The following changes will be occurring in TechBuy on Monday, July 29, 2010. These changes are a result of the software publisher conducting a regular software upgrade. In addition, the TechBuy system will be unavailable from Friday, July 23 (9 pm) until Sunday, July 25 (about noon).

- **Enhancements on Product Searches**

  Most of these enhancements take place in the “shop at the top” feature shown below.

  ![Image of TechBuy search results](image)

  You should notice better search results.

  **Part Number searches** – partial matches are returned. An exact match will be returned to the top. Partial matches will follow in the search results.

  **Keyword Searches** – will now accommodate plural searches and singular. For instance, if you enter glove, it will return the searches for glove or gloves. It will also reduce syntax errors on entries (for instance if you enter 100 mil, but the vendor has on record 100ml). Finally, it will return misspelled entries that are similar (an entry of “dispensirs” will return “dispensing” et al).

- **New Filter**

  When three or more results are returned in the search, a new filter option is present.

  ![Image of filter options](image)

  You can click on the filter and it will have certain criteria you can select to reduce the number of returned items (helps you find particular classes (hubs) or suppliers, etc).
• **New Filter Search Capability: By Manufacturer**

Some manufacturers' products are sold by a variety of our suppliers. (ex. Promega).

Then enter the manufacturer’s name.
• **New Change Supplier Action on the Cart and Requisition**

Rather than opening each form on each line item to change a vendor, there is now functionality to change the vendor on multiple line items with one button.

Click on each line item to change, then from the drop down select, Change Supplier. This function is available on the cart and the requisition stages.

You can also change the fax/email on multiple lines from the same step above by entering this in the pop up window.

As we have noted before, come vendors cannot receive external attachments or notes when the orders are processed by cxml (these are the punchout contracts like Staples, Office Max, Fisher, Dell, etc.)

There will now be an error message that appears to prevent users from entering items here.
This may also be true for the req delivery date in the header.

• **Miscellaneous Upgrades**

The supplier invoice number search is now activated in the search field in the top right corner. You will find the invoices only with vendors we have e-invoicing with (currently Dell, Fisher, Grainger, Staples, VWR – Coming soon will be Invitrogen and Office Max). The University will eventually have as many as 60 vendors on einvoicing.
• **Supplier Showcase for Suppliers with Non-Catalog Products**

Now, as the Purchasing Office is bringing up some vendors that don’t have punchout or hosted catalog capabilities, we can create easy link for you to shop with these vendors. This is mainly for vendors that have a very small products listing (like Aqua One).

A search field comes up and you can search for their products (“water”)

The next screen pulls up their products

We now have this set up for Aqua One, OccMed, and TIBH (Texas Industries for Blind and Handicapped).
Automatic Return or Requisitions Rejected BY Banner

Now when Banner rejects an order because of insufficient budget or because someone is not authorized on an organization code, the requisition will return to cart instead of rejecting. The preparer will get an email. The return reason is listed on the bottom of the email and will also be on the history tab.