The Chancellor’s Council Distinguished Teaching Award Nomination Form

Texas Tech University

Award: __________________________________________________________________________
Name of Nominee: ________________________________________________________________
Telephone: ___________________________ E-mail Address: ______________________________
Date of Submission: __________________Submitting Department: __________________________

(Late submissions will not be considered by the committee.)

Rank of Nominee:
Assistant Professor
Associate Professor
Professor
Other _________________________
Number of years at Texas Tech University: _________________
Nominee's Specialty:
_________________________________________________________________________________
_________________________________________________________________________________

Nominated by Dean: __________________________________________________________________
Through
Nominating Committee: _____________________________________________________________ (chair)
_________________________________________________________________________________

Personal nomination by former recipient of this award: _______________________________

Personal nomination by dean
Other (indicate name of nominee and manner of nomination) ____________________________

_________________________________________________________________________________
Application Checklist

Application is limited to 20 pages, including the following items in the order indicated:

- Completed nomination form (not counted in 20-page limit)
- Dean’s cover letter highlighting nominee’s professional achievements related to teaching
- External supporting letters from colleagues, focusing on the criteria for this award (no fewer than 1 letter and no more than 3 letters)
- Internal supporting letters from colleagues, focusing on the criteria for this award (no fewer than 1 letter and no more than 3 letters)
- Supporting letters from current and/or former students, focusing on the criteria for this award (no fewer than 1 letter and no more than 3 letters)
- Numerical summary scores from student evaluations (not to exceed 1 page - raw data should not be included)
- Optional support materials: To include pertinent documentation of distinguished excellence in teaching. This should be organized clearly and concisely and should include such information that demonstrates precisely why the nominee is outstanding, including, but not limited to, written verification such as a course syllabus, quotes from student evaluations, etc. (not to exceed 4 pages).

*Letters may not be included as optional material.*