

**GENERAL EDUCATION COMMITTEE MEETING**  
**Minutes – January 19, 2005**

The General Education Committee met on Wednesday, January 19th, 2005, from Noon to 1 p.m. in the Provost's Conference Room.

Members Present: Kambra Bolch (Honors), Bryan Camp (Faculty Senate), Jim Clopton (Arts & Sciences), Ray Desrosiers (Engineering), Frank Durso (Arts & Sciences), Pamela Elrod (Visual & Performing Arts), Du Feng (College of Human Sciences), Ernest Fish (Agricultural Sciences and Natural Resources), Linda Krefting (Business Administration), Roger Saathoff (Mass Communications), and David Roach (Arts & Sciences, presiding), Julie Thomas (College of Education).

Absent: David Lamp (Arts & Sciences), Ben Shacklette (Architecture),

1. Announcements.

\* Gen Ed Meetings for Spring 2005: January 19, February 16, March 23, April 20

2. Review of minutes from the last meeting.

Minutes approved unanimously with minor typo corrections to be made.

3. Old Business

\* Committee decision last time to start reviewing the Individual and Group Behavior courses. We will look at if and how ethics are included in these courses. Other issues for potential examination will include: prerequisite courses, writing intensive

\* Examination of Core Courses in the Individual or Group Behavior category.

- Group 1 – reviewed AAEC 2305, ANTH 1301, ANTH 2301, and ANTH 2302. All of these courses were approved to remain on the IGB list.

\* Issue was raised that syllabi really need to contain information that allows the committee to make informed evaluations as to whether or not the course matches the core category definition. Some syllabi lack information sufficient for the committee to make this judgment; e.g., lack of 1) clear statements of course descriptions that match the TTU catalog, 2) listing of courses objectives, and 3) outline of course coverage. In these cases where syllabi have insufficient information, further information will be required from the departments. In future evaluation cycles, the need for these areas of information listed above, will be specifically stated in the call letter.

4. New Business

\* New Proposal: SW 3331 Social Work Practice with Diverse Populations – to satisfy the Multicultural requirement. Proposal and syllabus reviewed and discussed. Frank Durso moved to accept this course; seconded by Ray Desrosiers. Vote was unanimous to accept this course as one that fulfills the Multicultural requirement.

\* Group 2 – Jim Clopton, David Lamp, Frank Durso, David Roach

Courses: ANTH 3305, ANTH 3306, \*ANTH 3315, ANTH 3331

- unanimous vote to keep all of these courses on the Individual and Group Behavior list except for ANTH 3315. Committee desires that a revised syllabus with more details be provided for evaluation. A call has been made to the chair of this department for this. To be discussed in our February meeting.

\* Group 3 – Linda Krefting, Julie Thomas, Ray Derosiers

Courses: COMS 1301, \*COMS 2350, \*COMS 3313, COMS 3331, COMS 3332, COMS 3334,

\*COMS 3353, COMS 3355, COMS 3356

- Vote unanimous to keep all COMS courses on the Individual and Group Behavior list except for COMS 3313 and COMS 3353

- Vote 10 for, 1 against, 1 abstain to keep COMS 3353 on the Individual and Group Behavior list. Motion carries.

-Discussion about whether or not to keep COMS 3313 on the list. Syllabus missing schedule of content coverage. Motion made and seconded to scratch COMS 3313 off of the I&GB list. Ensuing discussion. Decision to not vote on motion until next time. Roach encouraged to get revised COMS 3313 syllabus before next meeting.

\* Group 4 (*We did not get to this –will start here next time*) Kambra Bolch, Du Feng, Roger Saathoff, Pam Elrod

Courses: HDFS 2303, HDFS 2322, HDFS 3301, HDFS 3321, HDFS 3331, HDFS 3332, PHIL 3321, PHIL 3331

5. Issues for next meeting: 1) What to do about the courses (about 1/3<sup>rd</sup>) in the I&GB category for which we never received syllabi (Send a reminder? Automatically scratch them off the list?); 2) Linda reminds us that we need to vote on a new committee chair.

6. Meeting adjourned at 1:00.

NOTE THE FOLLOWING PROCEDURES FOR PROPOSALS  
TO THE GENERAL EDUCATION COMMITTEE:

- Proposals for changes in the Core Curriculum must come to the General Education Committee (GEC) from the office of the dean of the originating college and with an indication of the dean's approval. Proposals not bearing the approval of the dean's office will be returned to the college without action.
- Proposals to add or delete a course from the Core must be accompanied by a current syllabus and may have additional supporting materials. Proposals must include a course description, course objectives, and must clearly demonstrate how the proposed course fits the Core Curriculum category objectives. Proposals not accompanied by a syllabus will be returned to the college without action.
- To ensure that proposals are considered at a meeting of the GEC, they should arrive in the Provost's office (attention Brink) no later than the beginning of the month during which they will come before the GEC. Proposals that do not arrive by this deadline may be considered, depending on the number of items on the agenda for the meeting. If late proposals cannot be included on the agenda for the meeting, they will be considered at the next meeting.
- Sponsorship of proposals is done by the GEC representative of the originating college. The presence of additional sponsors is neither necessary nor desirable unless specifically invited by the committee. GEC recommends that proposers consult with their college's representative on the GEC.