Listing of Purchases exempt from the Procurement Process

- Acquisition of copyrighted materials
- Advertisements or placement services
- **Artist (creating original pieces of art – not for promotional or printing)**
- Artwork (original) & art collections
- Catering, food, and meals (*does not include food for resale*)
- **Conference expenses including conference meeting rooms (does not include promotional items for distribution or printing)**
- Direct Publications (*subscriptions, newspapers, videos, software purchased from manufacturer, not items purchased for resale*)
- **Entertainers and entertainment services (music, dance, drama)**
- Exhibit space
- Freight and installation
- Internal services from Texas Tech units (*TTU, TTUHSC, Angelo State, etc.*)
- Lecturers/guest speakers (*not continuous services*)
- Legislative information services
- Membership fees and dues
- Moving expenses for employees (*does not include departmental moving expenses*)
- **Museum artifacts & collections**
- Postal services
- Rare Books
- Registration fees and related expenses
- Training services
- Travel expenses for faculty, staff, and students (*does not include chartered air; all travel OPs must be followed*)
- Purchases from federal, state and local governmental agencies and quasi-governmental agencies, including public institutions of higher education
- Utilities