



# TEXAS TECH UNIVERSITY SYSTEM Risk Management™

## Driver Approval Request

In order to drive TTUS owned, leased, loaned, or rented vehicles, **you must read the following information, sign the form, and attach a clear photocopy of your current, valid driver's license.** Return the information to your Department Contact Manager for approval submission. Please allow 12 to 14 working days for processing.

*I am aware that consumer and driver license record checks may be obtained as part of TTUS evaluation of my job application or employment. The records may be procured by TTUS or its insurance company representative(s), and may include personal information obtained from the appropriate state driver licensing agency, and my driving record, to be used in an assessment of my qualification as an approved driver.*

*By signing this letter, I hereby provide my authorization for TTUS or their insurance company representative(s) to procure such information and reports, as well as additional reports about me from time-to-time as deemed appropriate, to evaluate my continued approved driver status.*

Please select one

 New Renewal

Type or legibly print on line. Form is invalid without signature and date.

\_\_\_\_\_  
Last, First, MI

\_\_\_\_\_  
Department

\_\_\_\_\_  
Driver's Email Address (TTU, TTUHSC, ASU)

\_\_\_\_\_  
eRaider or Tech ID

\_\_\_\_\_  
Name as it appears on Driver License

Current Driver's License # \_\_\_\_\_ State \_\_\_\_\_ DOB: \_\_\_\_\_

Previous State Issued License # \_\_\_\_\_ State \_\_\_\_\_  
(Submit surrendered license number if you have had your current license less than 2 years)

I will operate a 15-passenger van.  
(15 passenger van safety training required).

I will operate a utility / golf cart.  
(Additional training required)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Must be signed by Driver Approval Applicant  
Attach copy of Valid Driver's License**

**This form may be used in conjunction with the Texas Tech University  
System Vehicle Operator System to request approved driver status.**

Attachment A  
OP 79.13