Scoring Rubric – Individual Awards
President’s Excellence in Advising Award

Name of Nominee:

Name of Reviewer:

<table>
<thead>
<tr>
<th>Does the nomination include the appropriate materials?</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nomination form (completed and signed by both nominee and supervisor)</td>
<td></td>
<td></td>
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<tr>
<td>Statement (no more than three double-spaced pages) from the nominee describing his/her approach to academic advising, successes in advising, and reasons for being considered for this award.</td>
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<tr>
<td>Letter of support from supervisor</td>
<td></td>
<td></td>
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<tr>
<td>Additional letters of support from faculty, staff, administrators, students, parents, or alumni.</td>
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*Applications that do not include the items listed above will not be considered in the review process. The application may be no longer than 20 pages in length.*
### Nominee’s Statement

<table>
<thead>
<tr>
<th>Score (Maximum of 5 points per item with a total of 30 points)</th>
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</thead>
<tbody>
<tr>
<td>The nominee’s statement contains a description of his/her approach to academic advising.</td>
</tr>
<tr>
<td>The nominee’s statement includes specific examples of advising excellence and successes in advising and/or specific examples of ways in which the nominee has gone above and beyond typical advising responsibilities.</td>
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### Supervisor’s Letter of Support

<table>
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<tr>
<th>Score</th>
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<tbody>
<tr>
<td>The letter of support from the nominee’s supervisor demonstrates specific patterns of advising excellence such as improvements, innovations, and new processes and procedures.</td>
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<tr>
<td>The supervisor’s letter also addresses ways in which the nominee effectively uses resources and meets departmental goals and objectives.</td>
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</table>

### Additional Letters of Support

<table>
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<th>Score</th>
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<tbody>
<tr>
<td>Additional letters of support give detailed examples of ways in which the nominee has gone above and beyond typical advising responsibilities.</td>
</tr>
<tr>
<td>Letters of support demonstrate creative or innovative approaches to problem solving.</td>
</tr>
</tbody>
</table>

### Total Score (30 possible)


Additional Notes to the Committee: