



Title	Student Services and Facilities
Category	Miscellaneous Policies and Information
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Responsible Party	Associate Dean for Academic Affairs

All of the following facilities and services are available to law students and most require a student's ID for admission or services.

Athletic Tickets. Athletic event tickets may be purchased through the Texas Tech University Web site at <http://texastech.cstv.com/tickets/text-tickets.html>. Many events are free to students as the costs are included in student fees.

Campus Bus Service. The Bus Service provides free transportation throughout campus and to nearby residential areas. Citibus (712-2000) also provides a shuttle bus service from 5:00 p.m. until 3:10 a.m. Maps are available at the front desk in the Administration Suite.

Campus Bookstore. Law students will find books required for law courses as well as study aids in the Barnes and Noble Bookstore in the Student Union Building (742-3816). Official jewelry with the law school crest may be ordered at the bookstore and also rental arrangements for academic regalia are handled there. Books can also be purchased at Varsity Books and Double T Bookstore (off-campus).

Check Cashing Service. The Student Union has four automatic teller machines available for student use. Anyone having ATM access cards honored by financial institutions may use these machines for a variety of transactions. The ATMs are normally accessible 24 hours a day in the east lobby of the Student Union.

The Texas Tech Credit Union has free check cashing services for members of the credit union at three on-campus locations: 166 Administration Building; 1A-99 Health Sciences Center; and the main office at 18th and Knoxville. ATMs are available 24 hours a day at the main office and the Student Union Building.

Counseling and Health Services. The Student Wellness Center is located at 1003 Flint Avenue (743-2848) and provides a walk-in type ambulatory clinic for personal counseling and health services. All students are required to submit a copy of their shot records to Health Services. For more information on the types of available services, go to <http://www.ttuhsu.edu/studenthealth/>.

Disabled Student Services. Information and assistance for disabled students is available through the Office of Student Disability Services in West Hall. Disabled students seeking accommodations are required to apply for services and may download an application through the SDS website

www.depts.ttu.edu/studentaffairs/sds/). For more information, please call the Office of Student Disability Services at (806) 742-2405 or contact the Law School Assistant Dean for Student Life.

Food Services. Food service is available for breakfast and lunch on most class days during the fall and spring semesters in Sam's Club in the Commons area of the law school. Students who live off campus may also purchase a meal ticket and eat in a university dorm dining room.

Insurance Programs. Information on property and health insurance programs for students is available at orientation or from the Student Government Association, 301 Student Union Building as well as the reception counter at the law school. Information about health insurance is also available at www.academichealthplans.com/ttu.

Intramural Sports. Law students may participate in the intramural sports program of the university by joining law or graduate competitive teams. Information can be found at <http://www.depts.ttu.edu/recsports/intramurals/index.php>.

International Students. International students may use the services of the Office of International Programs to obtain information about student visas, housing and many other services designed to ease cultural adjustment. This office is located on Indiana Avenue in the International Cultural Center (ICC). International students should also contact the Law School International Programs Office at (806) 742-3990, ext 316.

U.S. students who plan to travel abroad may also use the services of the ICC and the Law School International Programs Office for information on travel requirements, visas, etc., and for overseas educational programs.

Recreation Center. Many activities are available at the Recreation Center including handball, basketball, racquet ball, weight lifting, exercise rooms, sauna, gymnastics, and swimming (742-3381).

Student Business Services. Tuition and fee payments may be made in person or by mail at the Student Business Services in Room 301 of West Hall (742-3272). This office closes at 4:30 p.m., Monday through Friday. Students may find information regarding tuition and fees, payment options, important dates, and refunds on the Student Business Services website (www.depts.ttu.edu/studentbusinessservices/).

Student Legal Services. Student Legal Services (SLS) provides legal advice, counsel and limited representation for currently enrolled students. Services include document preparation, notary services, advising, and research. The attorneys can represent students in landlord/tenant disputes, uncontested family matters, name changes, essential needs licenses, expunctions, and small claims disputes. Representation must be in Lubbock County.

SLS is staffed by three full-time licensed attorneys, two clerical staff, and several law clerks and interns. The office is located in Room 307 of the Student Union Building.

SLS cannot advise students in matters against another student, faculty, or staff member, department, or the University as a whole. SLS does not advise or represent in areas of tax, immigration, or bankruptcy.

Student Union Building. Facilities include a cafeteria, snack bar, game rooms, automated post office, check cashing, TV lounges, typing and photocopy service, cultural events, movies and other programs. The Student Union has several automated teller machines available 24 hours a day for use by students who have access cards. There is a branch of American State Bank located in the Student Union Building.

Veterans' Programs. Information on veterans programs, including various benefits programs, is available at the Military & Veterans Programs Office, which is located in Doak Hall, Room 108. The telephone number is (806) 742-6877. More information can be found at <http://www.depts.ttu.edu/diversity/mvp/>.