Texas Tech University Outdoor School
Teacher Checklist

School: ___________________  Teacher: ___________________

Dates: __________________________________________________

Please make sure you have completed the following tasks and sent back needed forms / information to TTUJOS by given date.

- **Parent Guardian Packet**  *Check for parent signatures.*
  1. [Outdoor Academy Permission Form](#)
  2. [Parent Permission Student Medications and/or Concerns](#)
  3. [Student Behavior Guidelines](#)

- **Student Roster, and Adult information**

- **Important Information for OS Instructors**

- **PEIMS**
  
  254 Red Raider Lane  
  PO Box 186  
  Junction, TX 76849

  [outrdoorschool.junction@ttu.edu](mailto:outrdoorschool.junction@ttu.edu)

- **Also remember………**
  - Medications - clearly labeled
  - Evening Snacks for students (optional; no soft drinks, please)
  - Remind Students to Pack for the Season
  - Extra Support Chaperones