**MINUTES**

**FACILITY ALLOCATION COUNCIL**

**August 16, 2012**

**Members**

Present:

Hugh Cronin Gary Smith (Andrew Vernooy)

Brandon Hennington Kathleen Harris

Doug Chowning Rob Stewart

Janessa Walls Paco Diaz (Sam Segran)

Valerie Paton

Absent:

James Burkhalter Lawrence Schovanec

Theresa Drewell Kyle Clark

Donald Dyal

**Guests:**

Mark McVay Rob Waller

Michael Martin Kristina Lusk

Brenda Bullard

**OLD BUSINESS**

**1.** The council approved the July 12, 2012 minutes.

**NEW BUSINESS**

**1. Financial Update** – Doug Chowning stated the remaining balance of the FAC budget was $97,000.

**2. Carpenter Wells Wayfinding –** Mark McVay presented a concept of installing two wayfinding signs at the Carpenter Well complex that were modifications of our existing wayfinding and directional signs in use on campus. The Carpenter Wells signs would be slightly taller and have a picture of the complex on the sign with all the buildings being numbered, One sign would be at the entrance to the complex on the north side between building 11 and 12. The second sign would be at the entrance to the complex on the south side between building 4 and 5. The FAC approved this concept.

**3. Temporary Signage for Institutional Advancement --** Rob Waller presented a concept of installing temporary banners on the light poles around Memorial Circle and the Broadway entrance to campus. The banners would display various scenes on campus and promote the vision and tradition of the University. In addition, the request was made to install wrap applications onto approximately 22 bus stop shelters scattered throughout the campus. The request was approved by the FAC with the following qualification and restrictions.

1. The signage is approved for the period of one year. Signage will be removed in August of 2013.
2. Institutional Advancement will provide manpower and/or funding for the installation, removal, and upkeep of all the signs and bus stop shelter applications.
3. The applications on the bus stop shelters will only be allowed on the ends of the shelter. No side applications will be allowed.
4. Institutional Advancement will inspect the signs and bus stop shelter applications each month and make arrangements for any repair, replacement, or removal necessary to insure that the installations are in good repair and reflect highly upon the University. A report will be made to the Managing Director of Physical Plant each month on the finding of this inspection and actions taken as a result of it.

**4. Law Building Outdoor Seating --** A request was made by Doug Chowning on behalf of the School of Law to install outdoor seating in two places around the Law Building. The outdoor seating would be the same as has been used in multiple other locations on campus. The request was approved.

**5. Art Building ADA Hardware** -- Valerie Paton made a request that the FAC provide funding in the amount of $49,300 to replace all the door hardware in the Art Building with new hardware that would be ADA compliant. The request was made as a result of outstanding accreditation issues. The FAC approved this request.

**6. Architecture Exterior Sidewalk Ramps --** Michael Martin made a request that the FAC provide funding in the amount of $4,200 so that two ADA compliant sidewalk ramps could be constructed on the south side of the building. The construction of these ramps would facilitate the access of handicapped individuals into the building from the ADA parking spaces that exist between the Art Building and the Education Building. The FAC approved this request and also asked that the driveway between these two ramps be hashed off with markings as a pedestrian crossing.

**7. 2013 CIP Requests --** Brenda Bullard prepared a handout for the FAC members that detailed the CIP requests that been returned to her office in response to the most recent call letter. A short discussion followed regarding eligible requests and fee fund balances in various colleges. The list will be reviewed and discussed at subsequent meeting and funding decisions made.

**8. HVAC Exceptions**

1. **Human Science –** A request was made for 27X7 HVAC service in the Human Science Building on the fourth and sixth floor of the tower to support research activities. The fourth floor support would be for a lab and the sixth floor support would be for the offices of the researchers. The FAC approved the 24X7 HVAC support for the fourth floor but did not approve the request for the sixth floor.
2. **Music Building -**- A request was made for the continued (recertification) of the 24X7 HVAC support in the Music Building. The support is needed in this building to protect certain musical instruments from damage due to rapid changing humidity and temperature. The FAC approved this request.
3. **RCOBA --** A request was made that the Ralls College of Business Administration given independent control of the temperature in various interview rooms. The interview rooms were 124(A, B, C, D), 128(A, B, C, D), 130(A, B, C, D), 134(A, B, C, D). The FAC did not approve this request.
4. **Earl Survey Lab** -- A request was made for extended hours of HVAC service in Holden Hall (rooms 112A, 112B, and 108) to support the effort of the Earl Survey Lab. The extended hours would be needed until 16 September 2012. The FAC approved this request.

**9. General Purpose Classroom Update --** Kristina Lusk presented the FAC with an update on the status of the General Purpose Classrooms. The updated included the extent of the renovations that have occurred over the summer along with the expenses to the do the work. The information also provided the overall number and locations of classrooms that are under their control.

The FAC meeting adjourned at 5:15 p.m.

The next FAC meeting will be held on Thursday, September 13th, 2012 in the Provost’s Conference Room.