

January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 New Year's Day Non-Exempt Pay Period Begins (January 1 st -15 th Regular Hours = 80 Hours)	2 Exempt Pay Day (December 1 st -31 st)	3	4 Non-Exempt Time Sheets Due to Payroll (December 16 th -31 st Regular Hours = 88 Hours) TimeClock Plus Hours Due by 1pm Central Time	5	6	7
8	9	10 Non-Exempt Pay Day (December 16 th -31 st)	11 Non-Exempt ePAF's Due to HR (January 1 st -15 th)	12	13	14
15 Exempt Leave Reports Due (December 1 st -31 st) Non-Exempt Pay Periods Ends (January 1 st -15 th Regular Hours = 80 Hours)	16 Martin Luther King Jr. Non-Exempt Pay Periods Begins (January 16 th -31 st Regular Hours = 96 Hours) HOLIDAY	17	18 Exempt ePAF's Due to HR Non-Exempt Time Sheets Due to Payroll (January 1 st -15 th Regular Hours = 80 Hours) TimeClock Plus Hours Due by 1pm Central Time	19	20	21
22	23	24	25 Non-Exempt Pay Day (January 1 st -15 th)	26	27 Non-Exempt ePAF's Due to HR (January 16 th -31 st)	28
29	30	31 Non-Exempt Pay Period Ends (January 16 th -31 st Regular Hours = 96 Hours)				