



HOW TO ENROLL: Please legibly print all information on this form.



Mail information to: Texas Tech University Outreach & Distance Education Box 42191 Lubbock, Texas 79409-2191



TTUISD inquiries: 800.MY.COURSE (800.692.6877, ext. 266) IDEAL inquiries: 806.742.2420

The Continuing Education Scholarship Fund was established in 1986 with two eligibility requirements. First, financial need is a major requirement of eligibility, and second, scholarships are limited to persons enrolling in official Division of Continuing Education (now Outreach and Distance Education) activities. Program-related criteria have been added as determined necessary.

STUDENT INFORMATION

Form fields for Student Information: Social Security Number, Name (Last Name, First Name, MI), Birthdate, Mailing Address (Address, City, County, State, Zip), Home Phone, Work Phone, E-mail Address, Grade Level.

APPLICATION FOR SCHOLARSHIP AID - (Please check one):

- Checkboxes for Texas Tech University Independent School District and Institute for the Development and Enrichment of Advanced Learners (IDEAL).

I certify that to the best of our knowledge the information in this application is true and correct, and that we request scholarship aid for the above named student to attend the named program or class. Parent or guardian signature: Date

Please provide the following information to help in award distributions. Amount of aid requested: \$ Other financial aid being received to pay for the class or program: \$ from

FAMILY BACKGROUND

Form fields for Family Background: Name of Custodial or Non-Custodial Parent/Guardian (Last Name, First Name, MI), Relationship to the student, Mailing Address (Address, City, County, State, Zip), Employed by, Occupation, Annual salary, Total income previous year, Other income, Number of people in the household.

STUDENT ESSAYS

Select the program for which you are applying for scholarship aid. In your own handwriting, write a 500-word essay on the subject listed for that program. IDEAL: Why do I want to attend the program identified in Section I of this application, and what do I hope to gain? TTUISD: Why is TTUISD the right school for me?

RECOMMENDATIONS

All applications for a scholarship must include a recommendation letter. For students applying for a scholarship to attend an IDEAL program, the recommendation letter should be from a recent teacher of the student. For TTUISD High School students, the recommendation letter should be from a counselor or administrator of TTUISD.

APPLICATION DEADLINES

TTUISD Applications will be accepted during May and June each year, and must be postmarked no later than June 30. Awards will be made by August 1. IDEAL Program Applications will be accepted during February and March each year, and must be postmarked no later than March 31. Awards will be made by April 15.

AWARDS TO OFFICIAL OUTREACH & Distance Education ACTIVITIES

Subject to future revisions, the maximum annual scholarship outlay will be \$3,000. This amount will be split as follows:

Up to

- Ten \$100 scholarships for Institute for the Development and Enrichment of Advanced Learners programs (IDEAL)
- Four \$500 scholarships for TTUISD students

FINANCIAL NEED DETERMINATION

Financial need is a requirement for any scholarship granted from these funds. As individuals attending these programs or taking these classes are between kindergarten and 12th grade, the most recent National School Lunch and Child Nutrition Programs Income Eligibility Guidelines, published by Texas Department of Agriculture, will be used for determining financial need. For this determination, the parents' last tax return or W-2 forms must be included with the application. Family gross income from all sources will be compared to the reduced-price lunch criteria for eligibility. In cases where eligibility for free or reduced-price meals has already been determined for the current academic year by the student's school district, a copy of this documentation can be substituted for the above.

Parents or guardians are encouraged to write and include with the student's application a letter identifying any special circumstances that may contribute to the need for financial assistance. Examples of this may include family medical bills, tuition being paid for children attending college, loss of employment, single-parent household, etc.

STUDENT ESSAY

Any student applying for a scholarship under this program must submit an essay, not to exceed 500 words, in his or her own handwriting. For students applying for a program in IDEAL, the essay should answer the question, "Why do I want to attend this program and what do I hope to gain?" For students applying for a scholarship for TTUISD, the essay should answer the question, "Why is TTUISD the right school for me?"

RECOMMENDATION

Any student applying for a scholarship under this program must provide a recommendation letter. For IDEAL programs, the letter should be from a recent teacher of the student. For TTUISD, the letter should be from a counselor or administrator of TTUISD.

ADDITIONAL CRITERIA

For all scholarships awarded from these funds, the student must be a United States citizen and a Texas resident.

Students applying for a scholarship with TTUISD must meet the following additional criteria:

- The student must be a senior in TTUISD High School with at least 16 credits.
- The student must be enrolled as a full-time student, which means currently taking four full courses.
- The student must have completed 10 full courses while a student in TTUISD High School (Credit by Examination does not count).
- The student must have a GPA of at least 3.2 for courses and CBEs taken while in TTUISD High School.

APPLICATION PERIODS

Application Periods

Applications will be accepted for the TTUISD High School scholarships during May and June, annually, and must be postmarked no later than June 30. Awards will be made by August 1. Applications for IDEAL programs will be accepted from February through March, annually, and must be postmarked no later than March 31. Awards will be made by April 15.



Application Checklist:

Note: Incomplete applications will not be considered.

- ___ Cover page
- ___ Family background information
- ___ Copy of latest tax return or W-2 forms
- ___ Student essay
- ___ Recommendation
- ___ Application form