

Texas Tech University Substantive Change Checklist

School/College/Department Level

Name:

Date:

Title:

Department:

Click the **Submit by Email** button on the bottom of the form, or save and email the form to the SACSCOC Liaison Officer, Dr. Catherine Parsonneault (catherine.parsonneault@ttu.edu).

| Type of Change | YES | NO |
|---|-----|----|
| Initiating off-campus sites (including Early College High School and dual enrollment programs offered at the high school) Student can obtain 50 percent or more credits toward program | | |
| Initiating off-campus sites (including Early College High School and dual enrollment programs offered at the high school) Student can obtain 25-49 percent of credit | | |
| Initiating off-campus sites (including Early College High School and dual enrollment programs offered at the high school) Student can obtain 24 percent or less | | |
| Expanding program offerings at previously approved off-campus sites by adding programs that are significantly different from current programs at the site | | |
| Expanding program offerings at previously approved off-campus sites by adding programs that are NOT significantly different from current programs at the site | | |
| Initiating distance learning Offering 50 percent or more of a program for the first time (Adding subsequent programs requires advance notification only for programs that are significant departures from the originally approved programs) | | |
| Initiating distance learning Offering 25-49 percent | | |
| Initiating distance learning Offering 24 percent or less | | |
| Initiating distance learning programs or courses offered through contractual agreement or consortium | | |
| Entering into a contract with an entity not certified to participate in USDOE Title IV programs if the entity provides 25% or more of an educational program offered by the COC accredited institution | | |
| Entering into a contract with an entity not certified to participate in USDOE Title IV programs if the entity provides less than 25% of an educational program offered by the accredited institution | | |