On May 12, the following abbreviated timeline was presented to the Office of the President which outlines six benchmarks for completion before the Response Report is submitted:

May 12- OPA to vet IE responses for all non-academic units. Completed by May 25.-COMPLETE

June 15- Deadline for all academic units to complete their IE revisions.-COMPLETE

June 16 - July 3- Review all data for consistency and completeness. Secure revisions where needed.

July 3 - July 13- Administrative review of vetted responses.

July 14- Send to technical editor.

August 14- Report finalized and given to Catherine Parsoneault for inclusion in the overall report.

Currently, OPA’s efforts are concentrated on the second and third items:

- Degree Program Assessment Revision- The deadline for degree programs to have revisions completed was Monday, June 15th. With the exception of a few degree programs including Business and a couple of inconsistencies with TTU records and the THECB’s Program Inventory about offered programs, most had submitted some degree of revision to TracDat accounts by the deadline. However, upon review of updated TracDat accounts, most degree programs still needed to make additional revisions, specifically to the Actions for Improvement/ Follow Up section. By the end of the week of June 15th, many degree program TracDat accounts were in significantly better shape allowing OPA to focus on accounts that continued to be the most need of work. This includes, but is not limited to Engineering graduate programs. Additionally:
  - Significant assistance with faculty in completing the Assessment Revision Process
  - 35 consultation emails regarding the assessment revision process
  - 12 phone consultations regarding the assessment revision process
  - Creation of “watch list” based on initial review of program accounts
  - Review of all program accounts with subsequent draft for correction request
  - Continued work with Engineering by transferring information from templates to TracDat for the Mechanical and Electrical Engineering programs

- ASSU Continuous Improvement- All ASSU departments have completed the initial Continuous Improvement survey. It had since been determined that each area would need to revise reports to reflect Thresholds for Improvement (Criterion) for each means of assessment for all years. Since that expectation was initiated, most departments have submitted the revised report. The process of updating reports has included continued transference of survey results into the reporting template, ongoing outreach and consultation with various departments, and final formatting. By the end the week of June 15th, most departments will be fully compliant with OPA’s requests. It is anticipated that all departments will be compliant by June 26th. These reports will be the primary evidence for CS 3.3.1.2 and CS 3.3.1.3. Those responses continue to be revised.
Preparation for the Response Report:

• Instructions for the delivery of the Response Report are currently being reviewed to ensure that all instructions are followed and required documentation is accounted for.

• One of the required documents in the Response Report is an updated Institutional Summary. A critical aspect of that summary is an account of the status of all various departmental and disciplinary accreditations at Texas Tech University. All departments that have a departmental or disciplinary accreditation were contacted and asked, if needed, to update their accreditation information. http://www.depts.ttu.edu/opa/campus_accredidation/campusaccreditation.php

In addition to ongoing efforts directly related to the Response Report, the Office of Planning and Assessment continues to work on existing assessment activities that impact Texas Tech University’s reaffirmation and institutional effectiveness efforts:

• All TTU departments were contacted with a reminder about HB 2504 compliance. This process requires significant individual consultations. The due date for Summer HB 2504 compliance was June 6th. Most instructors now have their syllabi uploaded and basic cv information entered.

• A Faculty Credentialing meeting was held this week to discuss transcript and hiring processes and how they are being combined for more efficiency. Additionally, continued discussion on transcript storage was discussed. Attendees for this meeting were Dr. Rob Stewart, Dr. Catherine Parsoneault, Jessica Williams, Shelby Cearley from Graduate School), Jennifer Hughes, Kahlief Callison, and Elaina Robinson.

• DigitalMeasures training with Dr. Brian Ott of Communications Studies in Media and Communications was held to ensure departmental compliance.

• A presentation was given to Dr. Rob Stewart about eportfolios and Core Curriculum assessment. The purpose of the presentation was also to seek guidance on potential funding options.

• Preparations for the Priority 4: Outreach and Engagement meeting which will be June 23rd were made with a resolution to make a formal proposal regarding methodology.

• OPA is working with Catherine Parsoneault on transferring elements of the OPA webpage to the Compliance/ Liaison webpage which would include Accreditation Across Campus, Substantive Change, and Student Achievement Data.

• The Office of Planning and Assessment continues to work on a revised and comprehensive Quality Enhancement Plan Timeline. This timeline will assist by informing the Office of Planning and Assessment, the QEP Committee, and the future QEP Center regarding the progression and future requirements that must be met according to SACSCOC.