

May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Exempt Pay Day (April 1 st -30 th) Non-Exempt Pay Period Begins (May 1 st -15 th Regular Hours = 88 Hours)	2 Non-Exempt Time Sheets Due to Payroll (April 16 th -30 th Regular Hours = 80 Hours) TimeClock Plus Hours Due by 1pm Central Time	3	4	5	6
7	8	9	10 Non-Exempt Pay Day (April 16 th -30 th)	11 Non-Exempt ePAF's Due to HR (May 1 st -15 th)	12	13
14 Mother's Day	15 Exempt Leave Reports Due (April 1 st -30 th) Non-Exempt Pay Period Ends (May 1 st -15 th Regular Hours = 88 Hours)	16 Non-Exempt Pay Period Begins (May 16 th -31 st Regular Hours = 96 Hours)	17 Non-Exempt Time Sheets Due to Payroll (May 1 st -15 th Regular Hours = 88 Hours) TimeClock Plus Hours Due by 1pm Central Time	18 Exempt ePAF's Due to HR	19	20
21	22	23	24	25 Non-Exempt Pay Day (May 1 st -15 th)	26 Non-Exempt ePAF's Due to HR (May 16 th -31 st)	27
28	29 Memorial Day HOLIDAY	30	31 Non-Exempt Pay Period Ends (May 16 th -31 st Regular Hours = 96 Hours)			