



## TEXAS SUCCESS INITIATIVE (TSI)

Distance Education students living in Texas, residents of Texas living elsewhere, or students seeking a degree from Texas Tech University who wish to register in a college-level credit course or a dual-credit course must take and pass one of the approved tests for the Texas Success Initiative (TSI) or meet the exemption requirements before registering (refer to [www.depts.ttu.edu/registrar/tasp/TSIindex.html](http://www.depts.ttu.edu/registrar/tasp/TSIindex.html) for more information).

## STUDENT AGREEMENT

I agree to abide by all of the policies and procedures governing Texas Tech Outreach & Distance Education. (*The policies and procedures are available online at [www.ode.ttu.edu](http://www.ode.ttu.edu), or obtain a printed copy by calling 800.692.6877.*) ODE policy and applicable law governing the release of student education records permits ODE to release grades for students under 18 years of age to the students' parents or legal guardians without requiring student permission. However, a student 18 years of age or older must grant permission for ODE to release grades to parents or legal guardians. In addition, ODE policy and applicable law permits ODE, without prior consent and regardless of age, to release a student's grades to a requesting school if the student is enrolled in or transferring to the requesting school. I certify that this information is complete and correct to the best of my knowledge. I authorize the University to verify the information I have provided. If applicable, I also authorize the University to electronically access my Texas Success Initiative (TSI) information.

I have read, understand and agree to the ODE policy governing the release of my student education records.  yes  no

I am 18 or older, and I authorize ODE to release my grade(s) to my parents and/or legal guardians.  yes  no

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Required for all students)

Parent's/Guardian's Signature \_\_\_\_\_  
(If student is a minor, both parent/guardian and student must sign)

If you checked "yes" above, please include your parents' and/or legal guardians' full legal name(s).

1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

## BOOKS/MATERIALS ORDER INFORMATION

Current textbook information can be found online at [www.ode.ttu.edu](http://www.ode.ttu.edu).

Send me all the books and materials listed for \_\_\_\_\_  
(course name[s] and number[s]) \_\_\_\_\_

OR

Send me the following books and materials:

Title	New or Used?	Cost
_____	_____	_____
_____	_____	_____

Overnight shipping will only reduce mail time and does not impact the order in which enrollments are processed.

All orders are subject to a 24-hour processing period. Orders received on weekends, University holidays, or after 2 p.m. on Fridays will not be processed until the following business day. Regardless of the shipping method selected (overnight, UPS 2nd-day Air, etc.), ODE must have adequate lead time to fill orders.

Total Books/Materials Cost \_\_\_\_\_

Textbook Shipping Charge \_\_\_\_\_  
Add amount from chart below.

Total Textbook Cost \_\_\_\_\_

## PAYMENT INFORMATION

Form of Payment

Check – No temporary checks accepted (payable to Texas Tech University) Ck. # \_\_\_\_\_ \*Driver's License # \_\_\_\_\_ \*Date of Birth \_\_\_\_\_

Money Order (payable to Texas Tech University)

PO. # \_\_\_\_\_

Credit Card:  MasterCard  VISA  Discover  American Express

Card # \_\_\_\_\_ Cardholder's Name \_\_\_\_\_

Expiration Date \_\_\_\_\_ Signature \_\_\_\_\_

\*Required when paying by check

## TEXTBOOK SHIPPING CHARGES

If Total Cost of Textbooks is...	Add for UPS Ground	Add for 2nd Day Delivery	Add for Overnight Delivery
Up to \$39.99	\$8.00	\$13.00	\$28.00
\$40-\$109.99	\$12.00	\$19.00	\$40.00
Over \$110	\$14.00	\$25.00	*

\*Call ODE Bookstore for pricing information

International Students: If you live outside the contiguous USA, your textbook shipping charge will need to be determined by our Bookstore Manager. Call 1.800.MY.COURSE (800.692.6877) or 806.742.7200, ext. 252, to find out the correct amount **before** you submit this form.

The University reserves the right to make changes at any time without notice. This form is valid from August 1, 2008 to July 31, 2009.  
Visit the Outreach & Distance Education website at [www.ode.ttu.edu](http://www.ode.ttu.edu) or call 800.692.6877 for updated information.

**This form may be duplicated.**