Foreign Language Requirement. Any student who is admitted to the university without two years of high school credit (8th through 12th grades) in the same foreign language must complete two semesters of a single foreign language in college. The college-level foreign language courses will replace free electives in the B.B.A.

Second Undergraduate Degree. No second bachelor’s degree is conferred until the candidate has completed at least 24 semester hours (exclusive of credit by exam) after admission for the second degree. Students must be approved by the Undergraduate Services Center to seek a second degree and have at least a 2.75 GPA in their first degree. A second bachelor’s degree sought by a student who did not graduate from a public Texas university must include the required core curriculum.

Study Abroad. Students requesting permission to study abroad in business programs must have a minimum 2.75 Texas Tech GPA and lower-division core completed. Please check with the Center for Global Engagement for specific program requirements.

Transfer Work. Coursework taken at other institutions must be approved by a Rawls College undergraduate advisor prior to enrollment. Credit from other institutions is not calculated into the student’s Texas Tech GPA.

Honors College for Business Majors. Students from all areas of the Rawls College of Business may enter the Honors College. Students with high grade point averages are encouraged to apply for admittance into this prestigious program. Honors sections are offered in several business courses.

Graduation Requirements

The Bachelor of Business Administration degree will be awarded to all students who fulfill the following minimum requirements:

- Satisfactory completion of all courses and minimum hours and grades as required for each major.
- A minimum Texas Tech 2.0 GPA.
- Completion of the last 30 hours following admission into a declared major in the Rawls College of Business.
- Completion of at least 40 hours of upper-division coursework.

Intent to Graduate. At least one year before the proposed graduation date, an intent to graduate must be filed through the Undergraduate Services Center. Graduation is attained by fulfilling the requirements for a B.B.A. degree using an eligible catalog edition. It is the student’s responsibility to fulfill all catalog requirements.

Graduate Program

For information on graduate programs offered by the Rawls College of Business, visit the Graduate School section of the catalog on page 135.

Admission of Transfer Students

Students planning to take their first two years of work at a junior or community college should follow the lower-division degree plan. A maximum of 72 hours can be accepted provided none of the courses are vocational, workforce education, career, or upper-division courses.

Courses that are acceptable from a four-year institution are the lower-division requirements, junior-senior level economics courses (except ECO 3323 and 4332), free electives, and the following upper-division core: BCOM 3373, BLAW 3391, FIN 3320, ISQS 3344, MGT 3370, and MKT 3350. The last 30 hours must be taken while registered in the Rawls College of Business.

Students transferring from any institution must have at least a 3.0 GPA on a minimum of 18 hours from any college or university. Transfer credit is not used in the calculation of a student’s Texas Tech grade point average. The Rawls College of Business has the authority for determining which transfer courses apply toward a B.B.A. degree program. Only free electives will be accepted as pass/fail. Official transcripts from all institutions are needed before the acceptance of transfer credit.

Students requesting permission to transfer from another college at Texas Tech must have a 3.0 TTU GPA on a minimum of 18 hours. A student is officially admitted to the college by a formal transfer completed by the Undergraduate Services Center. Upper-division business and economics courses will be used in the degree program if the student had a 2.75 GPA when the courses were taken and the B.B.A. lower-division business core was completed. No business administration minor course can be used in place of a major requirement unless approved at time of transfer.

The last 30 hours prior to graduation must be taken while enrolled in the Rawls College of Business.

Undergraduate Services Center

Each undergraduate student in the college is provided with an academic advisor located in the Undergraduate Services Center. Advisors have the expertise and capability to provide the necessary guidance during each student’s degree program and are aided by a computerized degree audit.

Upper-division students should maintain contact with their designated major advisor in the Undergraduate Services Center concerning degree requirements along with faculty advisors for help in selecting courses to achieve career objectives.

Division of Curriculum

Lower Division. The Rawls College of Business curriculum consists of two parts: a lower division and an upper division. The lower-division requirements should be completed during the freshman and sophomore years. All students wishing to major in business are classified as pre-business majors until completion of the lower-division coursework with grades of C or higher and a minimum 2.75 Texas Tech GPA. The following table summarizes the courses schedule for lower-division students.

Upper Division. Admission to the lower-division RCObA designation does not assure admission to any upper-division major in the Rawls College of Business. After attaining the minimum requirements of the lower division, students may apply to the Undergraduate Services Center for a specific major. Students can only apply for majors in effect at the time the application is made. Students must meet the requirements in effect at the time of the application. Junior- and senior-level business and economics courses may be