Justification Statements Guide

Building a Justification Statement

Faculty Members

Useful phrases for building a faculty member’s justification statement. Written narrative should identify highest earned degree and indicate additional credentials that qualify the faculty member to teach the course.

- **Name of Faculty member** earned a *degree level* degree in *field of study, degree program* from *name of institution*.
- **Name of Faculty member** earned a(n) *international/non-US standard degree title* from *international/non-US institution in country other than U.S.* This is equivalent to a *degree level degree in field of study, degree program* in the United States.
- **Name of Faculty member** has wide-ranging scholarship in *field of study, degree program*.
- **Name of Faculty member** has done extensive research in *field of study, degree program*.
- **Name of Faculty member** has over ___ years of professional experience in *area or areas related to teaching field*.
- **Name of Faculty member** has extensive experience in *list job duties or responsibilities as they relate to the teaching field*.
- **Name of Faculty member** has served as *position* on *professional organization / committee / board, etc.*.
- **Name of Faculty member** has 18 hours of graduate coursework in *area or areas related to teaching field*.
- **Name of Faculty member** has obtained a(n) *industry certificate and/or professional license*.
- **Name of Faculty member** has ___ publications on *area or areas related to teaching field*. 
• Name of Faculty member has been recognized by professional organization relevant to the field of study.

• Name of Faculty member has received awards from professional organization.

• Name of Faculty member is recognized nationally/internationally as an authority on field of study, or area(s) related to teaching field.

GPTIs

Useful Phrases for building a GPTI’s justification statement. Written narrative should identify highest earned degree and indicate additional credentials that qualify the GPTI to teach the course.

• Name of GPTI has 18 hours of graduate coursework in teaching discipline or area(s) related to discipline.

• Name of GPTI has a Master’s degree in teaching discipline or area(s) related to discipline.

• Name of GPTI is directly supervised by Name of Faculty Member experienced in teaching discipline and receives regular in-service training when/how often/by whom.

• Name of GPTI has planned and periodic evaluations and his/her performance meets or exceeds the acceptable level.

• Name of GPTI has been a research assistant for name of Faculty member(s) for ___ years or semesters working on area or areas related to teaching discipline.

• Name of GPTI has received awards for teaching and/or research related to area or areas of discipline from name(s) of professional organization(s).

• Name of GPTI has had ____ experience list job duties or responsibilities as they relate to the teaching field.

• Name of GPTI has obtained a(n) industry certificate and/or professional license.

• Name of GPTI has worked as a teaching assistant for Name of Faculty Member and courses related to area(s) of discipline for ____ semesters or years.