



# Teaching Space Renovation or Usage Change Approval Form

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**Building Name:** \_\_\_\_\_  
**Room Number(s):** \_\_\_\_\_  
**College/Department:** \_\_\_\_\_  
**Completed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Current Space Use Code:**

- (110) Classroom (Approval Required)
- (210) Class Laboratory (Approval Required)
- Other Teaching Space (Notification Required)

**Renovation/Usage Change Description:**

**Reason/Purpose:**



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## *Registrar's Office Feedback*

Comments

## *ODPA Approval*

Approved:

Date:

Approved By: \_\_\_\_\_

Comments

## *Space Allocation Committee Approval*

Approved:

Date:

Vote Count: \_\_\_\_\_

Comments