



TEXAS TECH UNIVERSITY
College of Visual & Performing Arts
School of Music™

Undergraduate Student Handbook
2016-2017

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I. Introduction

A. Mission, Vision, and Core Values

1. Mission Statement

The Texas Tech University School of Music provides a professional environment that stimulates the highest standards of excellence in music education, research, performance, creativity, and service.

2. Vision Statement

The Texas Tech University School of Music aspires to be a leader in linking the elements of music education, research, performance, creativity, and technology.

The School of Music will:

- be recognized as one of the premier comprehensive schools of music in the United States, attracting the finest students, faculty, and staff;
- prepare students to be leaders in the profession with the highest standards of performance, teaching, research, artistic, and creative vision; who are innovative and confident, able to think critically, and successful in their chosen field;
- emphasize synthesis and connection in all of our curricula; be engaged at the local, regional, state, national, and international levels to benefit the educational experiences of students, faculty, and staff;
- provide cultural enrichment and an understanding of the arts locally, regionally, nationally, and internationally.

3. Core Values

- Commitment to excellence in teaching, research/creative activity, and service
- Highest standards in performance
- Creativity
- Excellence in the advancement of knowledge
- Effective communication
- Critical thinking
- Cultural literacy
- Technological literacy
- Respect for and responsiveness to the needs of students
- Shared governance and academic freedom.

B. Major Fields of Study and Degree Programs

Undergraduate instruction in the School of Music leads to the Bachelor of Music (B.M.) degree with fields of specialization in Performance, Music Composition, Music Theory, or Teacher Certification; or, to the Bachelor of Arts (B.A.) in Music degree. Qualified students may pursue more than one area with permission of the faculty. Those students choosing to study Music Education will identify intent to receive certification for all-level teaching. These students must also complete the core of courses required as part of the

professional education program. The required course of study for these programs is included in the appendix of this handbook.

The School of Music offers a wide variety of courses and performance opportunities for the non-music major. Instruction is available in music survey courses, private lessons, ensembles, and in beginning group keyboard classes.

Students may also pursue a minor in music. A course of study for the minor in music is included later in this handbook.

1. Undergraduate Degree Programs

Bachelor of Arts in Music

The Bachelor of Arts in Music (MUBA) provides the foundation of a liberal arts education. This program is an option for the student who wishes a more general course of study, a broad coverage of music rather than a heavy concentration on any single music component. A minimum total of 120 hours is required for this degree.

Bachelor of Music in Performance

For the Bachelor of Music in Performance (MUPF) degree, the students will be prepared to work independently to prepare performances at the highest possible level of achievement. Students will be able to apply skills in solo, small and large ensemble settings. After completing all degree requirements, students should find opportunities for specialized performance careers or advanced performance study at the graduate level. A minimum total of 121-126 hours (depending on the track) is required for this degree.

Bachelor of Music in Music Theory

The Bachelor of Music in Music Theory (MUTH) provides specialized training in music, with emphasis on academic studies in music theory as preparation for professional work or advanced study at the graduate level. A minimum total of 120 hours is required for this degree.

Bachelor of Music in Music Composition

The Bachelor of Music in Music Composition (MUCP) provides specialized training in music, with emphasis on original creative work in composition as preparation for professional work or advanced study at the graduate level. A minimum total of 124 hours is required for this degree.

Bachelor of Music leading toward Teacher Certification

The Bachelor of Music leading toward Teacher Certification (MUTC) degree is intended for those students who wish to become certified to teach music in early childhood through twelfth grade settings. The student will be expected to develop as a teacher, grow as musician and acquire the information leading to professional credentials. A minimum total of 123-124 hours (depending on the track) is required for this degree.

Advanced Bachelor's-to-Master's Degree

Advanced MUTC undergraduates may apply for admission to the B.M.+M.M.Ed. program. Admission allows qualified students to count 9 hours toward both an undergraduate degree and a Master of Music Education degree (either the 30-hour thesis track or 36-hour non-thesis track). Application should be made during the first semester

of the junior year following procedures available from School of Music graduate or undergraduate academic advisors. The program is designed for exceptional undergraduate music education majors who wish to complete the M.M.Ed. degree in full- or part-time graduate study, during Texas Tech's summers-only program, or in some combination of the two. This allows educators to maintain a full-time teaching position while pursuing an advanced degree.

2. Undergraduate Certificates

Community Arts Entrepreneurship

The School of Music, under the general supervision of the Vernacular Music Center, offers a 15-hour Undergraduate Certificate in Community Arts Entrepreneurship, particularly aimed at practitioners and participants in community arts. It provides practical and applicable skills for future arts administrators, working artists, performers, presenters, and community advocates. The certificate is available in either administrative or artistic practice concentrations (according to electives).

For most working artist/educators it is valuable, for both personal careers and artistic and creative campus and community projects, to develop strong skills in management, budgeting, promotions, and media. Those interested in advanced degrees will find material advantage through this foundational undergraduate certificate. Those involved in K-12 education will be greatly facilitated in speaking and advocating on behalf of their program initiatives.

Jazz Studies

The School of Music offers a 17-hour Undergraduate Certificate in Jazz Studies to provide students with a foundation in the skills necessary to be a successful performer in the jazz idiom. The certificate program combines lecture and laboratory courses (performance ensembles) with private study, much like the mentor/ apprentice tradition seen throughout the history of jazz music. Music education students are often required to teach jazz music and direct jazz ensembles after entering the workforce as professional music educators. Successful completion of this certificate program will make students more competitive in this job market.

World Music

The School of Music offers a 15-hour Undergraduate Certificate in World Music. For most scholars involved in teaching or research, there is an expectation of familiarity with global music styles. Those interested in advanced degrees will find material advantage in this undergraduate certificate study. Those involved in K-12 education will be greatly facilitated in meeting global music and cultural diversity requirements. This certificate complements programs in music education, music composition, performance, and the Bachelor of Arts in Music.

3. Music Minor

A student may seek a minor in music by completing 18 hours selected in consultation with the Academic Program Advisor in the School of Music. The basic requirements are as follows:

1. A minimum of eighteen semester hours in music courses, of which six must be in 3000 or 4000 level courses
2. Courses in at least three of the six areas of music courses. (MUAP, MUCP, MUEN, MUHL, MUSI, MUTH).
3. A minimum of six hours of Music History & Literature. (These may be selected from 1308, 3304, 3310 or they may include any other Music History & Literature course for which the student is qualified, with enrollment subject to the approval of the instructor.)
4. A minimum of three hours of Music Theory. (This may be MUTH 1300 or 1203/1103).
5. A minimum of 9 hours must be completed at TTU.

C. The School of Music Faculty and Facilities

Over 450 students are enrolled as majors in the School of Music. This size is ideal in affording a pleasant atmosphere and ensuring complete instrumentation for the larger ensembles as well as individual attention for students in private applied music study, in classes, and in the many small ensembles.

The faculty includes a performing specialist on all band and orchestral instruments as well as piano, voice, organ, harpsichord, harp, and guitar, along with specialists in Administration, Conducting, Composition, Music Education, Music History and Literature, and Music Theory.

All music holdings (scores and recordings) are housed in the campus library, which is adjacent to the School of Music.

Performance facilities for music include a 1,000-seat theatre/concert hall and the 573-seat Hemmle Recital Hall that houses an 81-rank Holtkamp Organ consisting of 4,271 pipes. Also used for performances are one Fazioli, one Yamaha and two Steinway grand pianos, a Kingston French double harpsichord, and a Martin harpsichord. The campus is also fortunate to have a 36-bell carillon.

A recital recording service is also operated through the recording studio.

The School of Music is a fully accredited member of the National Association of Schools of Music.

D. Building Hours

The Music Building is open for use by the faculty and students of Texas Tech University between the hours of 7 am and midnight each day except during university holidays.

E. Smoking/Drug Policy

Texas Tech University does not allow smoking in any buildings other than in designated areas. The Music Building is a smoke-free environment.

Texas Tech University is a drug-free environment. Student use of any illicit drugs is grounds for immediate dismissal. The use of alcohol is strictly forbidden on campus or during any university-sponsored event regardless of location.

F. Programs

The School of Music offers a wide variety of recitals, concerts, lectures, and other programs by students, faculty, and distinguished guests. Most of the programs are free and open to the public.

G. Student Responsibilities

Each music major should think of himself/herself as a professional and act accordingly, not only with respect to study and practice, but in all aspects of his or her conduct.

Students should be protective of the music building, equipment, library materials, and instruments. No student should permit others to be abusive either carelessly or deliberately. Given the limited resources of the school the smallest damage hurts everyone.

Students are encouraged to check their (or their parents') homeowners' insurance concerning a rider that covers university-owned instruments and equipment entrusted to their care.

Please report any items in the building that need attention to the Director of the School of Music. Help us keep the music building a livable and workable space.

H Student Health and Safety

Please see Appendix C: "Health and Safety for the Music Student" for information and School of Music policies regarding performance- and music-specific health concerns for student musicians.

Refer to the [Health, Safety, and Wellness](#) page of the Texas Tech University website for information on resources offered by the University for students' general well-being.

II. Academic Policies and Guidelines

A. Admission Requirements

Students applying to the School of Music will have their major listed as MUAR (Music-Audition Required) until their audition. Acceptance to Texas Tech University does not ensure admission as a music major. Music majors must audition in their declared principal applied area with the appropriate faculty for acceptance into any music program.

Provisional acceptance into a Music Theory or Music Composition major is based upon a combination of auditions, transcripts, and entrance examinations, submission of scores, writing samples, recordings, and/or interviews. All entering students majoring in Music Theory or Music Composition must audition in their declared principal applied area with the appropriate faculty, in addition to meeting with the theory/composition faculty.

Students wishing to change their major to Theory or Composition after having been accepted into another major in music must proceed through a formal process of evaluation by the Theory and Composition faculty.

Any music major who is absent for any reason from Texas Tech University or is not a music major for a period of two consecutive long semesters or longer, must apply for readmission to Texas Tech University and must audition for readmission to the School of Music as a music major.

See the degree checklists in the appendix of this handbook for a list of courses required for each major and concentration.

B. Advanced Placement

As a result of the Music Theory Placement Exam or the College Board's Advanced Placement Music Theory Exam, some students may receive Credit by Examination for MUTH 1203: Elementary Music Theory I. The School of Music follows published University policy in regard to the awarding of Credit by Examination (see Texas Tech University undergraduate catalog).

C. Rotation of Courses

Some courses within the School of Music are not offered every year or every semester. Sequential courses exist in the areas of Theory, Aural Skills, Piano, Music History, Conducting, and Instrumental Methods courses.

The student should consult the Schedule of Courses, University Catalog, or the Academic Program Advisor for further information about these courses.

D. Progress toward the Degree

After acceptance into the School of Music, all music majors will participate in applied and academic assessment during each semester of enrollment. The music major must maintain a grade of C or above in every course designated as part of the major area music curriculum. If the music major does not receive a grade of C in such course(s), he or she will be allowed to repeat the course(s) twice in order to achieve the minimum grade of C. University policy states that a student may repeat a course for credit only one time at the normal tuition rate; those repeating a course more than once must pay an additional cost of education fee. If or when a music major does not receive a minimum grade of C in a major area music course after repeating it twice, he or she will no longer be able to continue his or her status as a music major and must declare a major other than music.

1. Enrollment and Sequence Requirements

In order to remain a Music Major, students must maintain progress toward the degree by taking at least one course (other than applied lessons or ensemble) each semester required in the degree plan.

The faculty of the school has outlined the proper order in which the required courses should be taken. This order was not arbitrarily derived, but was based upon a pedagogical sequence of knowledge and skills over the course of study. Students should consult the sample plans, listed in the School of Music section of the University Catalog, and consult

regularly with the Academic Program Advisor to complete the degree on time in eight semesters. The MUTC Specialization usually takes nine semesters.

2. Formal Reviews of Progress

Composition majors will submit a portfolio yearly for evaluation by the composition faculty. Faculty will meet with the composer as part of this review process. Near the completion of the sophomore year, composition majors will be asked to submit samples of their freshman and sophomore work for formal review. Composers will submit scores and recordings in the form of a portfolio. The faculty will evaluate each student's work, as well as the academic record, before approving continuance as a composition major. Aside from the evaluation of compositions and theoretical work, the principal review criteria are:

1. the completion of all academic requirements through the sophomore year;
2. a grade average of no less than B in composition and theory courses.

Music Theory majors will undergo a similar formal academic review at the conclusion of their sophomore year.

Students in other degrees and concentrations may have formal reviews conducted of their performance and academic progress, particularly at the end of the sophomore year. Students should consult their Applied Music instructors for further information.

E. Final Examinations

Final examinations are required in all University courses. Juries, proficiencies, or recitals may substitute for a final examination in applied lessons if the faculty member agrees.

Concerts may substitute as final examinations for ensemble courses.

Final examinations must be taken during the time set by the University and published in the University Final Examination Schedule. Final exams may not be taken at any other time, even if agreed upon by the faculty member and all of the students in the class.

F. Certification Requirements (MUTC Only)

In addition to the coursework required by the School of Music to fulfill the Bachelor of Music degree, students wishing to be certified to teach in the State of Texas must fulfill all requirements of the College of Education and the State of Texas. The coursework for Teacher Certification is listed in the University Catalog section of the College of Education and in the Degree Guide Sheets included as part of this handbook.

In addition to this course of study the following is also required of the student seeking certification.

1. Admission to Teacher Certification Program

Upon completion of 60 semester hours students obtain and complete an application form from the College of Education. Deadlines for submission of applications are generally mid-February (for fall semester admission) and mid-September (for spring semester admission). It is best to begin the professional education courses no sooner than 3

semesters before the student teaching semester. To be admitted, a student must have an overall GPA of 2.7 or better.

2. Application for Student Teaching

Student Teaching Placement Request forms must be received in the Music Education Office one year prior to student teaching. Deadline dates will be announced and posted each semester. Obtain a checklist for eligibility at the time you submit your request form. Your eligibility status will be determined and you will be notified of that status prior to the advanced registration period for the semester in which you plan to student teach.

3. TExES Certification Test

Students seeking all-level certification must take the EC-12 Music All-Level TExES Certification exam (exam #177) and the EC-12 Pedagogy and Professional Responsibility (PPR) Certification exam (exam #160). The Music TExES must be taken prior to the beginning of student teaching. All are advised also to take the PPR exam prior to student teaching. TExES exams are available via computer administration at various testing sites across the state. Register to take the exam at <http://texes.ets.org>. Preparation materials are available on-line at <http://cms.texes-ets.org/texes/prepmaterials/>.

4. Application for Teaching Certificate

In order to receive a teaching certificate, students must complete an application in the College of Education and pay a fee. Details are available from the College of Education.

G. Piano Proficiency

All students who are not keyboard principals must demonstrate a proficiency level in piano. This requirement must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework. The keyboard proficiency requirement must be fulfilled prior to student teaching and graduation. The requirements needed for piano proficiency at each level (MUAP 1123, 1124, 2123, 2124) are in Appendix B at the back of this handbook.

Contact Dr. Carla Cash for more information at carla.d.cash@ttu.edu.

III. Performance Policies

A. Recitals

1. Recital Requirements

Candidates for MUTC and Music Theory degrees are required to present a ½-length Junior Recital (MUAP 3190), comprised of 25-30 minutes of music. Performance majors are required to present a ½-length Junior Recital and a full-length Senior Recital (MUAP 4190), comprised of 40-60 minutes of music.

Music composition majors are required to present a recital of their original compositions during the senior year (MUAP 4190). Permission to present the recital must be obtained from the composition faculty one semester prior to the recital.

There is no recital requirement for the Bachelor of Arts in Music degree.

Students are expected to stay within minimum and maximum guidelines for repertoire on all degree recitals in order to best utilize School of Music accompanying and performance space resources. Half-length junior recitals should be shared with another performer whenever possible.

2. Recital Scheduling

Degree Recitals

Only FACULTY can make a schedule request for a student recital. This assures that the teacher has granted permission for the student to perform, and that the teacher is available to attend the recital.

The faculty member must fill out and submit the [Student Recital Reservation Form](#), found on the School of Music website.

Faculty and students may not attempt to schedule or “hold” multiple performance dates as options.

All degree recitals (graduate and undergraduate) will be scheduled by the end of the second week of class each long semester.

Recitals may be scheduled in Hemmle Recital Hall or Choir Room 010 as scheduling permits.

Degree recitals are not charged a recital or recording fee. Recital and recording costs will be paid from Special Instruction Fees already collected.

Non-Degree Recitals

All non-degree recitals may be scheduled during the third and fourth weeks of class. Non-degree recitals are only scheduled as space is available.

All non-degree recitalists will be charged an \$85 recital/recording fee. This amount will be paid at the time of scheduling.

When possible, non-degree recitalists are encouraged to schedule in locations other than Hemmle Recital Hall, Choir Room 010, and the Legacy Event Center.

Degree and non-degree recitals will NOT be scheduled in the current semester after the fourth week of class.

Off-Campus Recitals

Scheduling at the Legacy Event Center is limited to degree and non-degree recitals booked using the above procedures. If the recital involves large equipment (i.e. percussion instruments etc.) the recital will not be scheduled in the Legacy. Exceptions to this policy must be formally requested through the Director of the School of Music with appropriate permissions from the faculty who maintain instruments to be utilized.

Other off-campus locations, including some local churches, are available for scheduling both degree and non-degree recitals. Some of these locations will involve facility or other charges, which are the responsibility of the student.

ALL recitals, regardless of location, must be scheduled using the above procedures to assure that they appear on the School of Music calendar. Events that do not appear on the

calendar will not be recorded and will not have printed programs, both of which are required for successful completion of the Junior Recital (MUAP 3190) or Senior Recital (MUAP 4190).

Rescheduling Policies For All Recitals

Recitals may be rescheduled during the same semester for medical reasons, emergencies, etc. as space/time is available.

The student's inability to be prepared is not sufficient reason to reschedule a recital in the same semester.

Dress Rehearsal Scheduling

A student who has a scheduled recital may rehearse in the performance space. The rehearsal time is a maximum 2 hours. Typically, this would be the dress rehearsal for the performance.

Students wishing to schedule dress rehearsal must e-mail Tiffany Holmes (tiffany.holmes@ttu.edu) to request a time. Faculty members can also request a dress rehearsal time on the student's behalf as part of the initial recital scheduling process.

3. Recital Accompaniment

Students may request the services of a Staff Accompanist for any performance and are encouraged to do so for degree recitals, which receive top priority for accompanist assignments. For full information, consult the [Accompanying Services Policy](#) on the School of Music website.

As an alternative, students may hire one of several freelance accompanists in the area at their own expense. Faculty members can assist students in contacting one of these accompanists.

4. Recital Hearings

All undergraduate degree recitals require a recital hearing, normally held two to three weeks before the recital date. The hearing panel will consist of three faculty members from the student's area of study with a majority vote required to pass.

Each area and studio has specific requirements and policies for the hearing and students should consult their course syllabus (MUAP 3190 for Junior Recitals, MUAP 4190 for Senior Recitals) or the course instructor for complete information.

5. Recital Program Information

Students are responsible for submitting program information to the Publicity and Communications office in Room 206 at least two weeks before the performance date. This is accomplished most efficiently by using the [Recital Program Form](#) on the School of Music website.

6. Hemmle Crew and Equipment Request

Students performing in Hemmle Recital Hall ONLY (crew and ushers are not provided in other venues) should submit the [Hemmle Crew and Equipment Request](#) for their performance at least one week before the performance date. This form allows a

performer to indicate stage setup, special equipment needs (including any sound reinforcement) and any changes in setup required during the program.

7. Recital Recording

The School of Music Recording Project is responsible for audio recording of concerts, recitals, and recording sessions in Hemmle Recital Hall, Choir Room 010, and all junior, senior and graduate recitals regardless of location (including the Legacy and other off-campus locations). The Recording Project bases the recording schedule off of the official SOM calendar. However, students should confirm the accuracy of the calendar and contact the Recording Project at least one week in advance of their recital of any changes.

Students will receive a digital audio copy of the recital recording via electronic delivery (normally Dropbox) following the performance.

B. Principal Applied Lessons

All music degrees require four or more semesters of applied lessons in a major performance area. Specific requirements for each degree can be found on the degree checklists in the appendix of this handbook.

For degrees requiring recitals in the principal applied area, successful completion of the junior recital is required before a student is allowed to enroll in MUAP 4001.

C. Studio Classes/Master Classes

Most Applied Music one-on-one lesson courses require a weekly private lesson and a weekly Studio Class, Master Class or Performance Lab. The time and location of this class should be listed on the Applied Music course syllabus, and students are expected to attend and participate.

Composition majors are also required to attend weekly Composers' Forums as scheduled by the composition faculty.

In addition, students may be required to attend weekly departmental recitals, guest artist master classes and recitals, and other events. These requirements will be communicated directly to students by the Applied Music instructor.

D. Recital and Concert Attendance

All School of Music undergraduate music majors enrolled in applied lessons are expected to experience a broad range of repertory through attendance at the many performance events offered each semester. Examples include recitals, guest artist concerts, ensemble concerts, chamber music concerts, opera and music theatre productions, Lubbock Symphony Orchestra, Presidential Lecture and Performance Series events, and the like.

E. Ensemble Participation Requirements

All music majors enrolled in applied lessons on their principal instrument must be enrolled in an appropriate ensemble. These ensembles will vary in size and nature. Music majors must audition for placement in an approved ensemble as part of their degree requirements. Only one ensemble per long semester will count toward a music degree

requirement (summer ensembles do not count). Starting with the student's first semester as music major, ensemble enrollment must be in consecutive semesters until the requirement is complete. MUTC majors' ensemble requirements are waived during the semester of student teaching.

Transfer students must audition for an approved ensemble each semester in residence until either their requirement is met or until graduation, whichever comes first. Up to two semesters of transferred ensembles may count toward this requirement.

Questions regarding ensemble requirements should be directed to the Academic Program Advisor.

Approved ensembles by degree program are listed below.

1. Bachelor of Arts

Guitar

Four semesters in any departmental ensemble

Keyboard

Two semesters in Accompanying

Two semesters in any departmental ensemble

Harp

Four semesters in harp ensemble

Strings

Two semesters in Symphony Orchestra

Two semesters in any departmental ensemble

Voice

Two semesters in choir

Two semesters in any departmental ensemble

Woodwind, Brass, & Percussion

Two semesters in Symphonic Wind Ensemble, Symphonic Band, Concert Band or Orchestra

Two semesters in any departmental ensemble

2. MUTC – Choral Emphasis

Seven semesters in choir

One semester in secondary instrumental ensemble

3. MUTC – Instrumental Emphasis

Guitar

Seven semesters in any departmental ensemble

One semester of choir

Harp

Seven semesters in harp ensemble
One semester of choir

Keyboard

Four semesters of accompanying
Three semesters of choir

Strings

Seven semesters in Symphony Orchestra
One semester of choir

Woodwind, Brass & Percussion

Three semesters in Symphonic Wind Ensemble, Symphonic Band, Concert Band or
Symphony Orchestra
Two additional semesters in Symphonic Wind Ensemble, Symphonic Band, Concert
Band, Symphony Orchestra or Jazz Ensemble 1
Two semesters of marching band
One semester of choir

4. Performance

Harp

Eight semesters in Harp Ensemble
Six credits of Harp Chamber Music

Organ

Eight semesters in Accompanying

Guitar

Fourteen credits in any ensemble

Strings

Eight semesters in Symphony Orchestra
Six credits of small ensembles

Woodwind, Brass & Percussion

Six semesters in Symphonic Wind Ensemble, Symphonic Band, Concert Band or
Symphony Orchestra
Two additional semesters in Symphonic Wind Ensemble, Symphonic Band, Concert
Band, Symphony Orchestra or Jazz Ensemble 1
Four credits of small or medium ensembles

Voice

Eight semesters in a choir
One semester in Music Theater

Piano

Eight semesters in Accompanying

5. Music Theory, Composition

Guitar

Eight semesters in any departmental ensemble

Harp

Eight semesters in Harp Ensemble

Keyboard

Four semesters in Accompanying

Four additional semesters in any departmental ensemble

Strings

Four semesters in Symphony Orchestra

Four additional semesters in any departmental ensemble

Woodwind, Brass & Percussion

Four semesters in Symphonic Wind Ensemble, Symphonic Band, Concert Band or Symphony Orchestra

Four additional semesters in any departmental ensemble

Voice

Four semesters in a choir

Four additional semesters in any departmental ensemble

F. Juries

All music majors enrolled in Applied Music must pass jury examinations as prescribed by the faculty of their division. Students should consult their Applied Music course syllabi or instructors for complete jury requirements.

Normally, all music majors will perform either a jury or degree recital in each semester of Applied Music enrollment.

IV. Use of University Equipment and Facilities

A. Instruments

Certain instruments and equipment are available to students to checkout for use in departmental classes and/or ensembles. Students must currently be enrolled in a course that requires use of the instrument or have permission from an appropriate faculty member to use the instrument in another course. These instruments can be checked out through the office of the Building and Equipment Manager, Rob Farrer, in Room 013A (rob.farrer@ttu.edu, 806-834-8636). Instruments checked out for use by a student become the responsibility of that student for the checkout period. In order to receive an instrument the student must complete an instrument checkout form and some instruments (including Goin' Band instruments) also require a rental fee. All equipment must be returned at the termination of the contract or upon demand by the Building and Equipment Manager.

B. Pianos and Harpsichords

School of Music pianos, particularly in performing spaces, represent a significant financial investment on the part of the institution and must be played, moved, and stored with the utmost care. Students are expected to abide by all posted regulations regarding treatment of the pianos, including:

- NOTHING is to be placed on any piano in a practice room, classroom, performance space, or rehearsal space, especially liquids of any kind (including water).
- Practice room and classroom pianos should not be moved.
- Do not attempt to move a performance or rehearsal piano alone. It is recommended that no fewer than 3 individuals move the piano on and offstage.
- Never move a performance piano without its cover.
- Lock all three wheels before lifting piano lid.
- Always use 2 individuals to lift the piano lid.
- Close lid before moving piano.
- Lock wheels after returning piano to its proper storage location.

School of Music harpsichords are only available with permission of the keyboard faculty. Requests for harpsichord use must be made by a faculty member at least 30 days in advance of the first rehearsal or performance where the harpsichord is needed.

C. Practice Rooms

Practice rooms can be found on all three levels of the School of Music. Some of these rooms, including many of those in the 119 complex on the main floor, are reserved for particular instruments or degree plans and are locked at all times. Practice rooms that are not locked or designated with official signage are available to all music majors on a first-come, first-served basis. The following rules apply to all practice rooms:

- NO food or drink (including water) is allowed in any practice room at any time. NO moving of pianos in the practice room at any time.
- One music stand and one chair per practice room will be allocated.
- Students are responsible for the up-keep and cleanliness of the practice rooms and are expected to abide by all posted rules and policies regarding practice room use.

D. Lockers

Hall lockers on all three levels of the Texas Tech University (TTU) School of Music building are reserved for School of Music students and can be checked out through the office of the Building and Equipment Manager, Rob Farrer, in Room 13A (rob.farrer@ttu.edu, 806.834.8636).

1. Locker checkout is for one school year, expiring each June 1. A student will be asked to renew his/her locker prior to June 1 of each year of enrollment at TTU.
Non-renewal (Non-renewal of the locker): TTU School of Music will consider the locker vacated and will proceed to prep for checkout to another School of Music student.
2. Only one locker may be checked out to a student at a time. Exceptions may be made

on a case-by-case basis. Locker(s) may be checked out for the spring, summer, and fall semesters.

3. While checking out a locker, it is understood that the student assigned to the locker is responsible for the overall care and condition of the property (See damage fees on check-out form).
4. **TTU School of Music is NOT responsible for theft or damage to any and all locker belongings.**

E. Other Equipment

The School of Music sometimes allows students use of photocopying equipment, fax machines, and computer equipment. These machines should be used only with permission of the Director of the School of Music.

The School of Music adheres to the guidelines of fair use stated in the copyright laws pertaining to music, books, journals, and recordings.

F. Room Scheduling

Room schedules are maintained online at <http://www.calendarwiz.com/ttusom>. Requests for meeting space, rehearsals, lessons, etc. for any scheduled space must be submitted in advance to the Hemmle Recital Hall Manager, Tiffany Holmes (<mailto:tiffany.holmes@ttu.edu>). Faculty members, Teaching Assistants, and students are allowed to schedule rooms with permission.

Students should never assume that a space is available for their use simply because it is not occupied.

Students are generally not to schedule general practice in performance halls. During the summer months, and holiday breaks, it is possible to schedule additional time in performance venues. However, the additional time will be no more than 2 hours, and is subject to being “bumped” for major recording events and activities.

ALL rehearsal, practice, and performance time in performance venues MUST BE APPROVED by contacting Tiffany Holmes (<mailto:tiffany.holmes@ttu.edu>).

G. Keys

In some cases students will be assigned keys to rooms and equipment storage areas. These keys will be checked out from the Building Coordinator in 206. Keys must be returned upon demand by the Director of the School of Music. Failure to return keys will result in holds on student records and assessment of late fees.

H. Recording and Webcast of Recitals and Concerts

The School of Music Recording Project is responsible for audio recording of concerts, recitals, and recording sessions in Hemmle Recital Hall, 010, and the Allen Theatre.

Additionally, recording sessions may also be scheduled. Students should contact the Recording Studio via email at music_recording_studio@ttu.edu.

The Recording Project is staffed by music majors from all degree programs who wish to gain work experience in this area. Contact the recording studio director, Prof. Will Strieder (will.strieder@ttu.edu) to learn more about becoming part of the Recording Project staff.

The School of Music is proud to provide streaming webcasts of all performances taking place in Hemmle Recital Hall. To access these webcasts, visit the School of Music YouTube Channel at www.youtube.com/ttuschoolofmusic.

VI. Organizations of the School of Music

In addition to ensembles and courses, the School of Music sponsors a number of student musical organizations. These organizations are honorary societies and are primarily service oriented. For example, the TTU chapter of the national honorary society Phi Mu Alpha Sinfonia maintains Hemmle Recital Hall and the TTU chapter of Mu Phi Epsilon provides ushers for School of Music events. Other organizations include the first chapter in the nation to be created of the national honor society Tau Beta Sigma, Kappa Kappa Psi, Chi Beta Choral Fraternity, a student chapter of Music Educators National Conference - Texas Music Educators Association, a student chapter of Music Teachers National Association, Goin' Band from Raiderland, Pi Kappa Lambda, Society of Composers, Incorporated, Raider Chapter (SCIRC), Gamma Ut (Vernacular Music Student Organization), Tech Horn Society, Iota Tau Alpha (Trombone Service Fraternity), Texas Tech Set-Dancers, Texas Tech Trumpet Society, Tech Flute Club and Tech Tuba-Euphonium Association.

These organizations enhance the musical life of the School of Music and are well-respected organizations on-campus and throughout the nation. Students are encouraged to acquire more information by contacting officers of the groups or watching announcements on bulletin boards in the Music Building.

VII. Advising and Registration

Upon entering Texas Tech, students are initially advised during a new student orientation session during the summer. This will be their first contact with the Academic Program Advisor, who will assist music majors in completing all degree requirements in a timely manner.

Advanced registration for upcoming semesters is held during each of the long semesters for currently enrolled students only. The Academic Program Advisor will post an advising schedule for this time period. To prepare for an advising appointment, students should do the following:

1. Clear all holds (traffic & parking, housing, SBS, etc.)
2. Prepare a preliminary schedule prior to advisement. Go online to be sure you have the most accurate course listings, and use the degree checklists found in Appendix A of this handbook to guide course choices.
3. Sign up for advisement for the day on which you are to register or a later date.

Registration for students who did not go through advanced registration takes place during the week immediately preceding the beginning of each long semester. For summer sessions, registration takes place one day prior to the start of the session.

VIII. Helpful Links

<http://www.ttu.edu>

<http://www.depts.ttu.edu/music/>

<http://www.depts.ttu.edu/cvpa/>

<http://www.financialaid.ttu.edu/home/>

<http://www.depts.ttu.edu/studentbusinessservices/>

<http://www.ttuhsc.edu/studenthealth/>

<http://www.ttu.edu/it4students/raiderlink.php>

<http://www.ttu.edu/it4students/>

Degree Checklist

Bachelor of Arts in Music

Prior to Enrollment:

() Writing Placement (ENGL)

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

() Math Placement

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

() High school Transcript

final transcript sent to Admissions & Records.

() College/University Transcript

Transcripts from all other universities and colleges attended sent to Admissions & Records.

() Statement of Intent to Graduate

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

() Piano Proficiency

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

() Grades of "I" and "PR"

Must be removed at least one month prior to graduation.

() Courses in the Major (see reverse)

All successfully completed with grade of "C" or higher.

() Courses in the Minor (see reverse)

All successfully completed with grade of "C" or higher.

() Core Curriculum Courses (see below)

All successfully completed.

() Overall GPA of 2.0 or better

After Enrollment:

() Degree Plan

a degree plan should be filed in Visual and Performing Arts Dean's Office after a student has completed 45 semester hours.

Core Curriculum (44 hours)

Written Communication (6)

- () ENGL 1301 3
() ENGL 1302 3

Oral Communication (3)

- () _____ 3

Mathematics (6)

- () MATH _____ 3
() _____ 3

Life and Physical Sciences (8)

- () _____ 3
() _____ 1 (lab)
() _____ 3
() _____ 1 (lab)

Language, Philosophy, and Culture (3)

- () _____ 3

Creative Arts (3)

- () _____ 3

Social and Behavioral Sciences (3)

- () _____ 3

American History (6)

- () HIST 23__ 3
() HIST 23__ 3

Government/Political Science (6)

- () POLS 1301 3
() POLS 2302 3

Required Courses in Music (42 hours)

Music (6)

()	MUSI 1300	3
()	MUSI 3341	3

Music Theory (15)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3

Music History and Literature (9)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3

Music Ensemble (4)

4 semesters, not MUEN 1103, required each semester of enrollment in MUAP

()	MUEN	_____	1
()	MUEN	_____	1
()	MUEN	_____	1
()	MUEN	_____	1

Applied Music (4)

4 semesters of principal instrument

()	MUAP 1001	1
()	MUAP 1002	1
()	MUAP 2001	1
()	MUAP 2002	1

Music Electives (4)

At least 4 more hours in music. At least 18 total hours in music must be at the junior or senior level.

()	MU	_____	_____
()	MU	_____	_____
()	MU	_____	_____
()	MU	_____	_____

Minor (18 hours)

Completion of a minor (normally 18 hours) in an area outside of music is required. At least 40 hours in the degree (combined across Music, Minor, Core Curriculum, and Electives) must be junior or senior level.

()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____

Electives (16 hours)

Courses selected by the student in consultation with the Music Academic Program Advisor and, if applicable, faculty in the area(s) where courses are chosen. At least 40 hours in the degree (combined across Music, Minor, Core Curriculum, and Electives) must be junior or senior level.

()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____
()	_____	_____	_____

Degree Checklist

Bachelor of Music in Performance (Voice)

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
- ☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
- ☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
- ☐ _____ 1 (lab)
- ☐ _____ 3
- ☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
- ☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
- ☐ POLS 2302 3

Foreign Language (16 hours)

()	FREN/GERM/ITAL 1501	5
()	FREN/GERM/ITAL 1502	5
()	FREN/GERM/ITAL 2301	3
()	FREN/GERM/ITAL 2302	3

Required Courses in Music (69 hours)

Music (6)

()	MUSI 1300	3
()	MUSI 3341	3

Applied Music (30)

()	MUAP 1001	2
()	MUAP 1002	2
()	MUAP 1303	3
()	MUAP 1304	3
()	MUAP 2001	2
()	MUAP 2002	2
()	MUAP 3001	2
()	MUAP 3002	1
()	MUAP 3190	1
()	MUAP 3206	2
()	MUAP 3303	3
()	MUAP 4001	2
()	MUAP 4002	1
()	MUAP 4190	1
()	MUAP 4305	3

Music Theory (15)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3

Music History and Literature (9)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3

Music Ensemble (9)

()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3101	1
()	MUEN 3102	1

Degree Checklist Bachelor of Music in Performance (Strings)

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
☐ _____ 1 (lab)
☐ _____ 3
☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
☐ POLS 2302 3

Required Courses in Music (81 hours)

Music (6)

()	MUSI 1300	3
()	MUSI 3341	3

Applied Music (26)

()	MUAP 1001	3
()	MUAP 1002	3
()	MUAP 2001	3
()	MUAP 2002	3
()	MUAP 3001	3
()	MUAP 3002	2
()	MUAP 3190	1
()	MUAP 3206	2
()	MUAP 4001	3
()	MUAP 4002	2
()	MUAP 4190	1

Music Composition (2)

()	MUCP 4207	2
-----	-----------	---

Music History/Theory Elective (3)

()	MUHL/MUTH _____	3
-----	-----------------	---

Music Theory (18)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3
()	MUTH 4305/07	3

Music History and Literature (12)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3
()	MUHL 4300	3

Music Ensemble (14)

()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3104	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1

Degree Checklist

Bachelor of Music in Performance (Winds/Brass/Perc)

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
- ☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
- ☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
- ☐ _____ 1 (lab)
- ☐ _____ 3
- ☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
- ☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
- ☐ POLS 2302 3

Required Courses in Music (79 hours)

Music (6)

()	MUSI 1300	3
()	MUSI 3341	3

Applied Music (26)

()	MUAP 1001	3
()	MUAP 1002	3
()	MUAP 2001	3
()	MUAP 2002	3
()	MUAP 3001	3
()	MUAP 3002	2
()	MUAP 3190	1
()	MUAP 3206	2
()	MUAP 4001	3
()	MUAP 4002	2
()	MUAP 4190	1

Music Composition (2)

()	MUCP 4207	2
-----	-----------	---

Music History/Theory Elective (3)

()	MUHL/MUTH _____	3
-----	-----------------	---

Music Theory (18)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3
()	MUTH 4305/07	3

Music History and Literature (12)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3
()	MUHL 4300	3

Music Ensemble (12)

()	MUEN 3103/04	1
()	MUEN 3103/04	1
()	MUEN 3103/04	1
()	MUEN 3103/04	1
()	MUEN 3103/04	1
()	MUEN 3103/04	1
()	MUEN 3103/4/5	1
()	MUEN 3103/4/5	1
()	MUEN 3106/11	1
()	MUEN 3106/11	1
()	MUEN 3106/11	1
()	MUEN 3106/11	1

Degree Checklist

Bachelor of Music in Performance (Piano)

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
☐ _____ 1 (lab)
☐ _____ 3
☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
☐ POLS 2302 3

Required Courses in Music (84 hours)

Music (6)

()	MUSI 1300	3
()	MUSI 3341	3

Applied Music (35)

()	MUAP 1001	3
()	MUAP 1002	3
()	MUAP 1105	1
()	MUAP 1106	1
()	MUAP 2001	3
()	MUAP 2002	3
()	MUAP 3001	3
()	MUAP 3002	2
()	MUAP 3190	1
()	MUAP 3206	2
()	MUAP 4001	3
()	MUAP 4002	2
()	MUAP 4190	1
()	MUAP 4301	3
()	MUAP 4302	3
()	MUAP 4303	3

Music Theory (18)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3
()	MUTH 4305/07	3

Music History and Literature (15)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3
()	MUHL 4300	3
()	MUHL ____	3

Music Ensemble (8)

()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1

Degree Checklist Bachelor of Music in Performance (Organ)

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
- ☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
- ☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
- ☐ _____ 1 (lab)
- ☐ _____ 3
- ☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
- ☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
- ☐ POLS 2302 3

Required Courses in Music (84 hours)

Music (8)

()	MUSI 1300	3
()	MUSI 3341	3
()	MUSI 4000	2

Applied Music (30)

()	MUAP 1001	3
()	MUAP 1002	3
()	MUAP 2001	3
()	MUAP 2002	3
()	MUAP 3001	3
()	MUAP 3002	2
()	MUAP 3190	1
()	MUAP 3206	2
()	MUAP 3207/08	2
()	MUAP 4001	3
()	MUAP 4002	2
()	MUAP 4190	1
()	MUAP 4201	2

Applied Piano (2)

Optional for students with extensive piano background

()	MUAP 1001	1
()	MUAP 1002	1

Music Electives (6)

()	MUHL/MUTH _____	3
()	MU__ ____	3

Music Theory (18)

()	MUTH 1103	1
()	MUTH 1104	1
()	MUTH 1203	2
()	MUTH 1204	2
()	MUTH 2103	1
()	MUTH 2104	1
()	MUTH 2203	2
()	MUTH 2204	2
()	MUTH 3303	3
()	MUTH 4305/07	3

Music History and Literature (12)

()	MUHL 2301	3
()	MUHL 3302	3
()	MUHL 3303	3
()	MUHL 4300	3

Music Ensemble (8)

()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1
()	MUEN 3106	1

Degree Checklist Bachelor of Music in Composition

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Formal Review**

Review and approval requires completion of all academic requirements through the sophomore year and a grade average in music theory courses of no less than a B.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Permission to Present Recital**

Must be obtained from the composition faculty one semester prior to the recital.

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
☐ _____ 1 (lab)
☐ _____ 3
☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
☐ POLS 2302 3

Required Courses in Music (80 hours)

Music (3)

() MUSI 1300 3

Applied Music (11)

() MUAP 1001 2

() MUAP 1002 2

() MUAP 2001 2

() MUAP 2002 2

() MUAP 3206 2

() MUAP 4190 1

Music Composition (25)

() MUCP 1201 2

() MUCP 1202 2

() MUCP 2201 2

() MUCP 2202 2

() MUCP 3201 2

() MUCP 3202 2

() MUCP 4201 2

() MUCP 4102 1

() MUCP 4207 2

() MUCP 4208 2

() MUCP 4341 3

() MUCP 4342 3

Music Theory (24)

() MUTH 1103 1

() MUTH 1104 1

() MUTH 1203 2

() MUTH 1204 2

() MUTH 2103 1

() MUTH 2104 1

() MUTH 2203 2

() MUTH 2204 2

() MUTH 3303 3

() MUTH 4305 3

() MUTH 4307 3

() MUTH 4316 3

Music History and Literature (9)

() MUHL 2301 3

() MUHL 3302 3

() MUHL 3303 3

Music Ensemble (8)

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

() MUEN 31__ 1

Degree Checklist

Bachelor of Music in Music Theory

Prior to Enrollment:

☐ **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

☐ **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

☐ **High school Transcript**

final transcript sent to Admissions & Records.

☐ **College/University Transcript**

Transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment:

☐ **Degree Plan**

a degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

☐ **Formal Review**

Review and approval requires completion of all academic requirements through the sophomore year and a grade average in music theory courses of no less than a B.

☐ **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation

☐ **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

☐ **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

☐ **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

☐ **Core Curriculum Courses (see below)**

All successfully completed.

☐ **Overall GPA of 2.0 or better**

Core Curriculum (41 hours)

Written Communication (6)

- ☐ ENGL 1301 3
- ☐ ENGL 1302 3

Oral Communication (3)

- ☐ _____ 3

Mathematics (6)

- ☐ MATH _____ 3
- ☐ _____ 3

Life and Physical Sciences (8)

- ☐ _____ 3
- ☐ _____ 1 (lab)
- ☐ _____ 3
- ☐ _____ 1 (lab)

Language, Philosophy, and Culture (3)

- ☐ _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- ☐ _____ 3

American History (6)

- ☐ HIST 23__ 3
- ☐ HIST 23__ 3

Government/Political Science (6)

- ☐ POLS 1301 3
- ☐ POLS 2302 3

Foreign Language (6 hours)

2 semesters of a single language approved by the division at the sophomore level.

- () _____ 2301 3
() _____ 2302 3

Required Courses in Music (74 hours)

Music (6)

- () MUSI 1300 3
() MUSI 3341 3

Applied Music (14)

- () MUAP 1001 2
() MUAP 1002 2
() MUAP 2001 2
() MUAP 2002 2
() MUAP 3001 2
() MUAP 3002 1
() MUAP 3190 1
() MUAP 3206 2

Applied Piano (3)

- () MUAP 1001 1
() MUAP 1002 1
() MUAP 2001 1

Music Composition (4)

- () MUCP 4207 2
() MUCP 4208 2

Music Theory (24)

- () MUTH 1103 1
() MUTH 1104 1
() MUTH 1203 2
() MUTH 1204 2
() MUTH 2103 1
() MUTH 2104 1
() MUTH 2203 2
() MUTH 2204 2
() MUTH 3303 3
() MUTH 4305 3
() MUTH 4307 3
() MUTH 4316 3

Music History and Literature (15)

- () MUHL 2301 3
() MUHL 3302 3
() MUHL 3303 3
() MUHL 4300 3
() MUHL _____ 3

Music Ensemble (8)

- () MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1
() MUEN 31__ 1

Degree Checklist

Bachelor of Music in Music

Leading Toward Teacher Certification (Winds/Brass/Perc)

Prior to Enrollment

() **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

() **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

() **High School Transcript**

Final transcript sent to Admissions & Records.

() **College/University Transcripts**

transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment

() **Degree Plan**

A degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

() **Admission to Teacher Certification Program**

Application to the Teacher Certification Program from the College of Education is required for Texas Teacher Certification in Music. Applications will be completed in class while enrolled in MUED 3311, Curriculum and Instruction in Education and Music. To be admitted, a student must have an overall GPA of 2.75 or better.

() **Application for Student Teaching**

Student Teaching Placement Request forms must be received in the Music Education Office one year prior to student teaching. Deadline dates

will be announced and posted each semester. Obtain a checklist for eligibility at the time you submit your request form. Your eligibility status will be determined and you will be notified of that status prior to the advanced registration period for the semester in which you plan to student teach.

() **Student Teaching Placement Request**

request forms must be received in the Music Education Office one year prior to student teaching. Dates will be announced and posted each semester.

() **TExES**

Must be taken before the student teaching semester. Study guides are available online at www.sbec.state.tx.us.

() **Application for Teaching Certificate**

Complete application in the College of Education and pay fee; details available from the COE.

() **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation.

() **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

() **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

() **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

() **Core Curriculum Courses (see reverse)**

All successfully completed. ENGL 1301, ENGL 1302, and COMS 2300 must be passed with a grade of "C" or higher.

Core Curriculum (41 hours)

Written Communication (6)

- () ENGL 1301 3
() ENGL 1302 3

Oral Communication (3)

- () COMS 2300 3

Mathematics (6)

- () MATH _____ 3
() _____ 3

Life and Physical Sciences (8)

- () _____ 3
() _____ 1 (lab)
() _____ 3
() _____ 1 (lab)

Language, Philosophy, and Culture (3)

- () _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- () _____ 3

American History (6)

- () HIST 2300 3
() HIST 2301 3

Government/Political Science (6)

- () POLS 1301 3
() POLS 2302 3

Required Courses in Music (83 hours)

Music, All Level (6)

- () MUAL 4000 6

Music (12)

- () MUSI 1101 1
() MUSI 1300 3
() MUSI 3225 2
() MUSI 3226 2
() MUSI 3237 2
() MUSI 3238 2

Applied Music, Primary Instrument (12)

- () MUAP 1001 2
() MUAP 1002 2
() MUAP 2001 2
() MUAP 2002 2
() MUAP 3001 2
() MUAP 3002 1
() MUAP 3190 1

Applied Music, Secondary Instruments and Conducting (9)

- () MUAP 1103 1
() MUAP 2103/04 1
() MUAP 3103 1
() MUAP 4103 1
() MUAP _____ 1

() MUAP 3206 2
() MUAP 3208 2

Music Ensemble (8)

- () MUEN 2102 1
() MUEN 3103 1
() MUEN 3103 1
() MUEN 3103/04 1
() MUEN 3103/04 1
() MUEN 3103/04 1
() MUEN 3103/4/5 1
() MUEN 3103/4/5 1

Music Theory (15)

- () MUTH 1103 1
() MUTH 1104 1
() MUTH 1203 2
() MUTH 1204 2
() MUTH 2103 1
() MUTH 2104 1
() MUTH 2203 2
() MUTH 2204 2
() MUTH 3303 3

Music History and Literature (9)

- () MUHL 2301 3
() MUHL 3302 3
() MUHL 3303 3

Music Education (12)

- () MUED 3311 3
() MUED 3312 3
() MUED 4315 3
() MUED 4323 3

Degree Checklist

Bachelor of Music in Music

Leading Toward Teacher Certification (Strings)

Prior to Enrollment

() **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

() **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

() **High School Transcript**

Final transcript sent to Admissions & Records.

() **College/University Transcripts**

transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment

() **Degree Plan**

A degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

() **Admission to Teacher Certification Program**

Application to the Teacher Certification Program from the College of Education is required for Texas Teacher Certification in Music. Applications will be completed in class while enrolled in MUED 3311, Curriculum and Instruction in Education and Music. To be admitted, a student must have an overall GPA of 2.75 or better.

() **Application for Student Teaching**

Student Teaching Placement Request forms must be received in the Music Education Office one year prior to student teaching. Deadline dates

will be announced and posted each semester. Obtain a checklist for eligibility at the time you submit your request form. Your eligibility status will be determined and you will be notified of that status prior to the advanced registration period for the semester in which you plan to student teach.

() **Student Teaching Placement Request**

request forms must be received in the Music Education Office one year prior to student teaching. Dates will be announced and posted each semester.

() **TExES**

Must be taken before the student teaching semester. Study guides are available online at www.sbec.state.tx.us.

() **Application for Teaching Certificate**

Complete application in the College of Education and pay fee; details available from the COE.

() **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation.

() **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

() **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

() **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

() **Core Curriculum Courses (see reverse)**

All successfully completed. ENGL 1301, ENGL 1302, and COMS 2300 must be passed with a grade of "C" or higher.

Core Curriculum (41 hours)

Written Communication (6)

- () ENGL 1301 3
() ENGL 1302 3

Oral Communication (3)

- () COMS 2300 3

Mathematics (6)

- () MATH _____ 3
() _____ 3

Life and Physical Sciences (8)

- () _____ 3
() _____ 1 (lab)
() _____ 3
() _____ 1 (lab)

Language, Philosophy, and Culture (3)

- () _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- () _____ 3

American History (6)

- () HIST 2300 3
() HIST 2301 3

Government/Political Science (6)

- () POLS 1301 3
() POLS 2302 3

Required Courses in Music (83 hours)

Music, All Level (6)

- () MUAL 4000 6

Music (12)

- () MUSI 1101 1
() MUSI 1300 3
() MUSI 3218 2
() MUSI 3219 2
() MUSI 3237 2
() MUSI 3238 2

Applied Music, Primary Instrument (12)

- () MUAP 1001 2
() MUAP 1002 2
() MUAP 2001 2
() MUAP 2002 2
() MUAP 3001 2
() MUAP 3002 1
() MUAP 3190 1

Applied Music, Secondary Instruments and Conducting (9)

- () MUAP 1103 1
() MUAP 2103/04 1
() MUAP 3103 1
() MUAP 4103 1
() MUAP _____ 1

- () MUAP 3206 2
() MUAP 3208 2

Music Ensemble (8)

- () MUEN 2102 1
() MUEN 3104 1
() MUEN 3104 1
() MUEN 3104 1
() MUEN 3104 1
() MUEN 3104 1
() MUEN 3104 1

Music Theory (15)

- () MUTH 1103 1
() MUTH 1104 1
() MUTH 1203 2
() MUTH 1204 2
() MUTH 2103 1
() MUTH 2104 1
() MUTH 2203 2
() MUTH 2204 2
() MUTH 3303 3

Music History and Literature (9)

- () MUHL 2301 3
() MUHL 3302 3
() MUHL 3303 3

Music Education (12)

- () MUED 3311 3
() MUED 3312 3
() MUED 4315 3
() MUED 4323 3

Degree Checklist

Bachelor of Music in Music

Leading Toward Teacher Certification (Keyboard)

Prior to Enrollment

() **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

() **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

() **High School Transcript**

Final transcript sent to Admissions & Records.

() **College/University Transcripts**

transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment

() **Degree Plan**

A degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

() **Admission to Teacher Certification Program**

Application to the Teacher Certification Program from the College of Education is required for Texas Teacher Certification in Music. Applications will be completed in class while enrolled in MUED 3311, Curriculum and Instruction in Education and Music. To be admitted, a student must have an overall GPA of 2.75 or better.

() **Application for Student Teaching**

Student Teaching Placement Request forms must be received in the Music Education Office one year prior to student teaching. Deadline dates

will be announced and posted each semester. Obtain a checklist for eligibility at the time you submit your request form. Your eligibility status will be determined and you will be notified of that status prior to the advanced registration period for the semester in which you plan to student teach.

() **Student Teaching Placement Request**

request forms must be received in the Music Education Office one year prior to student teaching. Dates will be announced and posted each semester.

() **TExES**

Must be taken before the student teaching semester. Study guides are available online at www.sbec.state.tx.us.

() **Application for Teaching Certificate**

Complete application in the College of Education and pay fee; details available from the COE.

() **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation.

() **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

() **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

() **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

() **Core Curriculum Courses (see reverse)**

All successfully completed. ENGL 1301, ENGL 1302, and COMS 2300 must be passed with a grade of "C" or higher.

Core Curriculum (41 hours)

Written Communication (6)

- () ENGL 1301 3
() ENGL 1302 3

Oral Communication (3)

- () COMS 2300 3

Mathematics (6)

- () MATH _____ 3
() _____ 3

Life and Physical Sciences (8)

- () _____ 3
() _____ 1 (lab)
() _____ 3
() _____ 1 (lab)

Language, Philosophy, and Culture (3)

- () _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- () _____ 3

American History (6)

- () HIST 2300 3
() HIST 2301 3

Government/Political Science (6)

- () POLS 1301 3
() POLS 2302 3

Required Courses in Music (82 hours)

Music, All Level (6)

- () MUAL 4000 6

Music (12)

- () MUSI 1101 1
() MUSI 1300 3
() MUSI 3216 2
() MUSI 3217 2
() MUSI 3237 2
() MUSI 3238 2

Applied Music, Keyboard (14)

- () MUAP 1001 2
() MUAP 1002 2
() MUAP 1105 1
() MUAP 1106 1
() MUAP 2001 2
() MUAP 2002 2
() MUAP 3001 2
() MUAP 3002 1
() MUAP 3190 1

Applied Music, Pedagogy/Conducting (6)

- () MUAP 3206 2
() MUAP 3207 2
() MUAP 4205 2

Music Ensemble (8)

- () MUEN 2101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3106 1
() MUEN 3106 1
() MUEN 3106 1
() MUEN 3106 1

Music Theory (15)

- () MUTH 1103 1
() MUTH 1104 1
() MUTH 1203 2
() MUTH 1204 2
() MUTH 2103 1
() MUTH 2104 1
() MUTH 2203 2
() MUTH 2204 2
() MUTH 3303 3

Music History and Literature (9)

- () MUHL 2301 3
() MUHL 3302 3
() MUHL 3303 3

Music Education (12)

- () MUED 3311 3
() MUED 3312 3
() MUED 4315 3
() MUED 4323 3

Degree Checklist

Bachelor of Music in Music

Leading Toward Teacher Certification (Voice/Choral)

Prior to Enrollment

() **Writing Placement (ENGL)**

ENGL 0301 (no degree credit) is required if:

- SAT (verbal) is below 360
- ACT (English) is below 15

() **Math Placement**

A Mathematics Placement Examination is required for all new students at TTU. This is administered during the New Student Orientation held throughout the summer. If a new student does not attend an orientation session where the exam is given, they must contact the Math Department at 742-2566 to make arrangements for the exam. Enrollment in math courses will not be allowed without the exam. Certain exemptions do exist. Contact the Math Department for these.

() **High School Transcript**

Final transcript sent to Admissions & Records.

() **College/University Transcripts**

transcripts from all other universities and colleges attended sent to Admissions & Records.

After Enrollment

() **Degree Plan**

A degree plan should be filed in Visual and Performing Dean's Office after a student has completed 45 semester hours.

() **Admission to Teacher Certification Program**

Application to the Teacher Certification Program from the College of Education is required for Texas Teacher Certification in Music. Applications will be completed in class while enrolled in MUED 3311, Curriculum and Instruction in Education and Music. To be admitted, a student must have an overall GPA of 2.75 or better.

() **Application for Student Teaching**

Student Teaching Placement Request forms must be received in the Music Education Office one year prior to student teaching. Deadline dates

will be announced and posted each semester. Obtain a checklist for eligibility at the time you submit your request form. Your eligibility status will be determined and you will be notified of that status prior to the advanced registration period for the semester in which you plan to student teach.

() **Student Teaching Placement Request**

request forms must be received in the Music Education Office one year prior to student teaching. Dates will be announced and posted each semester.

() **TExES**

Must be taken before the student teaching semester. Study guides are available online at www.sbec.state.tx.us.

() **Application for Teaching Certificate**

Complete application in the College of Education and pay fee; details available from the COE.

() **Statement of Intent to Graduate**

Must be filed in the Visual and Performing Arts Dean's Office one year prior to expected graduation.

() **Piano Proficiency**

Must be successfully completed at the level of MUAP 2124 either by examination or by taking appropriate coursework.

() **Grades of "I" and "PR"**

Must be removed at least one month prior to graduation.

() **Courses in the Major (see reverse)**

All successfully completed with grade of "C" or higher.

() **Core Curriculum Courses (see reverse)**

All successfully completed. ENGL 1301, ENGL 1302, and COMS 2300 must be passed with a grade of "C" or higher.

Core Curriculum (41 hours)

Written Communication (6)

- () ENGL 1301 3
() ENGL 1302 3

Oral Communication (3)

- () COMS 2300 3

Mathematics (6)

- () MATH _____ 3
() _____ 3

Life and Physical Sciences (8)

- () _____ 3
() _____ 1 (lab)
() _____ 3
() _____ 1 (lab)

Language, Philosophy, and Culture (3)

- () _____ 3

Creative Arts (0)

Fulfilled by MUSI 1300

Social and Behavioral Sciences (3)

- () _____ 3

American History (6)

- () HIST 2300 3
() HIST 2301 3

Government/Political Science (6)

- () POLS 1301 3
() POLS 2302 3

Required Courses in Music (83 hours)

Music, All Level (6)

- () MUAL 4000 6

Music (12)

- () MUSI 1101 1
() MUSI 1300 3
() MUSI 3216 2
() MUSI 3217 2
() MUSI 3237 2
() MUSI 3238 2

Applied Music, Lessons/Diction (15)

- () MUAP 1001 2
() MUAP 1002 2
() MUAP 1303 3
() MUAP 2001 2
() MUAP 2002 2
() MUAP 3001 2
() MUAP 3002 1
() MUAP 3190 1

Applied Music, Pedagogy/Conducting (6)

- () MUAP 3206 2
() MUAP 3207 2
() MUAP 4205 2

Music Ensemble (8)

- () MUEN 2101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1
() MUEN 3101 1

Music Theory (15)

- () MUTH 1103 1
() MUTH 1104 1
() MUTH 1203 2
() MUTH 1204 2
() MUTH 2103 1
() MUTH 2104 1
() MUTH 2203 2
() MUTH 2204 2
() MUTH 3303 3

Music History and Literature (9)

- () MUHL 2301 3
() MUHL 3302 3
() MUHL 3303 3

Music Education (12)

- () MUED 3311 3
() MUED 3312 3
() MUED 4315 3
() MUED 4323 3

Certificate Checklist Community Arts Entrepreneurship

Can be completed along with any degree in music. All requirements for the accompanying Music degree (BA or BM) MUST be completed as well.

Required Courses – All Concentrations (9 hours)

Psychology (3)

() PSY 3301 3

Business Administration (3)

() BA 3305 3

Visual and Performing Arts (3)

() VPA 2301 3

Concentration (6 hours)

Administrative Concentration:

Choose two of the following courses

() BA 3302 3

() ADV 3310 3

() COMS 3356 3

Artistic Concentration:

Choose two of the following courses

() EMC 3300 3

() ANTH 3300 3

() ART 4304 3

Certificate Checklist

Jazz Studies

Can be completed along with any degree in music. All requirements for the accompanying Music degree (BA or BM) MUST be completed as well.

Required Courses (15 hours)

Applied Music (6)

- | | | |
|-----|-----------|---|
| () | MUAP 1001 | 2 |
| () | MUAP 3205 | 2 |
| () | MUAP 3205 | 2 |

Music Ensemble (4)

- | | | |
|-----|-----------|---|
| () | MUEN 3105 | 1 |
| () | MUEN 3105 | 1 |
| () | MUEN 3106 | 1 |
| () | MUEN 3106 | 1 |

Music Theory (2)

- | | | |
|-----|-----------|---|
| () | MUTH 3205 | 2 |
|-----|-----------|---|

Students may substitute MUSI 4000: Jazz/Commercial Arranging with permission from the program coordinator

Music History and Literature (3)

- | | | |
|-----|-----------|---|
| () | MUHL 2304 | 3 |
|-----|-----------|---|

Certificate Checklist

World Music

Can be completed along with any degree in music. All requirements for the accompanying Music degree (BA or BM) MUST be completed as well.

Required Courses (12 hours)

World Music Ensemble (3)

- ☐ MUEN 3110 1
- ☐ MUEN 3110 1
- ☐ MUEN 3110 1

Music History and Literature (6)

Requires topic approval from program coordinator

- ☐ MUHL 4300 3
- ☐ MUHL 4300 3

Dance (3)

- ☐ DAN 4301 3

Elective (3 hours)

One course selected from the following

- ☐ MUHL 4300 3
- ☐ ANTH 4305 3
- ☐ MUSI 3341 3
- ☐ MUSI 4000 3

MUAP 1123-Proficiency Requirements

1. Pentascales in major and minor keys; hands together. For example:



2. I-IV-I-V (or V7)-I cadence progression; in major keys. For example:



3. Harmonize the following simple melodies using **I, IV, and V (or V7) chords**. Play melody in right hand and chordal accompaniment in the left hand:

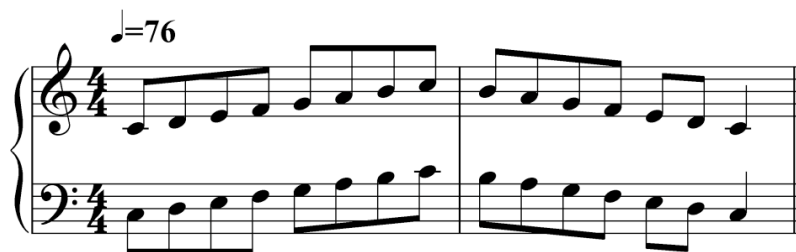
- *Mary Had a Little Lamb* in A major
- *Twinkle Twinkle Little Star* in F major
- *Happy Birthday* in G major

4. Sight read a short excerpt of early-elementary piano literature. The piece will be given to you at the exam and you will have 2 minutes to prepare.

5. Perform an elementary-level piano repertoire piece. Any piece from the standard teaching or performance literature will be appropriate. Need not be memorized but must be played stylistically, accurately, and with fluency.

MUAP 1124 Proficiency Requirements

1. Scales in C, G, D, A, E, F, and B major; one octave, hands apart or together, and using **standard** fingering. For example:



2. Play the following progression with your right and left hands separately in the keys of F, D, and B-flat. If played correctly, progression will start in ROOT POSITION and end in FIRST INVERSION.

I vi IV ii V V7 I

3. Harmonize a melody using **I, ii, IV, V(7) and vi chords in key of C, G, D, A, E, F, or B major**.

- Student may opt to sing melody or have Dr. Cash play melody.
- Student will supply a two-handed accompaniment (L.H. plays root of chord; R.H. plays chord in closest position) similar to example below.
- Email carla.d.cash@ttu.edu to request excerpt no more than 1 week prior to exam appointment.

Given:

You play:

4. Sight read a short excerpt of late-elementary piano literature. The piece will be given to you at the exam and you will have 2 minutes to prepare.

5. Perform an early-intermediate piano repertoire piece. Any piece from the standard teaching or performance literature will be appropriate. Need not be memorized but must be played stylistically, accurately, and with fluency.

MUAP 2123 Proficiency Requirements

1. Scales in C, G, D, A, E, F, and B minor (harmonic); hands apart or together, and using **standard** fingering.

2. i-iv-i-V7-I cadence progression in minor keys. For example:



3. Harmonize a melody using **i, iv, V7 and VI chords in the key of C, G, D, A, E, F, or B minor**.

- Student may opt to sing melody or have Dr. Cash play melody.
- Student will supply a two-handed accompaniment (L.H. plays root of chord; R.H. plays chord in closest position) similar to example on p. 2, item 3 of this packet.
- Email carla.d.cash@ttu.edu for excerpt no more than 1 week prior to exam appointment.

4. Sight read a short excerpt of early-intermediate piano literature. The piece will be given to you at the exam and you will have 2 minutes to prepare.

5. Perform an intermediate piano repertoire piece. Any piece from the standard teaching or performance literature will be appropriate. Need not be memorized but must be played stylistically, accurately, and with fluency.

MUAP 2124 Proficiency Requirements

1. Scales in B-flat, E-flat, A-flat, D-flat, and G-flat major; hands apart or together, and using **standard** fingering.

2. Harmonize a melody using **a variety of primary and secondary (including secondary dominant) in the given key.**

- Student may opt to sing melody or have Dr. Cash play melody.
- Student will supply a two-handed accompaniment (L.H. plays root of chord; R.H. plays chord in closest position) similar to example on p. 2, item 3 of this packet.
- Email carla.d.cash@ttu.edu for excerpt no more than 1 week prior to exam appointment.

3. Using the blues scale, play a right-hand improvisation of a 12-bar blues in C, F, and B-flat with appropriate tritones (3rd and flat 7th degrees of each chord) in the left hand. Teacher will play a bassline.

12-BAR BLUES PROGRESSION

I	IV	I	I
IV	IV	I	I
V	IV	I	I (V)

4. Sightread a short excerpt of intermediate piano literature. The piece will be given to you at the exam and you will have 2 minutes to prepare.

5. Perform a late-intermediate piano repertoire piece. Any piece from the standard teaching or performance literature will be appropriate. Need not be memorized but must be played stylistically, accurately, and with fluency.

Health and Safety for the Music Student

The primary factor in your health and safety is YOU. Be responsible, make good choices and be informed. The information below will outline musician-specific health and safety issues as you prepare for your career in music.

Hearing Health

Hearing health is essential to your lifelong success as a musician.

Noise-induced hearing loss is largely preventable. You must avoid overexposure to loud sounds, especially for long periods of time.

The closer you are to the source of a loud sound, the greater the risk of damage to your hearing mechanisms.

Sounds over 85 dB (your typical vacuum cleaner) in intensity pose the greatest risk to your hearing.

Risk of hearing loss is based on a combination of sound or loudness intensity and duration.

Recommended maximum daily exposure times (NIOSH) to sounds at or above 85 dB are as follows:

- 85 dB (vacuum cleaner, MP3 player at 1/3 volume) – 8 hours
- 90 dB (blender, hair dryer) – 2 hours
- 94 dB (MP3 player at 1/2 volume) – 1 hour
- 100 dB (MP3 player at full volume, lawnmower) – 15 minutes
- 110 dB (rock concert, power tools) – 2 minutes
- 120 dB (jet planes at take-off) – without ear protection, sound damage is almost immediate

Certain behaviors (controlling volume levels in practice and rehearsal, avoiding noisy environments, turning down the volume) reduce your risk of hearing loss. Be mindful of those MP3 earbuds. See chart above.

The use of earplugs and earmuffs helps to protect your hearing health.

Day-to-day decisions can impact your hearing health, both now and in the future. Since sound exposure occurs in and out of school, you also need to learn more and take care of your own hearing health on a daily basis.

It is important to follow basic hearing health guidelines.

It is also important to study this issue and learn more. NASM and PAMA provide advisories and other information on the web:

http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA_Hearing_Health

If you are concerned about your personal hearing health, talk with a medical professional.

Excerpted from: "Protecting Your Hearing Health: Student Information Sheet on Noise-Induced Hearing Loss" NASM/PAMA: November 2011

Performance Health

Musicians use their bodies in specific and highly trained ways, and injuries can occur that can have lasting impact on performance ability. Performers need to be aware of vocal and musculoskeletal health issues that can affect them. Musicians at all levels of achievement can suffer from repetitive stress injuries, neuromuscular conditions or dystonias, and psychological issues including severe performance anxiety.

As health concerns can vary widely depending on performance area, your primary source of information regarding performance health and injury prevention will be your applied music instructor. The School of Music will also host many guest speakers and presenters to specifically address performance health, injury prevention, and treatment options.

If you are concerned about your health as a musician, or are experiencing discomfort in practice or performance, talk with a medical professional.

Performance health resources for all musicians, regardless of area of study:

School of Music Courses

Yoga for Musicians, MUSI 2000-001/7000-001, taught by Dr. Lisa Garner Santa
Dimensions of Performance, MUAP 3101/5101, taught by Dr. William Westney

Materials in University Library (Select list—browse ML3820 area for more titles)

Alan H.D. Watson, *The Biology of Musical Performance and Performance-Related Injury*, Scarecrow Press, 2009.

ML3820 .W27 2009

William J. Dawson, *Fit as a Fiddle: The Musician's Guide to Playing Healthy*, Rowman and Littlefield/MENC, 2008.

ML3820 .D38 2008

Barbara Conable, *What Every Musician Needs to Know About the Body: The Practical Application of Body Mapping to Making Music*, Andover Press, 2000.

ML3820 .C75 2000

Websites

The Complete Guide to the Alexander Technique: <http://www.alexandertechnique.com>

Andover Educators (body mapping): <http://bodymap.org>

Dalcroze Society of America: <http://www.dalcrozeusa.org>

The Feldenkrais Method: <http://www.feldenkrais.com>

Performing Arts Medical Association: <http://www.artsmed.org>

NOTE: Health and safety depend in large part on the personal decisions of informed individuals. Institutions have health and safety responsibilities, but fulfillment of these responsibilities can and will not ensure any specific individual's health and safety. Too many factors beyond any institution's control are involved. Individuals have a critically important role and each is personally responsible for avoiding risk and preventing injuries to themselves before, during, and after study at any institution. The information above does not alter or cancel any individual's personal responsibility, or in any way shift personal responsibility for the results of any individual's personal decisions or actions in any instance or over time to any institution.