TEXAS TECH UNIVERSITY

Operating Policy and Procedure

OP 34.07: Undergraduate Academic Status

DATE: September 28, 2016

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to ensure understanding and a standardized approach regarding academic status levels for students.

REVIEW: This OP will be reviewed in March of odd-numbered years by the Senior Vice Provost for academic affairs with recommended revisions presented to the Provost/Senior Vice President for academic affairs by April 15.

POLICY/PROCEDURE

1. Good Standing, Probation, and Suspension

Texas Tech University has four possible academic status levels for students:

a. Academic Good Standing

The student has an adjusted GPA at or above 2.0 and is eligible for all extracurricular activities as governed by the rules of the specific activity. Some academic and extracurricular programs have requirements over and above the adjusted GPA of 2.0. Students who have an adjusted GPA above 2.0 but whose current semester GPA is below 2.0 should seek advice from their academic dean. Cumulative GPA will determine academic status for those students without an adjusted GPA.

b. Academic Probation

A student whose adjusted GPA falls below 2.0 will be placed on “academic probation.” Such a student may not enroll for more than 16 hours without prior approval of the academic dean. In addition, the student must continue to seek regularly scheduled advice and counsel from an academic advisor or the dean. Any freshman whose semester GPA is below 2.0 in his/her first semester must complete a PADR (Programs for Academic Development and Retention) course, the next semester and pay a nonrefundable course fee and complete the course successfully. Attendance in PADR is mandatory from the first day of classes. Absences accumulate from the beginning of the semester. Exceeding the absence limit will result in a student being withdrawn from the university. A student on academic probation remains eligible for all extracurricular activities as governed by the rules of the specific activity.

c. Continued Academic Probation

A probationary student whose current GPA is 2.0 or higher but whose adjusted GPA is below 2.0 will be placed on “continued academic probation” until the adjusted GPA is 2.0 or higher. A student remains eligible for all extracurricular activities as governed by the rules of the
specific activity subject to the conditions established by the academic dean or committee
granting permission to attend classes. Failure to meet the conditions established will result in
academic suspension.

d. Academic Suspension

A probationary student who has a current and an adjusted GPA below 2.0 at the end of a fall
and spring semester will be on suspension unless grade replacements for courses completed at
that time raise the adjusted GPA above 2.0. The student must initiate grade replacements in
the Registrar’s Office. Any courses that are completed after probation or suspension status
has been determined for a particular semester will not alter that probation or suspension. A
suspended student who attains an adjusted GPA of 2.0 or higher after official grades have
been submitted and academic status has been determined may be allowed to attend Texas
Tech upon appeal to the academic dean.

A student on academic suspension is not permitted to take classes and is ineligible to
participate in any extracurricular activities once the suspension is posted. If the circumstances
that resulted in the suspension are mitigating, an appeal may be directed to the appropriate
academic dean or committee. The student is ineligible to participate in extracurricular
activities during the appeal process. If the appeal results in granting the student permission to
attend classes, then the student will be reinstated and placed on continued academic probation
until the student meets the conditions established by the academic dean or committee granting
the appeal and/or achieves an adjusted GPA at or above 2.0.

2. Reinstatement and Readmission after Suspension

Students wishing to return to the university after suspension will be treated as former students for
reinstatement purposes and must provide copies of transcripts for all academic work completed at
institutions other than Texas Tech. Application materials and deadlines for former Texas Tech
students are available at www.depts.ttu.edu/formertech.

Reinstatement granted after suspension will be probationary, and students who apply for
reinstatement after suspension will be required to undergo any testing and/or counseling
considered necessary by the academic dean.

a. Conditions of Return from a First Academic Suspension

Students on academic suspension may seek reinstatement after a minimum of one semester.
Both summer terms are considered one semester for the purpose of serving a suspension.
Students who are reinstated after first suspension will be required to complete a PADR
(Programs for Academic Development and Retention) course successfully during their first
semester of reinstatement and pay a nonrefundable course fee. Attendance in PADR is
mandatory from the first day of classes. Absences accumulate from the beginning of the
semester. Exceeding the absence limit will result in a student being withdrawn from the
university.

Students who are reinstated from a first suspension and desire to change colleges to pursue a
different major or career goal must (1) contact the associate academic dean of the college to
which they desire to transfer and ensure they meet enrollment requirements, (2) complete an
academic transfer form in the receiving dean’s office, and (3) complete the process by the last
day to change colleges, which is the first day of open registration for the next semester.
b. Subsequent Suspensions and Conditions of Return

Students who have received more than one suspension may seek readmission after two semesters. Both summer terms are considered one semester for the purpose of serving a suspension. A student’s academic dean must approve readmission after the student has been suspended for a second or subsequent time. Readmission is rare and solely at the discretion of the academic dean. Permission to change colleges following a second or subsequent suspension is granted infrequently, only when good cause has been shown, and then by agreement of the deans of both affected colleges.

If a student is readmitted following a second or subsequent suspension, the student must meet with the academic dean or advisor upon return to the university to determine an appropriate plan for academic success. The student’s dean may require that a student sign a contract indicating his or her intention to complete that plan. A student who fails to adhere to the terms of such a contract may be withdrawn from the university and/or barred from enrolling in other Texas Tech courses until the terms of the contract are successfully completed.