## September 2018

<table>
<thead>
<tr>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
<th>Sat</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>
|     |     |     |     |     |     | Non-Exempt Pay Period Begins  
(September 1st-15th Regular  
Hours = 80 Hours) |
|     |     |     |     |     |     | 2   |
|     |     |     |     |     |     | Non-Exempt Pay Day  
(August 1st-31st) |
| 3   |     | 4   | 5   |     | 6   | 7   |
| HOLIDAY – Labor Day | Exempt Pay Day  
(August 1st-31st) | Non-Exempt Time Sheets Due to  
Payroll (August 1st-31st Regular  
Hours = 96 Hours)  
TimeClock Plus Hours Due by  
1pm Central Time |     |     | 8   |
| 9   | 10  | 11  | 12  | 13  | 14  |     |
|     | Non-Exempt Pay Day  
(August 16th-31st) |     | Non-Exempt ePAFs Due to HR  
Pay Period (September 1st-15th) |     |     | 15  |
| 16  | 17  | 18  | 19  | 20  | 21  |     |
| Non-Exempt Pay Period Begins  
(September 16th-30th Regular  
Hours = 80 Hours) |     | Non-Exempt Time Sheets Due to  
Payroll (September 1st-15th  
Regular Hours = 80 Hours)  
TimeClock Plus Hours Due by  
1pm Central Time  
Exempt ePAFs Due to HR |     |     |     | 22  |
| 23  | 24  | 25  | 26  | 27  | 28  |     |
|     |     | Non-Exempt Pay Day  
(September 1st-15th) | Non-Exempt ePAFs Due to HR  
Pay Period (September 16th-30th) |     |     | 29  |
|     |     |     |     |     |     | 30  |
|     |     |     |     |     |     | Non-Exempt Pay Period Ends  
(September 16th-30th Regular  
Hours = 80 Hours) |