

**Texas Tech University
Academic Council**

**Meeting of November 21, 2023
1:30 PM, TLPDC, Room 151 and via Zoom**

Attendance

Present: Cindy Akers, Kathy Austin, Nurcan Bac, Andrea Bilkey, Stefanie Borst, Chad Cain, Todd Chambers, James Childers, Christiana Christofides, Robert Cox, Debbie Davis, Dottie Durband, Stephen Ekwaro-Osire, Heather Greenhalgh-Spencer, Lindsay Hallowell, Kaelene Hansen, Bret Hendricks, Patrick Hughes, Jorge Iber, Darryl James (Chair), Amy Koerber, Rodney Lackey, Ryan Litsey, Erica Lux, Brenda Martinez, Pat McConnel, Kuhn Park, Narissra Punyanunt-Carter, Pradip Sahu, Kymberli Saldaña, Sarah Schwintz, Brian Shannon, Amelia Talley, Dino Villegas, Ivy Walz, Janessa Walls, and Stephanie West.

Guests: Rebecca Breeden and Jennifer Hughes

Action Items:

1. Associate deans are asked to work with their department chairs, directors, and/or area coordinators to review the Communication Literacy Plans published in the catalog and to submit any needed changes via the 2.5 – Degree: Revise Existing Communication Literacy Plan proposal in Curriculog.

James called the meeting to order by introducing the minutes from the October meeting. Hearing no discussion, James called for a motion. Cox moved, Bac seconded, and the minutes were approved.

For the next item of business, Hallowell introduced the summary of course proposals, beginning with the voting items. Hallowell pointed out that there was one additional new course, DVM 6191, which did not make it onto the summary but was requesting consideration. For items 1-14 and the extra DVM course, Talley moved to approve, Villegas seconded, and that group of courses was approved. For items 15-18, Cox made a motion to approve, Litsey seconded, and the remaining voting items were approved. Hallowell then highlighted the informational items. Bac expressed concern over some courses having numerous prerequisites and asked if they could be consolidated. Martinez recommended for departments to reach out to their Registrar Scheduling Contact to review prerequisites.

Next, Hallowell introduced the program proposals, beginning with an explanation that items 1 through 7, the new accelerated programs and new concentrations in Family and Consumer Sciences Education, were now ready to be considered for a vote. There was confusion on the modality for the proposals, but it was decided that to not exclude any potential students, the programs would be voted on with face-to-face and online modalities. The remaining two voting items were a new undergraduate minor in Aerospace Engineering with a face-to-face modality and a new undergraduate minor in Criminology with face-to-face, hybrid, and online modalities. James called for a motion. Hendricks moved, Villegas seconded, and the program proposals were approved as amended. Hallowell then introduced the two informational items, which were curricular changes.

The Council discussed the definition of hybrid programs and hybrid courses, and James pointed out that as of December 1, the new definitions of hybrid and 100% online will go into effect. Any program with more than 50% of instructional activity face-to-face is a face-to-face program, any program with more than 50% but less than 100% of instructional activity online will be a hybrid program, and any program with 100% of instructional activity online will be a 100% online program. James added that it is important to have clear definitions and messaging of what is expected in both hybrid and 100% online programs and added that an operating policy is in progress with the General Counsel which will allow programs to designate cohorts as face-to-face, hybrid, and online.

James mentioned that SACSCOC cannot make a judgment regarding our accelerated programs. Only an onsite committee can make that judgment, so when the onsite committee visits in 2025, they may determine that we cannot offer these accelerated programs as currently constructed.

For the next item of business, Hallowell explained that Official Publications has completed an internal audit of Communication Literacy Plans as published in the catalog compared to Banner, and they found several inconsistencies. They will continue working with the Registrar's Office to make sure the catalog and Banner are consistent, and they are requesting for each department to review their Communication Literacy Plans as published in the catalog. If there are changes needed, departments need to submit a 2.5 – Degree: Revise Existing Communication Literacy Plan proposal in Curriculog.

Jennifer Hughes introduced herself as the Director of the Office of Planning and Assessment (OPA). Hughes urged associate deans to work with their department chairs, directors, and/or area coordinators to review the published Communication Literacy Plans. As part of our 2025 SACSCOC Reaffirmation, we are required to report on how we assess communication literacy. If our plans are out of date and are not being systematically assessed, it creates a big program at the institutional level. OPA will begin downloading those plans in mid- to late spring to prepare them for the portfolio we will be submitting to SACSCOC around Labor Day 2024.

Hallowell then added she has been sending out the catalog documents for the 2024-25 academic year, and this is the perfect opportunity for departments to review their CL plans. The deadline for the Curriculog proposals to make it into the new catalog is the March 2024 Academic Council meeting, which lines up with OPA's deadline.

James pointed out that this will be the first year that we will not be printing catalogs. We will do a limited print run and might have a print on request option. Because we are going fully online, the deadline has been pushed back. All Curriculog proposals need to reach the Academic Council step by the March 2024 meeting.

Martinez mentioned that course information in Banner needs to be checked in conjunction with catalog edits, and any needed changes must be updated in both the catalog and Banner in order to feed into DegreeWorks. This includes those CL designations for communication literacy courses.

For the next item of business, Hughes introduced that TTU is working on a new Quality Enhancement Plan (QEP), which will be the university's third QEP. The first QEP focused on ethics, the second focused on global communications, and the forthcoming QEP will focus on student wellbeing. The new QEP proposal will be submitted to SACSCOC in January 2025, and SACSCOC will come to campus in March 2025 for our site visit for our reaffirmation. For the next year, the QEP Advisory Committee will focus on writing the QEP, and they are looking at ways to better connect the wellbeing resources that already exist on campus. There is also a free

wellbeing app available for students called SCHMOODY. Texas Tech's code is 1923, and there is a TTU student community forum.

James added that we need to specifically connect wellbeing to student achievement. Greenhalgh-Spencer asked if this was for undergraduate students only or for graduate students, and James clarified that this is for undergrads. Greenhalgh-Spencer mentioned that the Graduate School just hired someone to gather all the resources on graduate student wellbeing into one spot. She offered to connect James and Hughes with that new hire so they can collaborate. Litsey added that the Library has various wellness kits available to students, and they can share circulation statistics as necessary.

Hughes then mentioned that TTU has recently joined a research collaborative out of NYU to participate in a national study with an instrument called WISHES out of the Center for Wellbeing at NYU. This will allow us to compare our student data to other students nationally.

With no items of other business or announcements, James adjourned the meeting.

**November 2023 Academic Council
Summary of Course Proposals**

Voting Items

Add New Course

No.	College	Prefix & No.	Title	Description	Hours/Activity Type	Modality	Effective Term
1	AG	AGED 4313	Professional Development and Supplemental Instructional in School-Based Agricultural Education	Prerequisite: AGED 3333. Focuses on roles and responsibilities of secondary ag educators during extended contract time, where they attend professional development and conventions and manage FFA programs.	3:3:0:0 Field Experience, Discussion	F2F	Summer II 2024
2	VT	DVM 7141	Advanced Diagnostic Cytology	This elective will provide students with an opportunity to further refine their skills in diagnostic cytopathology. The elective will be delivered as a hybrid model involving traditional light microscopy and digital pathology. Assessments will primarily center around student preparation and participation in laboratories.	1:1:0:0 Lecture	F2F	Spring 2024
3	ED	EDCI 5385	Critical Issues in Rural Education	Focuses on understanding critical issues in rural education, developing and articulating best practices in curriculum development and pedagogical strategies to support rural schools.	3:3:0:0 Seminar	Online	Spring 2024
4	AS	KIN 2195	Sports Medicine Practicum I	Prerequisites: Sports Medicine minor and C or better in KIN 3323. Student athletic trainers work with TTU Athletics or other athletes in a physical therapy clinic, or related healthcare setting, to gain knowledge and practical skills.	1:3:0:0 Field Experience	F2F	Fall 2024
5	AS	KIN 2196	Sports Medicine Practicum II	Prerequisites: Sports Medicine minor and C or better in KIN 3323 and KIN 2195. Student athletic trainers work with TTU Athletics or other athletes in a physical therapy clinic, or related healthcare setting, to gain knowledge and practical skills.	1:3:0:0 Field Experience	F2F	Fall 2024
6	AS	KIN 2197	Sports Medicine Practicum III	Prerequisites: Sports Medicine minor and C or better in KIN 3323 and KIN 2196. Student athletic trainers work with TTU Athletics or other athletes in a physical therapy clinic, or related healthcare setting, to gain knowledge and practical skills.	1:3:0:0 Field Experience	F2F	Fall 2024
7	AS	KOR 4300	Individual Studies in Korean	Prerequisites: C or higher in KOR 1501, KOR 1502, KOR 2301, and KOR 2302; OR above 80 out of 100 scores in placement tests. Independent study in Korean language under the guidance of the instructor. May be repeated once for credit with the consent of the department.	3:3:0:0 Independent Study	F2F	Fall 2024
8	LW	LAW 6278	International Criminal Law	This course will explore the evolution of international criminal law and contemporary aspects of international criminal accountability mechanisms. It will address: sources of jurisdiction, international criminal tribunals, and substantive crimes and defenses.	2:2:0:0 Lecture	F2F	Summer 2024
9	LW	LAW 6279	Criminal Procedure: Trial to Appeal	Prerequisite: LAW 6339. This course will address federal criminal procedure topics that include: the right to counsel and pro se representation, speedy trial, negotiated justice, confrontation, trial by jury selection, appeals, and habeas corpus.	2:2:0:0 Lecture	F2F	Summer 2024

10	US	LGST 3300	Introduction to Legal Studies	Discover fundamentals of federal and state legal and governing systems, including how attorneys train and work within these systems to develop and change the law.	3:3:0:0 Lecture	Online	Fall 2024
11	US	LGST 3301	Critical Thinking in Legal Studies	Prerequisite: LGST 3300. Learning how to critically think, evaluate issues from multiple positions, and develop factual arguments from a variety of authority types with legal issues in mind.	3:3:0:0 Lecture	Online	Fall 2024
12	US	LGST 3302	Reading and Writing in Legal Studies	Prerequisite: LGST 3300. Build skills for legal studies or law-adjacent professional fields in critical reading, premise development, and formal writing to be able to create professional written products.	3:3:0:0 Lecture	Online	Fall 2024
13	AS	PHYS 5337	Physical Sciences at the Nanometer Scale and Quantum Sensor Design	Physics and organizing principles at the nanometer scale, with applications to nanomaterials and nanodevice fabrication, and quantum-sensing applications.	3:3:0:0 Lecture	Hybrid	Spring 2024

Change Course Title				
No.	College	Prefix & No.	Title	Effective Term
14	VT	DVM 5210	Proposed: Clinical and Professional Skills 1 Current: Clinical and Professional Skills Ia	Fall 2024

Change Credit/Contact Hours					
No.	College	Prefix & No.	Title	Change Requested	Effective Term
15	AS	BIOL 3404	Evolution and Classification of Plants	Change contact hours to 4:3:0:3	Fall 2024
16	AS	MBIO 4404	Pathogenic Microbiology	Change contact hours to 4:3:0:3	Fall 2024

Delete Course				
No.	College	Prefix & No.	Title	Effective Term
17	BA	ENCO 3350	Basic Land Practices	Fall 2024
18	BA	MKT 3353	Supply Chain Management	Fall 2024

**November 2023 Academic Council
Summary of Program Proposals**

Voting Items

Add New Program

No.	College	Department	Program Type	Title	Modality/Campus	Hours	Effective Term
1	HS	Human Sciences	Undergraduate Concentration	Human Sciences, B.S.: FCSE Specialized Teaching Certification in HDFS, Grades 8- 12 Concentration	Online	120	Spring 2024
2	HS	Human Sciences	Undergraduate Concentration	Human Sciences, B.S.: FCSE Specialized Teaching Certification in HNFS (Nutrition), Grades 8-12 Concentration	Online	120	Spring 2024
3	HS	Human Sciences	Undergraduate Concentration	Human Sciences, B.S.: FCSE Specialized Teaching Certification in HNFS (RHIM/Hospitality), Grades 8- 12 Concentration	Online	120	Spring 2024
4	HS	Human Sciences	Accelerated Bachelor's to Master's Program	Family and Consumer Sciences Education, B.S. with FCSE Composite Teaching Certification / Family and Consumer Sciences Education, M.S.	Online	153	Spring 2024
5	HS	Human Sciences	Accelerated Bachelor's to Master's Program	Human Sciences, B.S. with Specialized Teaching Certification in HDFS, Grades 8- 12 / Family and Consumer Sciences Education, M.S.	Online	150	Spring 2024
6	HS	Human Sciences	Accelerated Bachelor's to Master's Program	Human Sciences, B.S. with Specialized Teaching Certification in HNFS (Hospitality), Grades 8-12 / Family and Consumer Sciences Education, M.S.	Online	150	Spring 2024

7	HS	Human Sciences	Accelerated Bachelor's to Master's Program	Human Sciences, B.S. with Specialized Teaching Certification in HNFS (Nutrition), Grades 8-12 / Family and Consumer Sciences Education, M.S.	Online	150	Spring 2024
8	EN	Mechanical Engineering	Undergraduate Minor	Aerospace Engineering, Undergraduate Minor	F2F	18	Spring 2024
9	AS	Sociology, Anthropology, and Social Work	Undergraduate Minor	Criminology, Undergraduate Minor	Hybrid and Online	18	Spring 2024