Friday, February 25, 2005.—The members of the Board of Regents of the Texas Tech University System convened at 9:00 a.m. on Friday, February 25, 2005, in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas, with the following in attendance:

ATTENDANCE.—

Regents present were L. Frederick “Rick” Francis, Chairman; J. Frank Miller, III, Vice Chair; Carin Barth; Robert Black; Brian C. Newby; E. R. “Dick” Brooks; F. Scott Dueser; Windy Sitton; and Bob L. Stafford.

Also participating at the opening of the meeting were Dr. David R. Smith, Chancellor, TTUS; Dr. Jon Whitmore, President, TTU; Dr. M. Roy Wilson, President, TTUHSC; Mr. Jim Brunjes, Chief Financial Officer, TTUS; Mr. Richard Butler, Senior Vice Chancellor, TTUS; Mr. Pat Campbell, Vice Chancellor and General Counsel, TTUS; Mr. Mike Ellicott, Vice Chancellor for Facilities Planning and Construction, TTUS; Mr. Mark Lindemood, Vice Chancellor for Institutional Advancement, TTUS; Mr. Michael Phillips, Chief Information Officer, TTUS; Dr. William Marcy, Provost, TTU; Dr. Thomas Anderes, Senior Vice President for Administration and Finance, TTU; Dr. Michael Shonrock, Vice President for Student Affairs, TTU; Mr. Max Hinojosa, Vice President for Operations, TTU; Mr. Elmo Cavin, Executive Vice President for Administration and Finance, TTUHSC; Dr. Roderick Nairn, Executive Vice President for Academic Affairs, TTUHSC; Mr. Mitchell Moses, President, Student Government Association, TTU; Ms. Lamease Salman, President, Student Government Association, TTUHSC and Ms. Christina Martinez, Assistant Secretary of the Board of Regents.

II. CALL TO ORDER.—Chairman Francis announced a quorum present and called the meeting to order.

III. INTRODUCTIONS AND RECOGNITIONS.—Chairman Francis called on Dr. Wilson who introduced Dr. Rudy Arredondo, professor, Department of Neuropsychiatry, who has been appointed to the State Health Services Council by Governor Rick Perry. Dr. Arredondo will serve until 2009 and he has been named the presiding officer of the council. Dr. Arredondo is the Director of the Southwest Institute for Addictive Diseases at the Health Sciences Center. He is
the former chairman of the Texas Department of Mental Health and Mental Retardation. He serves on the National Council of the National Institutes of Health, National Institute on Drug Abuse and was appointed by President Bush to the president’s new Freedom Commission on Mental Health which makes recommendations for improvement to the national mental health system.

Dr. Wilson also recognized Dr. Patti Patterson. Dr. Patterson was honored last evening with the YWCA’s Women of Excellence Award for Science and Medicine. Dr. Patterson is a professor of Pediatrics at the Health Sciences Center and Vice President for Rural and Community Health. This award recognizes women who have achieved excellence in their career or profession and holds them as role models in our community. Since joining the faculty of the Health Sciences Center in 2000, Dr. Patterson has led the design and implementation of the Health Sciences Center Rural Education and Service Initiative. She and her team secured federal funding for implementing the West Texas Area Health Education Center with the goal of improving health care access in West Texas. The center’s programs introduced K through 16 students to health careers and the center assists them in becoming health care professionals. This project has established the Prehealth Summer Academy for prenursing, pharmacy and allied health students and the formation of a Student Rural Health Association which has more than 60 students. At the Health Sciences Center, she has implemented an interdisciplinary religion and health research initiative and established an annual continuing education program on the topic. She has been instrumental in developing and implementing the Healthy Lubbock initiative which seeks to reduce the incidents of obesity in Lubbock. She has also recently secured National Institutes of Health research funding to study health disparities in rural and minority populations in West Texas.

Dr. Wilson distributed a copy of a new publication called, “West Texas: A Vision of Rural Health for America.” This new publication highlights significant contributions of West Texas to the nation and identifies specific health care service issues facing the region and rural America. This is an example of the kind of work that Patti Patterson does.

Dr. Whitmore introduced attendees of the Student Ethical Leadership Conference: Davia Ann Gernand; Danielle Ivey; Bruce Bills; Kristen Morrow; Emily Ehrlich; Michael Hess; Corey Chapman and Jeremy Neurohr. The conference was hosted by the LBJ School for Public Affairs at the University of Texas. One of the aims of Texas Tech is to have our undergraduates leave here with a high set of standards from which to operate in the future. This Ethical Leadership Conference is intended to select a small group of students from universities across Texas to come together and look at the ethics of leadership. These are some future leaders for our state.
Dr. Whitmore also introduced Dr. Mary Jane Hurst in recognition of her work on the Phi Beta Kappa visit to Texas Tech University. Dr. Hurst is a member of Phi Beta Kappa and is leading a team of other faculty members, who are also members of Phi Beta Kappa, in working towards the establishment of a new chapter of Phi Beta Kappa at Texas Tech. Dr. Hurst is Associate Academic Dean in the College of Arts and Sciences and has won numerous teaching awards. Dr. Hurst has given hundreds of hours of her time to see that this institution advances academically by having further national recognition by way of hosting a Phi Beta Kappa chapter.

Regent Sitton introduced two new staff members in the Office of Communications and Marketing at the request of Lynn Denton, who was unable to attend the meeting. Regent Sitton introduced Sheila Allee, the new Director of Executive Communications and Publications. Ms. Allee is the chief spokesperson and direct media relations for our system. She is a Tech graduate and has a news media background. Ms. Allee worked for the Associated Press for six years. She has been a corporate speechwriter and is the author of two books. Most recently, she was a speechwriter for Larry Faulkner.

Regent Sitton also introduced Alice Virginia White, the new Director of Public Relations. Ms. White brings thousands of community partners and partnerships to the university campus through her work in the College for Texas Campaign, Texas Alliance for Healthy Communities, Texas Volunteer Health Corp, Shots Across Texas Campaign and her fund development work with the University of Texas at Austin. Her career includes teaching, administration at a community college and university levels, co-ownership and presidency of a 10,000 acre dry land wheat corporation cited by the Progressive Farmer magazine as among the one hundred best managed farms in the United States. She is a journalism major from the University of Texas in Austin where she became a life member of Phi Kappa Phi, a national social science and academic honor society. Her masters degree is in counseling from Ford Hayes State University where she was first elected to Phi Kappa Phi. Her bachelors with distinction from the University of Kansas is in Spanish and with honors in Russian and included her election to Phi Beta Kappa, a national liberal arts academic honors society. She has been honored twice as a Lone Star Circle Level Donor for the State Employee Charitable Campaign, was a founding member of the United Way’s Womens Giving Network in Austin, is past treasurer of Phi Beta Kappa Alumni Association of Austin, past president of the American Society of University Women, three time named Gift Honoree by AAUW and an alum of Leadership Texas in Austin, Leadership Kansas and co-founder of Leadership Dodge. She was elected to a five-year term on the National Board of the Kansas University Alum Association.
IV. OPEN SESSION.—At approximately 9:10 a.m. on Friday, February 25, the board continued meeting in open session in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas, to consider items as a board and in the Committee of the Whole.

IV.A. APPROVAL OF MINUTES.—Regent Black moved that the minutes of the board meeting held on December 17, 2004 be approved. Regent Brooks seconded the motion, and the motion passed unanimously.

IV.B. COMMITTEE OF THE WHOLE

Chairman Francis announced that for the purpose of facilitating action on the items to be considered, Vice Chairman Miller would preside over the Committee of the Whole.

IV.B.1. Regent Miller presented the item regarding approval of the Consent Agenda and acknowledgment of review of the Information Agenda. Regent Miller moved that the Consent Agenda be approved. The motion was seconded and passed unanimously. The following are the Minute Orders approved by this motion:

IV.B.1.a. TTUHSC: Approve appointment to a non-elective position.—The board approved the appointment of Rodolfo Arredondo, Ed.D., to the State Health Services Council as approved administratively by the president and the chancellor.

IV.B.1.b. TTUHSC: Approve change in degree title from Master of Science in Rehabilitation Sciences to Master of Science in Clinical Practice Management.—The board approved a change in degree title of the existing Master of Science in Rehabilitation Sciences (M.S., RS) to that of Master of Science in Clinical Practice Management (M.S., CPM) as approved administratively by the president and the chancellor. Approval of this change in program and degree title will bring both into closer alignment with the curriculum actually being delivered and with the Texas Higher Education Coordinating Board classification code assigned to the program.

IV.B.1.c. TTUHSC: Approve dual employment.—The board approved dual employment for Dr. Anthony J. Busti, BSN, PharmD., and Dr. Ronald S. Green, PharmD., both assistant professors in the Department of Pharmacy Practice (School of Pharmacy – Dallas) as adjunct professors for Texas Womens University beginning January 1, 2004 – December 31, 2007 with compensation at the amount of $3,500 per
semester as approved administratively by the president and the chancellor.

IV.B.1.d. **TTUSA, TTU and TTUHSC: Approve delegation of signature authority.**—The board approved the request, in accordance with Texas Government Code, Sec. 2103.061, as approved administratively by the president and the chancellor.

(1) To authorize the chancellor to designate officers and employees of the university to approve all travel of employees of the Texas Tech University System Administration, except to countries outside the United States other than United States possessions, Canada and Mexico, provided that such travel contributes to the mission of the university and is in accordance with current travel regulations and who may further delegate their authority, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the university or assigned other responsibilities, whichever comes first.

(2) To authorize the chancellor to designate officers and employees of the university to approve official travel reimbursement from State appropriations and all other funds for officers and employees of the Texas Tech University System Administration, provided that the purpose of the travel and reimbursement for such are in accordance with state travel regulations, other statutory requirements, or other action promulgated by this board, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the university or assigned other responsibilities, whichever comes first.

(3) To authorize the president, TTU, to designate officers and employees of the university to approve and pay all accounts covering expenditures for state-appropriated funds and all other university-controlled funds, effective February 24, 2005 and to continue until August 31, 2005 or until such time as they are separated from the university or assigned other responsibilities, which ever comes first.

(4) To sign checks drawn on the revolving fund and all other checking accounts of the university in any depository bank, except the Texas Tech University’s Cashier’s Account, effective February 24, 2005 and to continue until August 31, 2005, or until such time as they are separated from the
university or assigned other responsibilities, and further provided that any mechanically signed check of $25,000 or more shall be reviewed and manually signed by one of the employees listed who may sign:

(5) To sign and/or countersign cashier's checks drawn on the university's Cashier's Account, effective February 24, 2005, and to continue until August 31, 2005 or until such time as they are separated from the university or assigned other responsibilities, whichever comes first and further provided that any mechanically signed check of $25,000 or more be reviewed and manually signed by one of the employees listed who may sign or countersign:

(6) To authorize transfer by wire or other means, of funds between Texas Tech University depositories, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the university or assigned other responsibilities, whichever comes first.

Employees who may authorize or counter-authorize in addition to those previously approved:

Alton Smith, Associate Chief Financial Officer, TTUSA

Phillip A. Ray, Assistant VP for Business Affairs

Edd Henderson, Senior Analyst, TTUSA

(7) To authorize and approve the sale, purchase and transfer of stocks, bonds, and other securities which are owned or controlled by Texas Tech University provided such action is approved by any two of the individuals previously approved and including the individual listed below, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the university or assigned other duties or responsibilities:

Employees who may authorize or counter-authorize in addition to those previously approved:

Alton Smith, Associate Chief Financial Officer, TTUSA
The request, in accordance with *Texas Administrative Code*, Title 34, Part 1, Chapter 5, Subchapter F, Rule §5.61, has been approved administratively by the president, TTUHSC, and the chancellor as required by board policy and is recommended for approval by the Board of Regents.

(8) To authorize the president, TTUHSC, to designate officers and employees of the Health Sciences Center to approve and pay all documents covering expenditures for state-appropriated funds and all other Health Sciences Center-controlled funds, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the Health Sciences Center or assigned other responsibilities, whichever comes first.

The request, in accordance with corporate bank policy, has been approved administratively by the president, TTUHSC, and the chancellor and is recommended for approval by the Board of Regents.

(9) To sign checks drawn on all checking accounts of the Health Sciences Center in any depository bank effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from Texas Tech University System or assigned other responsibilities, and further provided that any mechanically signed check of $25,000 or more shall be reviewed and manually signed by one of the employees previously approved and including the individuals listed below who may sign:

(10) To authorize transfer, by wire or other means, of funds between Texas Tech University Health Sciences Center depositories, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the Texas Tech University System or assigned other responsibilities, whichever comes first.

Employees who may authorize or counter-authorize in addition to those previously approved:

Alton Smith, Associate Chief Financial Officer, TTUSA

Phillip A. Ray, Assistant VP for Business Affairs

Edd Henderson, Senior Analyst, TTUSA
The request, in accordance with Section 09.01.5, Regents’ Rules, has been approved administratively by the president, TTUHSC, and the chancellor as required by board policy and is recommended for approval by the Board of Regents.

(11) To authorize and approve the sale, purchase and transfer of stocks, bonds, and other securities which are owned or controlled by the Health Sciences Center provided such action is approved by any two of the individuals previously approved and including the individual listed below, effective February 24, 2005, and to continue until August 31, 2005, or until such time as they are separated from the Texas Tech University System or assigned other duties of responsibilities, whichever comes first:

Employees who may authorize or counter-authorize in addition to those previously approved:

Alton Smith, Associate Chief Financial Officer,
TTUSA

However, for all instruments contributed to the University, the System or the Health Sciences Center, one of the two required signatures must be from one of the employees previously approved.

IV.B.1.e. TTUSA: Authorize an increase to the consulting agreement to continue the design and implementation of communication programs.—The board approved the agreement for the engagement of a consultant to design and implement a communications program for the System as approved administratively by the chancellor. Lipman Hearne was asked to extend their original engagement as approved in August, 2003.

Institutional Advancement identified a major need to upgrade the University’s communications program targeted to alumni, business and professional leaders, Texas business and professional leaders, and the national audience. Lipman Hearne, an experienced consultant with regards to building stronger institutions through marketing and communications, was able to provide these services.

The previously authorized contract amount was $125,000, but subsequently the term of the contract was extended so that more extensive work could be done on behalf of TTUHSC. The increased scope of work resulted in the overall contract amount increasing to $173,000 plus expenses. Approval for this amount is now requested.
IV.B.1.f. **TTUS:** Approve commissioning of police officers.—The board approved the commissioning of the following individuals as police officers, effective on the dates indicated below, as approved administratively by the chancellor:

Dustin Hatley, effective December 20, 2004; Curran Massey-Heath, effective January 3, 2005; and Dennis Aaron Woody, effective December 20, 2004.

Regent Miller then moved that the board acknowledge its review of the Information Agenda as follows:

**Information Agenda**

Information is provided as required by Section 01.01.6.b(2)(c), *Regents’ Rules*

(1) **TTU and TTUHSC:** Summary of Revenues and Expenditures by Budget Category, FY 2005, per Section 01.01.8.c(3)(f), *Regents’ Rules:* All actual expenditures will be reviewed by the Finance and Administration Committee annually and provided as information.

(a) TTU: Report dated November 30, 2004 for fiscal year 2005 (available for review upon request); and
(b) TTUHSC: Report dated November 30, 2004 for fiscal year 2005 (available for review upon request).

(2) **TTUHSC:** Contract Renewals per Section 07.12.4.b., *Regents’ Rules:* "Approval of the president is required for all contract renewals. A list of those renewal contracts greater than $1,000,000 per annum, including the amount of the contract, will be provided to the board as an information item at the next regular board meeting."

(a) R.E. Thomason General Hospital; Medical Services Agreement renewal; 9/1/04-8/31/05; $6,503,000.
(b) Texas Higher Education Coordinating Board; Family Practice Residency Program Operational Grant Agreement renewal; 9/1/04-8/31/05; $1,131,522.

(3) **TTUHSC:** School of Medicine Faculty Employment Contracts per Section 07.12.4.c., *Regents’ Rules:* "Approval of the president is required for faculty employment contracts greater than $100,000 per annum. A list of all faculty employment contracts greater than $100,000 per annum will be provided to the board as an information item at the next board meeting."

(a) Benton, Timothy, M.D., Assistant Professor/NTT; Family Medicine, Amarillo; 2/1/05-8/31/06; $135,000;
(b) Emeney, Pamela, M.D., Assistant Professor/NTT; Ob/Gyn, Odessa; 12/1/04-8/31/06; $165,000;
(c) Grimes, Jerry Speight, M.D., Assistant Professor/NTT; Orthopaedic Surgery, Lubbock; 8/15/05-8/31/07; $231,000;
(d) Hamadeh, Fahed, M.D., Assistant Professor/NTT; Internal Medicine, Lubbock; 4/1/05-3/31/06; $120,000;
(e) Holmes, Heather J., M.D., Assistant Professor/TT; Ob/Gyn, Amarillo; 8/1/05-8/31/06; $245,000;
(f) Khanna, Apurv, M.D., Assistant Professor/NTT; Internal Medicine, Lubbock; 3/1/05-2/28/06; $130,000;
(g) Raducan, Viorel, M.D., Associate Professor/NTT; Orthopaedic Surgery, Lubbock; 2/1/05-1/31/07; $285,000;
(h) Sanders, William, M.D., Associate Professor/NTT/Orthopaedic Surgery, Lubbock; 1/17/05-1/16/07; $285,000;
(i) Weiss, Brian, Ph.D., Associate Professor/NTT; Internal Medicine, Amarillo; 1/3/05-8/31/05; $130,000; and
(j) Yusuf, Shabana, M.D., Instructor/NTT; Pediatrics, El Paso; 5/1/05-8/31/05; $100,000.

The motion was seconded and passed unanimously.

IV.B.2. **TTUS: Approve appointment of assistant secretary to the Board of Regents.**—The board approved the appointment of Christina Martinez as assistant secretary of the Board of Regents in accordance with the provisions of Section 01.01.6, *Regents’ Rules*, as follows:

In addition to her present duties, Christina Martinez, executive administrative assistant, shall assume the duties of assistant secretary of the Board of Regents, effective this date.

Vice Chairman Miller stated that consideration of items by the Committee of the Whole was concluded.

V. **REPORTS OF STANDING COMMITTEES.**—At approximately 9:12 a.m., at the direction of Chairman Francis, Standing Committee reports were presented sequentially to the Committee of the Whole.

The Facilities Committee met from approximately 1:25 p.m. until approximately 2:50 p.m. on Thursday, February 24, 2005, in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas; the Finance and Administration Committee met from approximately 3:05 p.m. until approximately 3:58 p.m. on Thursday, February 24, 2005, in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock Texas; the Academic, Clinical and Student Affairs Committee met from approximately 3:59 p.m. until approximately 4:28 p.m. on Thursday, February 24, 2005, in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas; and the Audit Committee met from approximately 4:29 p.m. until approximately 4:50 p.m. on Thursday, February 24, 2005, in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas.
V.A. REPORT OF THE FACILITIES COMMITTEE

Committee Chairman Black reported that the Facilities Committee met in open session to consider those matters on its agenda and to formulate recommendations to the Board of Regents of the Texas Tech University System. Unless otherwise indicated, the actions set forth in the Minute Orders that follow were recommended by the Facilities Committee and approved in open session and without objection by the Board of Regents of the Texas Tech University System.

V.A.1. TTU: Approve budget increase for the Art 3D Annex project.—The board authorized the Office of Facilities Planning and Construction to increase a previously approved project budget for the Art 3D Annex from $6,000,000 to $8,200,000 as a result of the increased cost of construction, and to complete the design, obtain re-approval from The Higher Education Coordinating Board (THECB) and award a construction contract. The increase will be funded with $1,869,699 in HEAF funds and $330,301 in gifts and donations.

The chancellor further recommended that he be authorized to negotiate any and all agreements with city, state, and county agencies, utility companies and other entities required to successfully complete the project.

V.A.2. TTU: Approve project to upgrade the Wall/Gates Residence Hall life safety system.—The board authorized the Office of Facilities Planning and Construction to (i) proceed with the project to upgrade the Wall/Gates Residence Hall Life Safety Systems with a project budget of $3,700,00; and (ii) complete the design, obtain project approval from the Texas Higher Education Coordinating Board and award a construction contract. The project will be funded through the Revenue Finance System and repaid with Housing and Dining revenue.

The board further acknowledged that it expects to pay expenditures in connection with the construction of the project prior to the issuance of obligations to finance the project and, in that respect, the board found that the reimbursement for the payments of such expenditures will be appropriate and consistent with the lawful objectives of the Texas Tech University System. As such, the board declared its intention, in accordance with the provisions of Treasury Regulations, Section 1.150-2, to reimburse itself for original expenditures advanced in connection with the design, planning and construction of a new project an aggregate maximum principal amount expected to be $3,700,000.

The chancellor recommended that he be authorized to negotiate any and all agreements with city, state, and county agencies, utility companies and other entities required to successfully complete the project.
V.A.3. TTUHSC: Approve budget increase for the International Pain Center project. —The board authorized the Office of Facilities Planning and Construction to increase a previously approved project budget for the International Pain Center from $3,500,000 to $4,250,000, as a result of increased construction costs and to complete the design, obtain re-approval from The Higher Education Coordinating Board (THECB) and award a construction contract. The increase will be funded from gifts and donations.

The board further acknowledged that it expects to pay expenditures in connection with the construction of the project prior to the issuance of obligations to finance the project and, in that respect, the board found that the reimbursement for the payments of such expenditures will be appropriate and consistent with the lawful objectives of the Texas Tech University System. As such, the board declared its intention, in accordance with the provisions of Treasury Regulations, Section 1.150-2, to reimburse itself for original expenditures advanced in connection with the design, planning and construction of a new project an aggregate maximum principal amount expected to be $2,500,000.

The chancellor recommended that he be authorized to negotiate any and all agreements with city, state, and county agencies, utility companies and other entities required to successfully complete the project.

V.A.4. TTUS: Approve right of way easement and temporary rights of use for the Marsha Sharp Freeway. —The board authorized the chancellor to negotiate one permanent right of way easement and nine temporary construction rights of use with the Texas Department of Transportation (TxDot) for the construction of the Marsha Sharp Freeway.

V.A.4.a. TTU: Report on business school. —The board accepted a report by Regent Sitton on the business school, included herewith as Attachment No. 1.

V.A.5. TTU: Report on campus parking and transportation. —The board accepted a report by Mr. Max Hinojosa, Vice President for Operations, and Mr. Jim Moran, Vice President, Walker Parking Consultants, on campus parking and transportation, included herewith as Attachment No. 2.

V.A.6. TTUS: Report on Office of Facilities Planning and Construction projects. —The board accepted a report on the Office of Facilities Planning and Construction, a summary of which is included herewith as Attachment No. 3.
V.B. REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

Committee Chairman Dueser reported that the Finance and Administration Committee met in open session to consider those matters on its agenda and to formulate recommendations to the Board of Regents of the Texas Tech University System. Unless otherwise indicated, the actions set forth in the Minute Orders that follow were recommended by the Finance and Administration Committee and approved in open session and without objection by the Board of Regents of the Texas Tech University System.

V.B.1. TTU: Approve budget adjustments for the period November 1, 2004 through December 31, 2004.—The board approved budget adjustments for the period November 1, 2004 through December 31, 2004, included herewith as Attachment No. 4.

V.B.2. TTUHSC: Approve revisions to the Traffic and Parking regulations, including vehicle registration fees.—The board approved the following revisions to the Traffic and Parking regulations:

a. Paragraph V.C.5.

"5. A shared-use path is a pathway created and signed for the simultaneous use of pedestrians and bicycle traffic."

b. Paragraph VI.H.1.

"1. Replacement for a non-transferable permit will be issued when identifiable remnants or proof of loss or destruction of the permit are provided. A fee of $2.00 will be charged for each replacement permit."

c. Paragraph VI.H.2.

"2. Replacement for a transferable permit which is reported lost or stolen will be issued for $5.00 the first time and $10.00 the second time for the replacement fee indicated in the current fee schedule; thereafter, the cost will be the full price of the permit."

d. Paragraph VI.I.

"1. Persons who hold non-transferable reserved registration permits and are assigned reserved spaces may obtain one duplicate permit at no additional charge. One additional permit may be purchased for $2.00 the replacement fee indicated in the current fee schedule. Duplicate permits do not allow for more than one motor vehicle to be on campus during the reserved period."
e. Paragraph VI.J.

“J. Persons who hold Health Sciences Center registration permits are assigned to Reserved or Area Reserved spaces and may park on the University campus in Visitor, and Time Limit, and Park and Pay spaces. University Reserved and Area Reserved permits will be honored in the Health Sciences Center Patient and Visitor parking spaces. Parking is restricted to use in the individual’s capacity as an employee which does not include going to attending class as a student.”

f. Paragraph VII.H.

“H. No person shall operate a bicycle or any other vehicle upon a sidewalk or sidewalk area except those vehicles expressly designed for the transport of persons with disabilities and bicycles operated by officers of the Texas Tech Police Department when necessary to fulfill their lawful duties. Bicycles operating on a shared-use pathway must yield right of way to pedestrians and operate at a speed and in a manner consistent with public safety.”

g. Paragraph VIII.A.

“A. Pay the stated fee for each citation. If payment is not received within ten (10) calendar days, an additional $5.00 charge will be assessed. Citation payment information for the TTUHSC Lubbock campus can be found online at www.fiscal.ttuhsc.edu/parking/.”

h. Paragraph VIII.B.

“B. Appeal the citation in writing, within ten (10) calendar days of the alleged violation, through the appropriate TTUHSC Traffic and Parking Office at the Health Sciences Center. Citation appeals must be submitted online for the TTUHSC Lubbock campus. Appeal information can be found at www.fiscal.ttuhsc.edu/parking/. For those who do not have access to the internet, a terminal is available for use in the Traffic and Parking Office, Room BB097.”

i. Paragraph IX.F.

“F. No personal property or vehicles (including boats, trailers, motor homes, etc.) shall be permitted to be stored on the campus without permission from the appropriate Traffic and Parking Office. Such property or vehicles are subject to impoundment.”
j. Paragraph XI.A.2.

“2. Access to the campus during the hours that parking spaces are reserved is restricted to vehicles with valid parking permits, visitors, and patients.”

k. Paragraph XI.C.

“C. Reserved Area parking spaces may be purchased by part-time employees (less than 20 hours a week) at half the specified cost. An approved PAF form must accompany the vehicle registration form. At the TTUHSC Lubbock campus, part-time employees must complete their vehicle registration online at www.fiscal.ttuhscc.edu/parking/. The employee must then contact the Traffic and Parking Office to receive the rate reduction.”

l. Paragraph XI.D.

“D. Renewal notices for persons assigned reserved and area reserved spaces are sent out no later than July 1 of each year. Employees must renew their vehicle registration by the date stated in the renewal notice. Payment may be made by credit card (Visa, MasterCard, and Discover), cash, personal check, or payroll deduction. (Payroll deduction is available at the Amarillo, El Paso, Lubbock, and Odessa campuses.)

At the Lubbock campus, vehicle registration can be made at the “Traffic and Parking Permits” site at the TTUHSC home page (http://www.ttuhscc.edu/) under Site Directory at Administrative must be completed online at www.fiscal.ttuhscc.edu/parking/. Credit card information (Visa and MasterCard) may be entered directly into this site and personal checks can be mailed through campus mail to Mail Stop 6290. This site is “secure” and all data entered will be protected.”

m. Paragraph XI.E.4.

“4. Health Sciences Center commuter permits will be allowed in commuter lots around the periphery of the Texas Tech University campus. Health Sciences Center commuter permits will be honored in designated commuter parking areas at all TTUHSC campus locations (Amarillo, El Paso, Lubbock, and Odessa).”
n. Paragraph XI.E.5.

“5. Texas Tech University commuter, park and ride, garage, law school, and residence hall permits will be honored in the TTUHSC designated commuter parking lots. Texas Tech University students are not authorized to park in the TTUHSC parking lots to attend classes at the Texas Tech University campus.”

o. Paragraph XI.E.6.

“5 6. At the Lubbock campus, students are encouraged to submit must complete their vehicle registration online at http://www.ttuhsc.edu/ under Site Directory at Administrative www.fiscal.ttuhsc.edu/parking/.”

p. Paragraph XI.H.

“H. Temporary registration permits will be issued for $2.00 per week for assignment to area parking and $3.00 per week for assignment to reserved space parking the fee indicated in the current fee schedule.”

q. Paragraph XII.A.

“A. Persons who hold a Thompson Hall motor vehicle registration permit (R-25) or a Texas Tech Medical Center – Southwest vehicle registration permit (S1) may park in patient/visitor lots if space is available when parking at the Lubbock HSC Campus. If space is not available, they should park in the designated area reserved parking lots (A1, A2, A3, A5, B3, C3, D3, or F1) parking areas when parking at the Lubbock Health Sciences Center campus.”

r. Paragraph XII.B.

“B. Persons who hold a Health Sciences Center parking permit (A1, A2, A3, A5, B2, B3, C3, D3, E1, or F1) should park in the visitor parking area at Thompson Hall.

s. Paragraph XVII

See Attached Fee and Refund Schedule
V.B.3. **TTUS: Approve amendments to Chapter 09, Regents’ Rules, (Investments, Endowments, and Income Producing Lands).**—The board approve the amendments to Section 09.01.01 through 09.01.07, Regents’ Rules, (Chapter 09, Investments, Endowments, and Income Producing Lands), attached hereto as Attachment No. 5.

V.B.4. **TTU and TTUHSC: Report on tuition and fee planning for FY 2006.**—The board accepted a report by Dr. Anderes and Mr. Cavin on tuition and fee planning for FY 2006.

V.B.5. **TTUS: Report on investment fee structure.**—The board accepted a report by Mr. Brunjes on investment fee structure related to gifts and donations, included herewith as Attachment No. 6.


V.C. **REPORT OF THE ACADEMIC, CLINICAL AND STUDENT AFFAIRS COMMITTEE**

Committee Chairman Sitton reported that the Academic, Clinical and Student Affairs Committee met in open session to consider those matters on its agenda and to formulate recommendations to the Board of Regents of the Texas Tech University System. Unless otherwise indicated, the actions set forth in the Minute Orders that follow were recommended by the Academic, Clinical and Student Affairs Committee and approved in open session and without objection by the Board of Regents of the Texas Tech University System.

V.C.1. **TTU: Approve granting of academic tenure.**—The board approved the granting of tenure to the following faculty of Texas Tech University, effective this date:

- Mara Neusel, associate professor, Department of Mathematics & Statistics, College of Arts & Sciences;
- Nural Akchurin, associate professor, Department of Physics, College of Arts & Sciences;
- Juyang Huang, associate professor, Department of Physics, College of Arts & Sciences;
- David Malone, associate professor, Area of Accounting, College of Business Administration;
- Jeffrey Mercer, associate professor, Area of Finance, College of Business Administration;
- Lee Duemer, associate professor, Department of Educational Psychology and Leadership, College of Education;
James Dickens, associate professor, Department of Electrical and Computer Engineering, College of Engineering; Hamed Sari-Sarraf, associate professor, Department of Electrical and Computer Engineering, College of Engineering; and Carla Tedeschi, associate professor, School of Art, College of Visual and Performing Arts.

V.C.2. TTU: Approve changes in academic rank.—The board approved the changes in academic rank for the following faculty of Texas Tech University, effective September 1, 2005:

James Carr, from associate professor to professor, Department of Biological Sciences, College of Arts & Sciences;
James Reckner, from associate professor to professor, Department of History, College of Arts & Sciences;
Edward Steinhart, from associate professor to professor, Department of History, College of Arts & Sciences;
Donald Walker, from associate professor to professor, Department of History, College of Arts & Sciences;
Shan Sun, from associate professor to professor, Department of Mathematics & Statistics, College of Arts and Sciences;
Alden Roberts, from associate professor to professor, Department of Sociology, Anthropology and Social Work, College of Arts and Sciences;
Alfredo Benavides, from associate professor to professor, Department of Curriculum & Instruction, College of Education;
William Burkett, from associate professor to professor, Department of Engineering Technology, College of Engineering;
Vickie Hampton, from associate professor to professor, Department of Applied & Professional Studies, College of Human Sciences;
Robly Glover, from associate professor to professor, School of Art, College of Visual and Performing Arts;
Carolyn Tate, from associate professor to professor, School of Art, College of Visual and Performing Arts;
Karl Dent, from associate professor to professor, School of Music, College of Visual and Performing Arts; and
Fred Christoffel, from associate professor to professor, Department of Theatre and Dance, College of Visual and Performing Arts.

V.C.3. TTU: Approve changes in academic rank and granting of tenure.—The board approved changes in academic rank, effective September 1, 2005, and the granting of tenure, effective this date, for the following faculty of Texas Tech University:
David Willis, from assistant professor to associate professor,
Department of Agricultural and Applied Economics, College of
Agricultural Sciences and Natural Resources;
John Blanton, from assistant professor to associate professor,
Department of Animal and Food Sciences, College of Agricultural
Sciences and Natural Resources;
Thayne Montague, from assistant professor to associate professor,
Department of Plant and Soil Science, College of Agricultural
Sciences and Natural Resources;
Urs Peter Flueckiger, from assistant professor to associate professor,
College of Architecture;
Paul Pare, from assistant professor to associate professor, Department
of Chemistry & Biochemistry, College of Arts and Sciences;
Greta Gorsuch, from assistant professor to associate professor,
Department of Classical and Modern Languages & Literatures,
College of Arts and Sciences;
Anthony Qualin, from assistant professor to associate professor,
Department of Classical and Modern Languages & Literatures,
College of Arts and Sciences;
Kevin Mulligan, from assistant professor to associate professor,
Department of Economics & Geography, College of Arts and
Sciences;
Ken Baake, from assistant professor to associate professor,
Department of English, College of Arts and Sciences;
Locke Carter, from assistant professor to associate professor,
Department of English, College of Arts and Sciences;
Tita Chico, from assistant professor to associate professor,
Department of English, College of Arts and Sciences;
Colleen Fitzgerald, from assistant professor to associate professor,
Department of English, College of Arts and Sciences;
Stephen Jones, from assistant professor to associate professor,
Department of English, College of Arts and Sciences;
Aaron Yoshinobu, from assistant professor to associate professor,
Department of Geosciences, College of Arts and Sciences;
Anna Tacon, from assistant professor to associate professor,
Department of Health, Exercise & Sport Sciences, College of Arts
and Sciences;
Stefano D’Amico, from assistant professor to associate professor,
Department of History, College of Arts and Sciences;
Padmanabhan Seshaiyer, from assistant professor to associate
professor, Department of Mathematics & Statistics, College of Arts
and Sciences;
James Surles, from assistant professor to associate professor,
Department of Mathematics & Statistics, College of Arts and
Sciences;
Mark Webb, from assistant professor to associate professor, Department of Philosophy, College of Arts and Sciences; Lee Cohen, from assistant professor to associate professor, Department of Psychology, College of Arts and Sciences; Robert Morgan, from assistant professor to associate professor, Department of Psychology, College of Arts and Sciences; Deborah House, from assistant professor to associate professor, Department of Sociology, Anthropology and Social Work, College of Arts and Sciences; Lin Zhangxi, from assistant professor to associate professor, Area of ISQS, Rawls College of Business Administration; Dennis Arnett, from assistant professor to associate professor, Area of Marketing, Rawls College of Business Administration; Margaret Price, from assistant professor to associate professor, Department of Curriculum and Instruction, College of Education; Larry Pyeatt, from assistant professor to associate professor, Department of Computer Science, College of Engineering; Richard Watson, from assistant professor to associate professor, Department of Computer Science, College of Engineering; Tim Dallas, from assistant professor to associate professor, Department of Electrical and Computer Engineering, College of Engineering; Mujahid Akram, from assistant professor to associate professor, Department of Engineering Technology, College of Engineering; Mukaddes Darwish, from assistant professor to associate professor, Department of Engineering Technology, College of Engineering; Michelle Pantoya, from assistant professor to associate professor, Department of Mechanical Engineering, College of Engineering; So-Hyun Joo, assistant professor to associate professor, Department of Applied & Professional Studies, College of Human Sciences; Eric Lindsey, assistant professor to associate professor, Department of Human Development and Family Studies, College of Human Sciences; Brent Shriver, assistant professor to associate professor, Department of Nutrition, Hospitality and Retailing, College of Human Sciences; Coy Callison, assistant professor to associate professor, College of Mass Communication; Todd Chambers, assistant professor to associate professor, College of Mass Communication; Alexander Ezerman, assistant professor to associate professor, School of Music, College of Visual and Performing Arts; Matthew Santa, assistant professor to associate professor, School of Music, College of Visual and Performing Arts; and David Shea, assistant professor to associate professor, School of Music, College of Visual and Performing Arts.
V.C.4. **TTU: Approve promotion and continuing appointment to librarians and archivist.**—The board approved promotion, effective September 1, 2005, and continuing appointment effective this date, for the following faculty of Texas Tech University:

Laura Heinz, from assistant librarian to associate librarian, Library; 
Marina Oliver, from assistant librarian to associate librarian, Library; and 
Lynn Whitfield, from assistant archivist to associate archivist, Library.

V.C.5. **TTU: Approve designation of Horn Professorships.**—The board approved the designation of Horn Professor for the following members of the Texas Tech faculty, effective February 25, 2005:

Vivien Allen, Ph.D., Department of Plant and Soil Science, College of Agricultural Sciences and Natural Resources; 
Susan Hendrick, Ph.D., Department of Psychology, College of Arts & Sciences; 
Greg McKenna, Ph.D., Department of Chemical Engineering, College of Engineering; 
Sunanda Mitra, Ph.D., Department of Electrical and Computer Engineering, College of Engineering; and 
Marilyn Phelan, J.D., School of Law.

V.C.6. **TTU: Approve emeritus appointments.**—The board approved the granting of emeritus status to the individuals listed below:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Title</th>
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<tbody>
<tr>
<td>Margaret Willis-Aarnio</td>
<td>Professor of Theatre &amp; Dance (31 years)</td>
</tr>
<tr>
<td>Oswald Bowlin</td>
<td>Professor of Finance (37 years)</td>
</tr>
<tr>
<td>Helen Brittin</td>
<td>Professor of Education, Nutrition, and Restaurant-Hotel Management (39 years)</td>
</tr>
<tr>
<td>John Burnett</td>
<td>Associate Professor of Political Science (37 years)</td>
</tr>
<tr>
<td>Kenneth Dixon</td>
<td>Professor of Art (28 years)</td>
</tr>
<tr>
<td>Hugh Gibbons</td>
<td>Professor of Art (40 years)</td>
</tr>
<tr>
<td>James Harman</td>
<td>Associate Professor of Chemistry &amp; Biochemistry (16 years)</td>
</tr>
<tr>
<td>William Hartwell</td>
<td>Associate Professor of Music (31 years)</td>
</tr>
<tr>
<td>Lynwood Kreneck</td>
<td>Professor of Art (39 years)</td>
</tr>
<tr>
<td>Thomas Krile</td>
<td>Professor of Electrical &amp; Computer Engineering (24 years)</td>
</tr>
<tr>
<td>John Marx</td>
<td>Associate Professor of Chemistry &amp; Biochemistry (37 years)</td>
</tr>
<tr>
<td>Jerry Matthews</td>
<td>Associate Professor of Sociology, Anthropology and Social Work (33 years)</td>
</tr>
<tr>
<td>Joanna Mross</td>
<td>Professor of Architecture (25 years)</td>
</tr>
</tbody>
</table>
Paul Randolph  Professor of Business Administration (22 years)
Richard Redington  Professor of Chemistry & Biochemistry (37 years)
Carolyn Rude  Professor of English (23 years)
Donald Rude  Professor of English (33 years)
Gerald Skoog  Horn Professor of Education and Dean, College of Education (35 years)
Ashton Thornhill  Associate Professor of Mass Communications (25 years)
Idris Traylor  Associate Professor of History, Executive Director, Office of International Affairs and Director, International Cultural Center (39 years)

V.C.7. **TTU: Approve revision of Regents’ Rules 04.02.04, Admission to Tenure.**—The board approved the revision of Regents’ Rule 04.02.04, Admission to Tenure, to stop the tenure clock for faculty who have unusual circumstances during the tenure probationary period. Approval of this revision to the Regents’ Rules will allow the corresponding University operating policy to also be revised accordingly.

V.C.8. **TTU: Authorize agreement to engage consultant.**—The board approved the authorization to enter into a contract with a consultant, Stamats, Inc., to perform a tuition pricing elasticity study. The study will assist in determining the price and attribute trade-offs that prospective students and parents make when choosing a university, how enrollment may be impacted by a tuition increase, and the return on investment of the Graduate-on-Time initiative. In addition, the study will look at how much students and parents are willing to spend to attend Texas Tech and how the amounts compare to the amounts charged by primary competitors.

V.C.9. **TTUHSC: Approve granting of tenure.**—The board approved the granting of academic tenure to the following faculty of Texas Tech University Health Sciences Center, effective this date:

Ari Halldorsson, M.D., associate professor, Department of Surgery, School of Medicine; and
Vijay Tonk, Ph.D., professor, Department of Pediatrics, School of Medicine.

V.C.10. TTUHSC: Approve changes in academic rank.—The board approved changes in academic rank, effective September 1, 2005, for the following faculty of Texas Tech University Health Sciences Center:

Tenured Faculty:

Abdul N. Hamood, M.D., Ph.D., associate professor to professor, Department of Microbiology, School of Medicine; and
Thomas John Thekkumkara, Ph.D., associate professor to professor, Department of Pharmaceutical Sciences, School of Pharmacy

Tenure Track Faculty:

Alyce S. Ashcraft, R.N., Ph.D., C.S., C.C.R.N., assistant professor to associate professor, School of Nursing;
Ariel Escobar, Ph.D., assistant professor to associate professor, Department of Physiology, School of Medicine; and
Donna Scott Tilley, R.N., Ph.D., C.H.P.N., assistant professor to associate professor, School of Nursing

Non-Tenure Track Faculty:

Cynthia Acton, R.N., M.S.N., C.N.A.A., B.C., instructor to assistant professor, School of Nursing;
Lynn Bickley, M.D., associate professor to professor, Department of Internal Medicine, School of Medicine;
Santha Chamberlin, M.D., assistant professor of clinical to associate professor of clinical, Department of Pediatrics, School of Medicine;
Michelle Condren, Pharm.D., AE-C, assistant professor to associate professor, Department of Pharmacy Practice, School of Pharmacy;
Karen Esquibel, R.N., M.S.N., instructor to assistant professor, School of Nursing;
Carol Felton, M.D., assistant professor of clinical to associate professor of clinical, Department of Obstetrics and Gynecology, School of Medicine;
Mark Haase, Pharm.D., BCPS, assistant professor to associate professor, Department of Pharmacy Practice, School of Pharmacy;
Harold W. Hughes, M.D., F.C.C.P., assistant professor to associate professor, Department of Internal Medicine, School of Medicine;
Marjorie Jenkins, M.D., assistant professor to associate professor, Department of Internal Medicine, School of Medicine;
Randall T. Kelly, M.D., associate professor of clinical to professor of clinical, Department of Obstetrics and Gynecology, School of Medicine;
Leroy K. Kim, M.D., assistant professor to associate professor, Department of Family and Community Medicine, School of Medicine;
Marie Martine Logvinoff, M.D., associate professor of clinical to professor of clinical, Department of Pediatrics, School of Medicine;
Samuel D. Prien, Ph.D., associate professor to professor, Department of Obstetrics and Gynecology, School of Medicine;
Irvin J. Reiner, M.D., associate professor of clinical to professor of clinical, Department of Obstetrics and Gynecology, School of Medicine;
Hassan Salloum, M.D., assistant professor of clinical to associate professor of clinical, Department of Pediatrics, School of Medicine;
Jeffrey Schuster, M.D., assistant professor of clinical to associate professor of clinical, Department of Pediatrics, School of Medicine;
Namrata Singh, M.D., assistant professor of clinical to associate professor of clinical, Department of Pediatrics, School of Medicine; and
M. Gail Vanderlee, M.D., associate professor of clinical to professor of clinical, Department of Obstetrics and Gynecology, School of Medicine.

V.D. REPORT OF THE AUDIT COMMITTEE

Committee Chairman Stafford reported that the Audit Committee met in open session to consider those matters on its agenda and to formulate recommendations to the Board of Regents of the Texas Tech University System. Unless otherwise indicated, the actions set forth in the Minute Orders that follow were recommended by the Audit Committee and approved in open session and without objection by the Board of Regents of the Texas Tech University System.

V.D.1. TTUS: Auditor's Report.—The board accepted a report by Kim Turner, managing director, Audit Services.

a. TTUS: Report on audits.—The board accepted a report by Kim Turner, managing director, Audit Services, on audits, included herewith as Attachment No. 8.

c. **TTUS: Report on hotlines.**—The board accepted a report by Kim Turner, managing director, Audit Services, on the implementation of a hotline.

VI. **OPEN SESSION.**—At approximately 9:18 a.m. the board continued in open session in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas, to consider items as the Committee of the Whole and Meeting of the Board.

VI.A. **SCHEDULE FOR BOARD MEETINGS.**—Mr. Campbell presented the following schedule for future board meetings: May 12-13, 2005, Lubbock; August 11-12, 2005, Lubbock; November 3-4, 2005, Lubbock; and December 15-16, 2005, Lubbock.

Mr. Campbell announced a pending telephonic special called meeting of the board to be scheduled in mid to late March.

VI.B. **THE PRESIDENT’S REPORT, TTU.**—Chairman Francis called on President Whitmore, who presented the President’s Report, included herewith as Attachment No. 9.

VI.C. **THE PRESIDENT’S REPORT, TTUHSC.**—Chairman Francis called on President Wilson, who presented the President’s Report, included herewith as Attachment No. 10.

VI.C.1. **REPORT BY STUDENT GOVERNMENT ASSOCIATION, TTUHSC.**—Dr. Wilson called on Lamease Salman, president, Student Government Association, TTUHSC, who presented a report from the Student Government Association.

VI.D. **CHANCELLOR’S REPORT.**—Chairman Francis called on Chancellor Smith, who presented the Chancellor’s Report, included herewith as Attachment No. 11.

VI.D.1. **REPORT BY STUDENT GOVERNMENT ASSOCIATION, TTU.**—Chairman Francis called on Mitchell Moses, president, Student Government Association, TTU, who presented a report from the Student Government Association.
VII. EXECUTIVE SESSION.—At approximately 9:50 a.m., the board recessed and convened into Executive Session as authorized by Chapter 551 of the Texas Government Code.

VIII. RECONVENING OF THE BOARD TO OPEN SESSION.—At approximately 11:54 a.m., the board reconvened in open session in the Board Room, Second Floor, Room 201, Administration Building, Akron and Broadway Avenues, Lubbock, Texas, to consider items as a Committee of the Whole and Meeting of the Board.

VIII.A. REPORT OF EXECUTIVE SESSION.—Regent Miller reported there were no actions to consider from Executive Session.

VIII.B. CHAIRMAN’S ANNOUNCEMENTS.—There were no announcements.

IX. ADJOURNMENT.—Regent Miller moved that the meeting be adjourned. The motion was seconded and passed unanimously. Chairman Francis adjourned the meeting at approximately 11:55 a.m.
INDEX OF ATTACHMENTS

Attachment 1  TTU Report on the Rawls College of Business
Attachment 2  TTU Report on campus parking and transportation
Attachment 3  TTUS Report on the Office of Facilities Planning and Construction projects
Attachment 4  TTU Budget Adjustments for the period November 1, 2004 through December 31, 2004
Attachment 5  TTUS Chapter 09, Regents’ Rules (Investments, Endowments, Income Producing Lands)
Attachment 6  TTUS Report on Investment Fee Structure
Attachment 7  TTUS Report on Police Stops in 2004
Attachment 8  TTUS Report on Audits
Attachment 9  TTU President’s Report
Attachment 10 TTUHSC President’s Report
Attachment 11 TTUS Chancellor’s Report

I, Ben Lock, the duly appointed and qualified Secretary of the Board of Regents, hereby certify that the above and foregoing is a true and correct copy of the Minutes of the Texas Tech University System Board of Regents meeting on February 25, 2005.

Ben Lock
Secretary

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