

**ACADEMIC COUNCIL**  
Texas Tech University

Meeting of  
**December 13, 2011**  
**Conference Room of the Marsha Sharp Center for Student Athletes**

**MINUTES**

**Present:** Adrien Bennings, Sam Bradley, Bobbie Brown, Wes Cochran, Cathy Duran, Gary Elbow, Ryan Gibbs, Robert Henry, Lynn Huffman, Patrick Hughes, Jorge Iber, Ramona Johnson for Cindy Akers, Sue Jones, Debbie Laverie, Ethan Logan, Felicia Martin, Pat McConnel, Alex Moore for Tyler Patton, Amy Murphy, Carla Myers, Walt Oler, Donna Perry for Peggy Johnson, Nicci Price for Janessa Walls, David Roach, Brian Shannon, Brian Steele, Rob Stewart (chair), Kevin Stoker, Vicki West.

**Guests:** Lacey Ellis, Brenda Martinez

Felicia Martin, Associate Athletics Director for Academic Services, presented an overview of the services available to student athletes and the academic standards of both the NCAA and Texas Tech.

Stewart presented the November minutes of the Academic Council and noted the misspelling of “Marsha” on the last line of the minutes. Laverie moved that the minutes be accepted with the correction. Roach seconded the motion and the motion passed.

Jones presented the December course approval summary. Roach moved that the courses be approved as presented, Bradley seconded the motion, and the motion passed.

Jones presented academic calendars for 2013 through 2016. The council discussed and voted on each calendar separately. Brown moved that the calendar for academic year 2013-14 be approved; Shannon seconded the motion and the motion passed. Cochran moved that the calendar for academic year 2014-15 be approved; Elbow seconded the motion and the motion passed. Bradley moved that the calendar for academic year 2015-16 be approved with revisions that show the council’s preference for Option A (December 18-19 fall commencement) and a late spring break (March 19-27) to precede the student holiday on Monday, March 28. Cochran seconded the motion and the motion passed.

Elbow told council members that the Core Curriculum Committee (CCC) is aware of the problems presented by transfer students not having completed the science lab requirements of the Core Curriculum. He said the science subcommittee of the CCC expects to present a solution in the next few months to resolve the problem. Elbow also presented a recommendation from the CCC that SW 1300 (The Why and How of Social Services) be added to the list of courses to satisfy the Social and Behavioral Sciences Core Requirement effective fall 2012. Roach moved that the recommendation be approved, Jones seconded the motion, and the motion passed.

Huffman, Price, and Ellis discussed the problems involved in departments assigning Instructors of Record prior to ePAF completion. Stewart appointed the following task force to recommend possible solutions: Huffman (chair), Stoker, Laverie, West, Ganus, Walls, Ellis, and Myers.

Brown presented an updated FERPA Waiver Form that students must complete to authorize release of student information. Iber moved that the updated form be accepted, Henry seconded the motion, and the motion passed.

Stewart asked council members to be thinking about possible interest groups that might be formed on campus by group members interested in a particular issue or subject area.

Price announced the return on December 14 of Walls to the Office of Academic Support and Facilities Resources (ASFR). Price also said she would be leaving ASFR to work with the new Division of Undergraduate Education and Student Affairs.