

TTU/TTHSC LATINO/HISPANIC FACULTY and STAFF ASSOCIATION
Executive Committee Meeting Minutes
July 22, 2010

Meeting was called to order at 3:25 p.m. by President-Elect, Rosa Gallegos. Executive Committee members present included: incoming board member Jerry Perez (President-Elect) and Elma Moreno (Secretary).

The purpose of the meeting was to conduct some strategic planning for the upcoming year. Rosa confirmed that Daniel has resigned as Historian so anything on the minutes from the last meeting which Daniel had volunteered to do will be reassigned or disregarded (i.e. use of camera – we will continue to use LHFSAs camera).

Rosa will send an email to Kathrin (chair of nominations committee) to begin seeking nominations for Treasurer and Historian. She will ask that she look at past minutes to determine who would be a member in good standing, seek their approval for nomination, and proceed with elections.

After lengthy discussion, it was determined that the main goal for 2010-2011 will be to building on membership. Any events, whether sponsored or co-sponsored by LHFSAs, will focus on recruiting new members.

The following are the main goals for the committee in order to build on membership:

- 1) Membership Drives - Have “coffee and donuts” social three times during the fall semester: September, October, and November.
- 2) Partner with different student organizations on upcoming events. Need to do some research as to what all has been planned or send a letter to each organization offering to sponsor upcoming events. This will give us the visual presence that we are striving to obtain.
- 3) Posadas – sponsor this event once again. The cost was minimal and attendance was larger than other events.
- 4) Newsletter - begin e-publishing the newsletter once again. Focus on upcoming events, highlighting faculty and staff, and any other worthy information for membership. We will be seeking volunteers to chair and/or serve on a newsletter committee.

The committee discussed providing door prizes at each event including the “coffee and donuts”. Door prizes can include free memberships, tickets to games, or any other items donated to the organization. Jerry will look into possibilities.

Elma will edit the membership form to include information for members to check their areas of expertise in the event the organization decides to provide some type of workshops sometime in the future or to include in a resource section on the website or newsletter. Another item to be

included in the form will be if they are willing to host a meeting at their department (either location and food, or just location). An incentive would be to provide up to five waived memberships to their department. New form will be sent to Kenny to include on our website with any other information that we can provide.

It was determined that Elma will provide notice of all meetings in accordance with the bylaws. Chairs of each committee will be responsible to emailing the membership with any business matters.

Jerry made a motion to adjourn the meeting and Elma seconded. Meeting adjourned at 5:00 p.m.

Respectfully submitted,

Elma Moreno
Incoming Secretary