



TEXAS TECH UNIVERSITY

Support Operations *for* Academic Retention™

Read/Write Study Strategies

To take in information, use:

- lists
- headings
- dictionaries
- glossaries
- definitions
- handouts
- textbooks
- readings - library
- notes (often verbatim)
- teachers who use words well and have lots of information in sentences and notes
- essays
- manuals (computing and laboratory)

When reviewing your notes:

- Write out the words again and again.
- Read your notes (silently) again and again.
- Rewrite the ideas and principles into other words.
- Organize any diagrams, graphs ... into statements, e.g. "The trend is..."
- Turn reactions, actions, diagrams, charts and flows into words.
- Imagine your lists arranged in multiple-choice questions and distinguish each from each.

To do well on exams and assignments:

- Write exam answers.
- Practice with multiple choice questions.
- Write paragraphs, beginnings and endings.
- Write your lists (a,b,c,d,1,2,3,4).
- Arrange your words into hierarchies and points.