Subject: Re: Academic Council Agenda Dec 15 2015 NOTE VENUE CHANGE
Date: Tuesday, December 15, 2015 at 11:44:22 AM Central Standard Time
From: Stewart, Rob
To: Carnes, Adrienne, Murphy, Amy, Morse, Audra N, Myhra, Alison, Green, Birgit, Shannon, Brian, Steele, Brian, Cogliser, Claudia, Duran, Cathy, Ellis, Clifton, Fedler, Clifford, Chambers, Todd, Akers, Cindy, James, Darryl, Paulk, Elizabeth, Martin, Felicia, Durham, Genevieve, Mckinnon, Garrett, Walls, Janessa, Iber, Jorge, Milam, Ron, Louder, Justin, Austin, Kathy, Dye, Keith, Roach, David, Stoker, Kevin, Hart, Melanie, Weatherly, Mary, Lauderdale, Mitzi, Ballou, Michael, Lesley, Mellinee, Kiser, Michelle, Logan, Ethan, Vitela, Patricia, Hughes, Patrick, Goebel, Paul, Mcconnel, Pat, Brown, Bobbie, Lock, Robin, Gibbs, Ryan, Leonard, Savannah, Borst, Stefanie, Hoover, Sheila, Ramkumar, S, Misra, Sukant, Wong, Aliza, Huffman, Lynn, West, Vicki, Pasewark, W, Stewart, Rob
CC: Schovanec, Lawrence, TTU Deans, Munoz, Juan, Nagy, Tibor, Segran, Sam
Priority: High

We have one late addition to the agenda. Item 12, Changes in Hours of the Master’s of Science in Accounting (attached).

Rob

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Texas Tech University
Academic Council

Meeting of December 15, 2015
1:30 PM, Provost’s Conference Room

AGENDA

1. Minutes of the November Meeting (attached)
2. Comments re SACSCOC Reaffirmation (James)
3. Commencement Debriefing (Durham DeCesaro)
4. Voting Item: Course Approvals (Mckinnon; attached)
5. Voting Item: New Graduate Certificate in Applied Forensic Engineering (Durham DeCesaro; attached)
6. Voting Item: Change to Policy on Grades of Incomplete for Graduate Students (Cogliser; item appended below)
7. Update on Acalog Project (Mckinnon)
8. Institutional Policy on Awarding Credit by Exam (Durham DeCesaro)
9. THECB Updates (Durham DeCesaro)
10. New Minor in Technical Communication (Durham DeCesaro; attached)
11. Update on Final Grades for Fall (Brown or Martinez)
12. Voting Item: Changes in Hours of the Master’s of Science in Accounting (Pasewark; attached)

Adjourn by 3:00 PM
Appendix

Re Item 11: Change to Policy on Grades of Incomplete for Graduate Students

Graduate Council has approved the following change to the policy of grades of Incomplete for graduate students. The change in policy is highlighted in red.

The grade of I is given only when a student’s work is satisfactory in quality but, due to reasons beyond his or her control, has not been completed. It is not given instead of an F, W, or a low grade. A grade of “PR” or “CR” is not to be used for this purpose. Prior to assigning the I, the instructor must fill out a form available online with OP 34.12 stating the reasons beyond the student’s control for granting the I and the conditions to be met to remove the I. The student must also sign the form. After the work has been completed, the instructor should transmit the new grade on a “Change of Grade” form to the Graduate School, who will then send the form to the Registrar. The grade of I will revert to an F after one calendar year if the conditions for completing the I as stated on the form have not been met.

The motivation for this change is the large number of I grades that students never complete.