

**Texas Tech University  
Academic Council  
Meeting of September 18, 2012  
1:30 PM, Provost's Conference Room**

**AGENDA**

1. Minutes of the August meeting (see attachment)
2. AlcoholEdu (McCauley)
3. Small Course Portal Review (Guzman, Walls, Simmons, East; see attachment)
4. "Visual Course Builder" Demo (P. Hughes)
5. Degree and Non-Degree Programs in Office of the Provost (P. Hughes)
6. Course Approvals (Jones; see attachment)
7. Clarifications on Submission of Course Approval Elements (Jones; see attachment)
8. Proposed Graduate Certificate in Geographic Information Science & Technology (Elbow; see attachment)
9. Important 2012-2013 Dates per the Registrar (Brown; see attachment)
10. Proposed Composite Course Distinctions (St. Claire, Walls; see attachment)
11. Faculty Development Leaves 2013-2014 (Stewart)
12. Other Business
13. Announcements

Adjourn by 3:00 p.m.