliveries (non-USPS):

- USCIS
- Attn: NFB AOS
- 2501 S. State Hwy. 121 Business
- Suite 400
- Lewisville, TX 75067

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E-Notification: If you want to receive an email and/or text message that your Form I-765 has been accepted at a USCIS facility, complete Form G-1145, E-Notification of Application/Petition Acceptance and clip it to the first page of your application.