

# ACADEMIC COUNCIL

Texas Tech University

Meeting of  
**May 17, 2011**

## MINUTES

**Present:** Bruce Bills, Wesley Cochran, Cathy Duran, Gary Elbow, Ralph Ferguson, Dale Ganus, Melanie Hart, Bob Henry, Lynn Huffman, Patrick Hughes, Jorge Iber, Ramona Johnson for Norm Hopper, Sue Jones, Pat McConnel, Tara Miller for Amy Murphy, Walt Oler, Valerie Paton, DaNay Phelps, Marjean Purinton, David Roach, Robert Schaller for Bobbie Brown, Brian Shannon, Brian Steele, Rob Stewart (chair), Kevin Stoker, Janessa Walls, Vicki West

**Guests:** Simone Barnhill, Joshua Barron, Mary Elkins, Justin Louder, Marina Martinez, Julie Spallholz, Andy Swift, Richard Walker

Swift and Walker presented a proposal for a new 120-hour Bachelor of Science in Wind Energy to be housed in University College. The proposed implementation date is December 21, 2011. Jones moved that the proposal be accepted, Huffman seconded the motion, and the motion passed.

Barnhill provided an update on ECRT Time and Effort Certification required of all faculty and staff involved in sponsored research projects. A timeline has been added to OP 65.02 requiring completion of certification for faculty, staff, and students on a quarterly basis with specific due dates. For further information, see [www.depts.ttu.edu/opmanual/OP65.02.pdf](http://www.depts.ttu.edu/opmanual/OP65.02.pdf).

Council members reviewed the April 19, 2011, minutes of the Academic Council. Huffman moved the minutes be approved, Purinton seconded the motion, and the motion passed.

As an information item, Elbow presented a notification document from the Department of Educational Psychology and Leadership announcing the department's intention to add an additional location to its existing Ph.D. in Counselor Education. Faculty will use the facilities at West Texas A&M University's Amarillo campus, and students will be recruited from the WTAMU master's degree program.

Jones presented the May course approval summary, noting that two courses (ANSC 3404 and ARCH 2351) were requesting the addition of a non-credit discussion. She reminded the council that a non-credit section must be a course requirement that also requires attendance and completion of all assigned work. Johnson confirmed that ANSC 3404 does not include those requirements. No College of Architecture representative was available to verify those requirements for ARCH 2351. Jones moved that ANSC 3404 and ARCH 2351 be tabled. Purinton seconded the motion and the motion passed. Purinton then moved that the remaining courses on the course approval summary be approved. Roach seconded the motion and the motion passed.

Elbow noted problems with the 4 p.m. timing of the Friday afternoon commencement ceremony and made the motion that future Friday ceremonies be rescheduled for 3 p.m. to provide the necessary extra time between ceremonies to allow the afternoon crowd to exit before arrival of

the evening crowd. The motion passed, followed by a discussion and evaluation of the May 2011 commencement ceremonies.

Jones updated the council on arrival and distribution of the new 2011-12 catalog.

Paton reminded the council of the importance of scheduling a doctoral defense this summer for any Ph.D. candidates who are ready to defend.

Spallholz provided a proposed summer 2011 distribution schedule for online evaluations of courses and instructors. She said emails will be sent to faculty so they will know that students are being contacted. In addition, the summer 2011 evaluations will be exempted from use for tenure.

Duran and Paton briefed the council on the university's academic integrity policy, which is being reviewed by the university lawyers prior to being presented to the Board of Regents in August.

Huffman presented a document detailing administrative changes within the College of Human Sciences beginning in fall 2012. The changes are as follows:

- Delete the Department of Applied and Professional Studies and allocate the department's programs to two new departments and one existing administrative unit.
- Create the Department of Community, Family, and Addiction Services (CFAS) to include the CFAS undergraduate degree, the Addictive Disorders and Recovery Studies (ADRS) undergraduate minor and graduate certificate program, and the master's and doctoral degrees in Marriage and Family Therapy (MFT) with a planned track in ADRS at the MFT doctoral level.
- Create the Department of Personal Financial Planning (PFP) to include the PFP undergraduate degree and two minors, the accelerated bachelors-to-masters program, the master's degree, three dual degree programs, and the Ph.D. in PFP.
- Place the Family and Consumer Sciences Education undergraduate and graduate degree programs and the Curriculum Center for Family and Consumer Sciences under the administration of the College of Human Sciences Dean's Office.

#### Other Business

- The council discussed concerns over summer fees, but no action was taken.
- McConnel said the revised version of the GRE will launch on August 1. If students need their GRE scores before November, they should plan to take the exam prior to August. Academic Testing Services had 135 seats available for the exam prior to August.