

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Exempt Pay Day (March 1 st -31 st) Non-Exempt Pay Period Begins (April 1 st -15 th Regular Hours = 88 Hours)	2 Non-Exempt Time Sheets Due to Payroll (March 16 th -31 st Regular Hours = 80 Hours) TimeClock Plus Hours Due by 1pm Central Time	3	4	5	6
7	8	9	10 Non-Exempt Pay Day (March 16 th -31 st)	11 Non-Exempt ePAF's Due to HR (April 1 st -15 th)	12	13
14	15 Exempt Leave Reports Due (March 1 st -31 st) Non-Exempt Pay Period Ends (April 1 st -15 th Regular Hours = 88 Hours)	16 Non-Exempt Pay Period Begins (April 16 th – 30 th Regular Hours = 88 Hours)	17 Non-Exempt Time Sheets Due to Payroll (April 1 st -15 th Regular Hours = 88 hours) TimeClock Plus Hours Due by 1pm Central Time	18 Exempt ePAF's Due to HR	19	20
21	22	23	24	25 Non-Exempt Pay Day (April 1 st -15 th)	26 Arbor Day Non-Exempt ePAF's Due to HR (April 16 th – 30 th)	27
28	29	30 Non-Exempt Pay Period Ends (April 16 th -30 th Regular Hours = 88 Hours)				