



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

**OP 52.02: Infringement of Copyrights in Information Technology (IT)**

**DATE:** January 15, 2009

**PURPOSE:** The purpose of this Operating Policy/Procedure (OP) is to establish policies regarding the infringement of copyrights with respect to information technology at Texas Tech University (TTU).

**REVIEW:** This OP will be reviewed in November of even-numbered years by the assistant vice president(s) for IT, the IT policy and planning officer, and the Office of the General Counsel who will recommend revisions to the TTU chief information officer (CIO) by December 15.

**POLICY/PROCEDURE**

1. TTU prohibits the unauthorized copying, adapting, electronic transmission, and/or use of computer software, software source code, and computerized and non-computerized data without appropriate written consent.
2. For details on the educational use of copyrighted works, see OP 30.22.
3. Violations are grounds for loss of privileges and/or disciplinary action, including termination. Violations may also be reported to appropriate local, state, and/or federal authorities.